

Elloughton cum Brough Town Council

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Minutes of the Annual Meeting of the Town Council held on **Tuesday 21st July 2020 held remotely via Zoom.**

Members Present: Cllr Bentley (Chairman), Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Luckraft, Cllr Loizides, Cllr Rowe, Cllr Hakes, Cllr Trotter, Cllr Flint, Cllr Muzaffar, Cllr Cropley, Cllr Brogden

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), ERYC Cllr Gill, ERYC Cllr Meredith

Public Forum:

No member of the public in attendance.

MINUTES

01/20 Roll Call of Councillors, Officer and members of the public present – Record Confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

02/20 Council to elect a Chairman of the council for the May 2020 to May 2021 municipal year.

Cllr Credland announced that after five eventful years as Elloughton cum Brough Town Council chairman, he has decided to resign from the council and will not be taking part in tonight's meeting. He sees the council has been reinvigorated with new, enthusiastic council members and office team and he will continue his work with the PFA.

Cllr Muzaffar applauded and thanked Cllr Credland for his work over the years.

Cllr Duckles proposed, seconded by Cllr Bentley, that Cllr S Duckles be elected to the office of Chairman of the Town Council for the 20-21 municipal year.

Cllr Cropley proposed, seconded by Cllr Loizides, an amendment that Cllr Bentley be elected to the office of Chairman of the Town Council for the 2020-21 municipal year.

A vote was taken on the amendment. After receiving the majority of votes, Cllr Bentley was elected to the office of Chairman of the Town Council for the 2020-21 municipal year.

Signature: *O Bentley*

Date: 6.5.2021

Council noted that the Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for Parish and Town Councils in England for 2020/21 is £8.32, providing an allowance of approximately £67,516.80 for the 2020/21 financial year, based on an electoral register of 8115 for the Town Council area.

RESOLVED: Council resolved to note that the section 137 appropriate sum is approximately £67,516.80 for the 2020/21 financial year based on an electoral register of 8115 for the Town Council area.

09/20

To note the Council does not currently satisfy the eligibility criteria for General Power of Competency as the Town Clerk does not currently hold the CiLCA.

Council noted the Council does not currently satisfy the eligibility criteria for General Power of Competency as the Town Clerk does not currently hold the CiLCA.

RESOLVED: Council noted it does not satisfy eligibility criteria for the GPC.

10/20

To review Delegated Arrangements to committees, sub-committees, staff and other local authorities and to consider adoption of Scheme of Delegation, including the terms of reference for the Environment, Events and Publicity, Planning, Finance and Strategic Planning and Personnel Committees.

Cllr Bentley proposed, seconded by Cllr Brogden, that Council adopt the Scheme of Delegation, including the Terms of Reference for the following committees: Environment; Events & Publicity; Finance & Strategic Planning; Personnel, and; Planning.

RESOLVED: Council adopted the Scheme of Delegation, including the Terms of Reference.

11/20

To appointment members to the Environment, Events and Publicity, Planning, Finance and Strategic Planning and Personnel Committees.

Cllr Bentley proposed, seconded by Cllr Luckraft that the appointments set out below be made to the following committees, working party and outside bodies:

Committees and working party membership 2020-21

Committee	Quota	Membership 2020-21
Events & Publicity Committee	One Ex-officio (Chairman or Vice Chairman) + 5 cllrs	<ul style="list-style-type: none">• Cllr Bentley (Chair) (Ex-Officio)• Cllr Luckraft (VC)• Cllr Brogden• Cllr Rowe• Cllr Muzaffar

Signature: *D Bentley*

Date: 6.5.2021

Brough South Liaison Committee	Chairman	Cllr Bentley
Community Partnership – Police and Partners (Haltemprice, High Hunsley & Dale)	Chairman and Vice Chairman	Cllr Bentley Cllr S. Duckles
East Riding Association of Rural Community Buildings (ERA of RCB)	One Councillor	Cllr Brogden
East Riding Local Councils Network	Chairman and Vice Chairman	Cllr Bentley Cllr Duckles
East Riding North Lincolnshire Local Councils Association (ERNLLCA) District Committee	Two Councillors	Cllr S. Duckles Cllr Luckraft
Elloughton-cum-Brough in Bloom	Chairman of the Environment Committee	Cllr Hakes
ERYC Flood Liaison Group	One Councillor	Cllr S. Duckles
Petuaria Community Forum	Chairman and Town Clerk	Cllr Bentley Mrs Philippa Beverley
Petuaria (Brough) Community Centre Management Committee	One Councillor	Cllr Luckraft
Playing Field Association	One Councillor	Cllr S Duckles
Village Hall Management Committee	Chairman and one Councillor	Cllr Brogden Cllr Loizides

RESOLVED: Council appointed members to the outside bodies as set out in the proposal.

Signature: *A Bentley*

Date: 6.5.2021

Device Policy, Consent Form, Data Protection Policy, General Privacy Notice, Internal Privacy Notice, Privacy Policy and Subject Access Request Policy), Freedom of Information Policy (includes: Publication Scheme and Guide of Information), Risk Management Policy, Staff and Office Handbook (includes: Equalities Policy, Bullying & Harassment Policy, Disciplinary & Grievance Policies, Sickness Policy, Leave Policy, Staff Appraisal Policy, Media, Social Media & Communications Policy, Training Policy, Health & Safety Policy, Complaints Policy, Councillor & Officer Protocol and Expenses Policy)

RESOLVED: Council adopted the policies, procedures and regulations set out above.

18/20

To consider future times and places of ordinary meetings of the Council and Committees up to and including the next Annual Meeting of the Council (May 2021).

Cllr Rowe proposed, seconded by Cllr Bentley, that Council accept the dates outlined by the Town Clerk which set out the time and place of ordinary meetings of the Council and committees up to and including the next Annual Meeting of the Council (May 2021).

RESOLVED: Council accepted the dates, time and place of ordinary meetings of the Council and committees up to and including the next Annual Meeting of the Council (May 2021).

Signature: 

Date: 6.5.2021