

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



8 January 2019

Dear Councillor,

Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Elloughton cum Brough Town Council to be held on **15 January 2019**, commencing at **7pm**, in the **Committee Room, Brough Community Centre, Centurion Way, HU15 1DF**.

The agenda for the meeting is set out below.

Tom Clay
Town Clerk

Agenda

No	Item
	<u>Procedural Items</u>
1	Apologies Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
2	Declarations of interest Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
3	Public forum The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.
4	Minutes of the ordinary meeting held on 18 December 2018 Council to consider approving the minutes of the ordinary meeting as a true and accurate record.

Chairman 2018-2019 Councillor Martin Credland

5	<p>Council committee minutes</p> <p>Council to note the minutes of the following committees and to consider any recommendations contained within:</p> <ol style="list-style-type: none"> i. 12 December 2018 – Environment Committee ii. 12 December 2018 – Planning & Licensing Committee iii. 17 December 2018 – Environment Committee
<u>Reports to Council</u>	
6	<p>Reports from external organisations and groups</p> <p>Council to receive verbal reports from representatives from the following organisations:</p> <ol style="list-style-type: none"> a) ERNLLCA b) Village Hall c) Community Centre d) The Burrs PFA
7	<p>East Riding of Yorkshire Council</p> <p>Council to receive reports from the East Riding of Yorkshire Council members for the Town Council area and to consider any issues relating to the East Riding of Yorkshire Council.</p>
<u>Council Finance</u>	
8	<p>A) Schedule of payments</p> <p>Council to consider approval of payments for the period 12 December 2018 to the 8 January 2019 amounting to £8,023.32.</p> <p>B) Bank Reconciliation</p> <p>Council to note and consider the Bank Reconciliation for the period up to 31 December 2018.</p>
9	<p>Committee Room hire for meetings</p> <p>Council to note that the Petuaria Community Centre has advised the Council that it will be expected to pay room hire for the use of the Committee Room for meetings.</p> <p>Council is entitled to ‘non-profit organisation’ and ‘multi booking discount’. A 2 hour meeting of Council will be therefore be £14.40 each month. Additional meetings will be charged at a rate of £7.20 per hour.</p> <p>Council to further note that contingencies in place for the 2019-20 financial year and the new charges could be managed within existing budgets.</p> <p>Council to consider the matter of room hire for meetings and to resolve either to Instruct the Town Clerk:</p> <ul style="list-style-type: none"> • To continue on an indefinite basis booking the Committee Room of the Petuaria Centre for the amount described above, or; • To secure alternative premises within the Town Council’s area for meetings of the Council to take place in.

	<u>Council Business Items</u>
10	<p>Tour De Yorkshire 2019 Council to note that the Tour De Yorkshire will be coming through the Town Council's area on Thursday 2 May 2019 on the 'Doncaster to Selby Stage'</p> <p>Council to consider what actions are required in advance of the event and how the Town Council can work with other organisations before, during and after the event.</p>
	<u>The Next Ordinary Meeting of Council</u>
11	<p>Date and time of the next meeting Council to confirm date and time of the next ordinary meeting which is scheduled to be held on 19 February 2019, commencing at 7pm, in the Committee Room, Brough Community Centre (HU15 1DF).</p>

ITEM 4

Council Minutes

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the ordinary meeting of Council held on **18 December 2018** in the **Committee Room, Petuaria Community Centre, Centurion Way, Brough, HU15 1DF.**

Members Present: Cllr Luckraft, Cllr Brogden, Cllr T. Galbraith, Cllr K. Galbraith, Cllr Davies, Cllr Muzaffar, Cllr Credland (Chairman), Cllr S. Duckles (Vice Chairman) and Cllr C. Duckles

Meeting Clerks: Tom Clay, Town Clerk

Also in attendance: ERYC Cllr Smith and two members of the public

Minutes

Minute	Item
	<u>Procedural Items</u>
71/18	<p>Apologies The following apologies we received:</p> <ul style="list-style-type: none"> • Cllr Bentley – Personnel reasons • Cllr Rowe – Other engagement • Cllr P. Duckles – Work commitment <p>RESOLVED: Council resolved to note the apologies and accept the reasons given for absence.</p>
72/18	<p>Declarations of interest No declarations of interest were made in accordance with the requirements of the Localism Act 2011.</p>
73/18	<p>Public Forum A resident of Chapel Mews attended to enquire about the progress made on several issues relating to tree felling, planning and anti-social behaviour.</p>

Signature: Date:

	<p>The Clerk reported that a letter had been received from an ERYC officer that was similar in content to one sent to the resident and that there was nothing further to report.</p> <p>A resident attend to enquire if the Council had considered investing in sound recording equipment to measure noise issues on the A63.</p> <p>The resident was informed that Council had resolved at a previous meeting not to invest in or loan sound recording equipment.</p>
74/18	<p>Minutes of the ordinary meeting held on 20 November 2018</p> <p>Cllr Muzaffar asked the minutes to be corrected to show that he was present at the November 2018 meeting of Council and that words he said in favour of the Petuaria Revisited grant application discussed at the same meeting be recorded.</p> <p>Cllr K. Galbraith proposed, seconded by Cllr Muzaffar, that the minutes amended as above be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: Council resolved to approve the minutes as a true and accurate record.</p>
75/18	<p>Council committee minutes</p> <p>Cllr K. Galbraith proposed, seconded by Cllr Davis, that the following committee minutes be noted by Council:</p> <ul style="list-style-type: none"> i. 14 November 2018 – Events & Publicity Committee ii. 14 November 2018 – Planning & Licensing Committee iii. 26 November 2018 - Finance & Strategic Planning <p>RESOLVED: Council resolved to note the committee minutes outlined above.</p>
	<u>Reports to Council</u>
76/18	<p>ERNLLCA and outside bodies reports</p> <p>Council received the following verbal reports from representatives of ERNLLCA, community organisations and outside bodies.</p> <ul style="list-style-type: none"> i. Cllr T. Galbraith – Currently nothing to report. ii. Cllr Brogden – Reported that there has been some issues with users damaging property. A new lock for the door and gate will be installed soon so that the same key works in both. Emergency lights are to be looked at soon. iii. Cllr Muzaffar – Reported that the Management Committee is working hard to establish new systems to allow for smoother running of the Centre. Unfortunately there had been some damage to equipment and the matter was being looked into.

Signature: Date:

	<p>iv. Cllr Credland – Reported on potential archeology at a property on Cave Road which might be connected to Roman Petuaria.</p> <p>v. Cllr Davis – Reported that national funding had been received by the Doctor’s Surgery which would allow for improvement work to the surgery. It is likely that work will start early in the New Year.</p>
77/18	<p>East Riding of Yorkshire Council Council received the following reports from the East Riding of Yorkshire Council members for the Town Council area:</p> <p>Cllr Galbraith reported that:</p> <ul style="list-style-type: none"> • The NHS Trust attended a meeting of Overview and Scrutiny Committee to outline how winter pressures will be dealt with and the flu jab drive. • The Police also attended a meeting and outlined that knife crime is lower in the East Riding area than elsewhere in the country. • A draft ERYC budget will be issue soon and considered in the New Year.
	<u>Town Council Finance</u>
78/18	<p>A) Schedule of payments Cllr K. Galbraith proposed, seconded by Cllr Brogden, that Council note and approve the payments for the period 13 November 2018 to the 12 December 2018 amounting to £18,768.46 and set out at Appendix A.</p>
78/18.1	RESOLVED: Council resolved to approve the payments for the period 13 November 2018 to the 12 December 2018 amounting to £18,768.46.
79/18	<p>B) Bank Reconciliation Cllr K. Galbraith proposed, seconded by Cllr Muzaffar, that Council note and approve the bank reconciliation up to 30 November 2018.</p>
79/18.1	RESOLVED: Council resolved to note and approve the bank reconciliation up to 30 November 2018.
	<u>Council Business Items</u>
80/18	<p>Precept and Town Council budget 2019-20 Cllr Davis proposed, seconded by Cllr K. Galbraith, that Council note and accept the following:</p> <ol style="list-style-type: none"> i. Estimates and analysis included in the body of this report; ii. proposed budget for the 2019-20 financial year which includes income and expenditure (appendix 2); iii. a three year projection of income and expenditure (appendix 2); iv. the reserves outlined at paragraphs 7.4 to 7.8 of the report; v. summary of the risk assessment carried out to determine the level of un-earmarked reserves (appendix 3);

Signature: Date:

80/18.1	<p>vi. figures for the Council Tax base supplied by ERYC (appendix 4), and;</p> <p>vii. the 'precept leaflet' explaining in summary terms the 2019-20 budget which will be supplied to members of the public and ERYC.</p> <p>It was further proposed that Council set the precept at £160,742 (an increase of 0%) or £41.08 per Band D equivalent for the 2019-20 financial year and that the Town Clerk be instructed to complete the necessary paperwork and inform ERYC of the position of Council.</p> <p>RESOLVED: Council resolved to note and accept the points set out in i-vii, that the precept be set at £160,742 (an increase of 0%) or £41.08 per Band D equivalent for the 2019-20 financial year and that the Town Clerk be instructed to complete the necessary paperwork and inform ERYC of Council's resolution.</p>
81/18	<p>Future Office Accommodation Working Party Cllr S. Duckles proposed, seconded by Cllr C. Duckles, that Council adopt the Terms of Reference for the Future Office Accommodation Working Party Working Party that was established at the November 2018 meeting of Council.</p> <p>RESOLVED: Council adopted the Terms of Reference for the Future Office Accommodation Working Party Working Party.</p>
<u>Next Ordinary Meeting of the Town Council</u>	
82/18	<p>Date and time of the next meeting Council confirmed the date and time of the next ordinary meeting to be 15 January 2018 at 7pm, in the Committee Room, Petuarua Community Centre, Centurion Way, Brough HU15 1DF.</p>

Meeting started 7pm and closed 8:20pm

Document published on 20 December 2018

Signed:

Print Name:

Print Position:

Date:

Signature: **Date:**

Appendix A

Schedule of Payments - 13 November 2018 to the 12 December 2018

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
PS54-57	14.11.2018	20.11.18	Town Council	N/A	Salary - Nov-Dec 2018	£4,135.52	£0.00	£4,135.52
PS58	14.11.2018	964404211	British Gas	684 9667 62	Electricity - (Direct Debit)	£57.68	£2.88	£60.56
PS59	14.11.2018	14.11.18	HMRC	N/A	NIC/PAYE	£1,532.04	£0.00	£1,532.04
PS60	14.11.2018	14.11.18	East Riding Pensions	N/A	Pensions	£1,289.39	£0.00	£1,289.39
PS61	21.11.2018	21.11.18	Playing Fields Association	N/A	Grant for archaeological work	£1,000.00	£0.00	£1,000.00
PS62	21.11.2018	7398946	Altodigital	696 6011 12	Printer supplies	£154.88	£30.98	£185.86
PS63	14.11.2018	2527	Turpin Bookkeeping Services	257 6504 85	Payroll - Oct 2018	£30.00	£6.00	£36.00
PS64	30.09.2018	2526	Turpin Bookkeeping Services	258 6504 85	Payroll - Sept 2019	£30.00	£6.00	£36.00
PS65	26.11.2018	UEEMSF2T	PDF Architect	N/A	PDF Professional Software	£38.95	£0.00	£38.95
PS66	27.11.2018	27.11.2018	SLCC - ERYC Branch	N/A	Network and training event	£20.00	£0.00	£20.00
PS67	27.11.2018	27.11.2018		N/A	Xmas Tree Festival Prize	£200.00	£0.00	£200.00
PS68	29.11.2018	34977940	Zurich Municipal	107 8316 77	Additions to Insurance for 2018-19	£452.38	£0.00	£452.38
PS69	30.11.2018	17848	SWG Nursery	800 7520 69	Supply of 20 Christmas Trees	£283.00	£56.60	£339.60
PS70	4.12.2018	62695269	ERYC Supplies	647 4711 23	Two rolls of business waste sacks	£124.00	£0.00	£124.00
PS71	20.11.2018	CHQ 106373	BVA	N/A	Reimbursement of tree sponsorship	£30.00	£0.00	£30.00
PS72	16.11.2018	DD	KCOM	647 2351 37	Office Internet/Calls	£60.80	£12.16	£72.96
PS73	12.11.2018	DD	Siemens Finance Services	222 4382 92	Photocopier rental	£58.50	£11.70	£70.20
PS74	4.12.2018	49342	PPH	561 0673 00	Rent -Service charge to 24/3/19	£1,950.00	£0.00	£1,950.00
PS75	4.12.2018	49342	PPH	561 0673 00	Rent -Service charge to 24/3/19	£167.02	£0.00	£167.02
PS76	4.12.2018	1408459	ERYC Supplies	647 4711 23	Office supplies	£58.90	£0.00	£58.90
PS77	7.12.2018	7.12.18	Garden Salve	N/A	Gardening and maintenance	£2,835.00	£0.00	£2,835.00
PS78	4.11.2018	921238	LITE	775 8152 93	Installation and removal of lights	£3,045.00	£609.00	£3,654.00
PS79	30.11.2018	2000-6147	Sancton Accounting	878 1972 64	Monthly Fees - IA	£480.00	£0.00	£480.00
TOTALS						£18,033.06	£735.32	£18,768.38

Signature: Date:

ITEM 5

Committee Minutes

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the **Environment Committee** meeting held on **12 December 2018** at the Town Council Office

Committee Members Present: Councillors Mrs. Duckles, Mrs. Galbraith, T.Galbraith (Chairman), Luckraft and Ms. Rowe (Vice Chairman)

Also present: One member of the public attended the meeting for item 7.2

Meeting Clerk: Vicky Herring – Deputy Clerk

MINUTES

Number	Item
	<u>Procedural items</u>
1	<p>Apologies The following apologies we received: Councillor C. Duckles – Family issues RESOLVED: Committee resolved to note the apologies and accept the reason(s) given for absence.</p>
2	<p>Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
3	<p>Minutes of the Meeting held on 10th October and 7th November 2018 It was proposed by Councillor Mrs. Duckles, seconded by Councillor Mrs. Galbraith and agreed unanimously to approve the minutes of the meetings held on 10th October and 7th November 2018</p>
	<u>Business items</u>
4	<p>To consider matters relating to Town Council Land and Property 4.1 Tree Survey – May 2019 Following discussion it was proposed by Councillor Ms. Rowe, seconded by Councillor Mrs. Galbraith and agreed unanimously that the next tree survey be undertaken in May 2019</p>

5	<p>To decide on matters relating to Grounds Maintenance It was proposed by Councillor T. Galbraith, seconded by Councillor Mrs. Duckles and agreed unanimously to defer this item to a further meeting of the Environment Committee and a date was agreed for 17th December at 2.00 pm in the Town Council Office.</p>
6	<p>To decide on Lamp Column Service Agreement Members considered all the information relating to the service agreements and it was proposed by Councillor Ms. Rowe, seconded by Councillor Credland and agreed unanimously to transfer to the SLA1 level agreement.</p>
7	<p>To consider matters relating to Play Areas 7.1 Chafer Bugs – Elloughton Road Play Area Following discussion, it was agreed to monitor the situation and make further enquiries and report back to the February meeting of the Environment Committee.</p> <p>7.2 Display of Banner – Elloughton Road Play Area Fence The Town Council had been approached by a local school to display an advertisement at the Elloughton Road Play area. Concern was expressed by a resident (who lives in close proximity) at advertisements of this nature being displayed. Following discussion it was felt such an advertisement would set a precedent for others to follow. It was proposed by Councillor Mrs. Galbraith, seconded by Councillor Credland and agreed unanimously that advertisements of this nature should not be displayed there.</p>
8	<p>To consider matters relating to footpaths – no matters reported.</p>
9	<p>To consider matters relating to Street Furniture 9.1 Replacement Salt Bin – No. 11083 Welton Road Following damage to the salt bin, it was proposed by Councillor T. Galbraith, seconded by Councillor Mrs. Duckles and agreed unanimously that the Town Council provide a replacement bin at a cost of £340</p> <p>9.2 Request for Salt Bin, Blackburn Avenue A request was made for the installation of a salt bin along Blackburn Avenue. Following consideration it was noted that a bin is already in situ at the top end of Blackburn Avenue, an additional one in such close proximity does not match the criteria to supply one.</p>
10	<p>To consider matters relating to Christmas Lights</p>
11	<p>To note the Environment Budgets – Noted.</p>
	<p><u>Next meeting</u></p>
12	<p>Date and time of the next meeting Committee confirmed the date and time of the next meeting to be held at Wednesday 13 February 2019 at 6pm in the Committee Room of the Council Offices.</p>

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Minutes of the **Planning and Highways Meeting** held on **12 December 2018** in the Committee Room

Committee Members: Councillors Credland, Davis, Mrs. Duckles (Chairman), C. Duckles, Mrs. Galbraith (Vice-Chairman), Luckraft and Ms. Rowe

Meeting Clerk: Vicky Herring, Deputy Clerk

Number	Item
1	Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<u>Procedural items</u>
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.
3	Minutes of the meeting held on 14th November 2018 Committee to consider approving the minutes as a true and proper record.
	<u>Business items</u>
4	To consider the following Planning Applications and to receive and consider any further late planning applications (received after publication of this agenda) 4.1 18/03288 – Erection of single storey extension to side and rear at 31 Lilac Road 4.2 18/03598 – Erection of single storey extension to rear following demolition of existing conservatory and bay window at 27 Spindlewood 4.3 18/03676 – Change of use of land for continued use of outbuildings for the keeping of retired-grey hounds (Retrospective) at Land East of 12 King Edward Terrace 4.4 18/03710 – Erection of two storey extension to side, timber pergola to rear and installation of roof lights to front and rear following loft conversion at 12 Jefferson Drive 4.5 18/03835 – Erection of detached garage/store and greenhouse following removal of existing garage (revised scheme of 18/00006/PLF)
5	To Note the following Notices of Decision

Signed 1 Date

	<p>5.1 18/02480 – 46 Myrtle Way – Granted with conditions</p> <p>5.2 18/02728 – 11 Sands Lane – Granted with conditions</p> <p>5.3 18/02843 – Café Indulge, 3 Toft Court – Granted with conditions</p> <p>5.4 18/03270 – 41 Ash Avenue – Granted with conditions</p> <p>5.5 18/03512 – 23 Lady Anne Way – Granted with conditions</p>
6	<p>To note the following Tree Applications (The Town Council trust the recommendations of the East Riding of Yorkshire Council Tree Officer)</p> <p>6.2 18/03787 – CA – Fell Yew, Holly & 2 x Conifers at The Lodge, Stockbridge Road</p>
7	<p>To note the following Tree Decisions</p> <p>7.1 18/03038 – CA – Work to trees at 31 Dale Road – No objections</p> <p>7.2 18/03163 – TPO Fell Cedar at 10 Ransome Way – Grant Consent</p> <p>7.3 18/03213 – CA Work to Beech and Leylandii at 24 Main Street – No objections</p>
8	<p>To consider Highway and Road Safety matters</p> <p>8.1 Speeding – Brantingham Road</p>
9	<p>Date and time of the next meeting – Wednesday 9th January 2019 at 7.00 pm</p>

2

Signed Date

Elloughton cum Brough Town Council

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Minutes of the **Environment Committee** meeting held on **18 December 2018** in the **Committee Room**.

Committee Members Present: Cllr Rowe, Cllr S. Duckles, Cllr K. Galbraith, Cllr T. Galbraith, Cllr C. Duckles and Cllr Luckraft

Meeting Clerk: Tom Clay, Town Clerk

Minutes

Number	Item
	<u>Procedural items</u>
EN18.5	<p>Apologies The following apologies we received:</p> <ul style="list-style-type: none"> • Cllr Credland - work <p>RESOLVED: Committee resolved to note the apologies and accept the reason(s) given for absence.</p>
EN18.6	<p>Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
	<u>Business items</u>
EN18.7	<p>To decide on matters relating to grounds maintenance The Town Clerk outlined the current situation and provided several approaches to consider after the current contractor, because of retirement, ceases to undertake grounds maintenance for the Council.</p> <p>Cllr S. Duckles proposed, seconded by Cllr Rowe, that the Clerk be instructed to:</p> <ol style="list-style-type: none"> i. Contact ERYC to ascertain the level, frequency and location of grounds maintenance they will be undertaking in the Town Council's area; ii. contact the Environment Agency about the sluice gates on drains and long the Humber in the Town Council's area; iii. draft a contract for one year (i.e. April 1 2019 to 31 March 2020) which in broad terms would see the work undertaken currently continues;

	<p>iv. include maintenance of The Burrs as part of the contract, but make clear that the PFA would regulate the relationship with the contractor in the future, and;</p> <p>v. make enquires to ascertain what level of work the proposed 2019-20 budget for grounds maintenance would allow for.</p> <p>RESOLVED: Committee resolved the proposal be accepted and that the Clerk be instructed to make the recommendation known to the Finance and Strategic Planning Committee at its next ordinary meeting.</p>
<u>Next meeting</u>	
E18.8	<p>Date and time of the next meeting Committee confirmed the date and time of the next meeting to be held at Wednesday 13 February 2019 at 6pm in the Committee Room of the Council Offices.</p>

Meeting started 2pm and closed 3:33pm

Document published on 18 December 2018

Signed:

Print Name:

Print Position:

Date:

ITEM 8A

Payment Schedule

Appendix A

Schedule of Payments - 12 December 2018 to the 8 January 2019

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
PS80	14.12.2018	14.12.18	Cleaner	N/A	Office Clean	£36.00	£0.00	£36.00
PS81-85	18.12.2018	N/A	Town Council	N/A	Salaries Nov-Dec 18	£4,058.45	£0.00	£4,058.45
PS85	18.12.2018	N/A	HMRC	N/A	HMRC Nov-Dec 18	£1,510.64	£0.00	£1,510.64
PS86	18.12.2018	N/A	East Riding Pensions Fund	N/A	Pension Nov-Dec 18	£1,280.68	£0.00	£1,280.68
PS87	30.11.2018	N/A		N/A	Accordion for Xmas Tree Festival	£50.00	£0.00	£50.00
PS88	30.11.2018	N/A		N/A	Organist for Xmas Tree Festival	£60.00	£0.00	£60.00
PS89	30.11.2018	N/A	Red Skies	N/A	Ukulele Band for Xmas Tree Festival	£70.00	£0.00	£70.00
PS90	01.12.2019	BUS00114470	Kcom	647 2351 37	Phone	£297.96	£59.59	£357.55
PS91	02.01.2019	9057986918	Royal Mail	243 1700 02	Door to Door Delivery PP 75	£500.00	£100.00	£600.00
TOTALS						£5,754.09	£159.59	£8,023.32

Signature: Date:

ITEM 8B

Bank Reconciliation

ELLOUGHTON CUM BROUGH TOWN COUNCIL

Bank Reconciliation

ACCOUNTS RECONCILED TO: 31/12/2018

General Fund - Movement

Amount Shown Bank Statement 30/11/18	£162,806.06
Add receipts (Christmas Tree Sponsors)	£732.18
Less payments	£18,253.78
Total	£145,284.46

Section 137 Expendature 2018-19

	Total	£50.00
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General Fund - Reconciliation

Amount Shown Bank Statement 30/11/18	£145,284.46
Less Unrepresented Cheques	£50.00
Balance A	£145,234.46

Petty Cash - Imprest Account

	Balance B	£200.00
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NS&I Investment

	Balance C	£31,296.08
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TOTAL FUNDS AVAILABLE ON: 31/12/2018

	Balance (A+B+C=D) D	£176,730.54
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Prepared by the Town Clerk and RFO - Tom Clay

Signed:

Date:

04/01/2019