

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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10 October 2019

Dear Councillor,

Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Elloughton cum Brough Town Council to be held on **Tuesday 15 October 2019**, commencing at **7pm**, in the **Committee Room, Petuaria Community Centre, Centurion Way, HU15 1DF**.

The agenda for the meeting is set out below.

Tom Clay
Town Clerk

Agenda

No	Item
	<u>Procedural Items</u>
1	Apologies Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
2	Declarations of interest Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
3	Public forum The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

Chairman 2019-2020 Councillor Martin Credland

4	<p>Minutes of the ordinary meeting held on Tuesday 17 September 2019 Council to consider approving the minutes of the ordinary meeting as a true and accurate record.</p>
5	<p>Council committee minutes Council to note the minutes of the following committees and to consider any recommendations contained within:</p> <ul style="list-style-type: none"> i. Events and Publicity – Wednesday 11 September ii. Planning and Highways – Wednesday 11 September <p>Council to note the draft notes of the following committees and to consider any recommendations contained within:</p> <ul style="list-style-type: none"> i. Personnel – Monday 30 September 2019
<u>Reports to Council</u>	
6	<p>Reports from external organisations and groups Council to receive verbal reports from representatives from the following organisations:</p> <ul style="list-style-type: none"> a) ERNLLCA b) Village Hall c) Community Centre d) The Burrs PFA e) Other groups not specified above
7	<p>East Riding of Yorkshire Council Council to receive reports from the East Riding of Yorkshire Council members for the Town Council area and to consider any matters arising.</p>
<u>Council Finance</u>	
8	<p>Schedule of payments Council to consider approval of payments for the period 11 September 2019 to amounting to 4 October 2019 £10,848.58 and to note income for the same period of £84,642.00 (2nd instalment of the precept and insurance claim).</p>
9	<p>Bank Reconciliation Council to consider approval of the bank reconciliations for all accounts up to 30 September 2019.</p>
<u>Council Business</u>	
10	<p>ERNLLCA Conference Councillor S. Duckles has requested that minute 65/1920.1 be rescinded, that the Town Clerk not attend the ERNLLCA Conference and that she go instead. The request has been made because the Town Clerk has tendered his resignation and will leave the Town Council early in the New Year.</p> <p>In order to discuss this matter the Town Council will need to suspend Standing Order 7a.</p>

	<p>Minute 65/1920.1 is set out below in italics: <i>Cllr Credland proposed, seconded by Cllr Loizides, that the Town Clerk and Deputy Town Clerk attend the conference at a cost of £90 each.</i></p> <p><i>RESOLVED: The motion was carried and the Town Clerk was instructed to book the places.</i></p>
11	<p>Future office arrangements Council to receive a report from the Office Working Party and to consider a recommendation about the future office arrangements of the Town Council.</p>
12	<p>Proposed adjustment to committee meeting dates Council to consider a proposal for new meeting dates up to the next Annual Meeting of the Town Council in May 2020.</p>
13	<p>Review of Polling Districts, Polling Places and Polling Stations Council to note that the East Riding of Yorkshire Council has sent out information in relation to a review of polling districts, polling places and polling stations and with a deadline for comments of Friday 25 October 2019.</p> <p>Council to consider a proposal which would see the current arrangements for GC and GD continue and new arrangements for GE (GEA) to take into account the growth in residential development.</p> <p>Attached to the agenda is a description of the proposed change and a map.</p>
<u>The Next Ordinary Meeting of Council</u>	
14	<p>Date and time of the next meeting Council to confirm date and time of the next ordinary meeting which is scheduled to be held on Tuesday 19 November 2019, commencing at 7pm, in the Committee Room, Petuaria Community Centre (HU15 1DF).</p>