

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



Minutes of the ordinary meeting of Council held on **19 March 2019** in the **Committee Room, Petuaria Community Centre, Centurion Way, Brough, HU15 1DF.**

Members Present: Cllr Luckraft, Cllr Brogden, Cllr T. Galbraith, Cllr K. Galbraith, Cllr Rowe, Cllr Davies, Cllr Muzaffar, Cllr Credland (Chairman), Cllr S. Duckles (Vice Chairman) and Cllr C. Duckles

Meeting Clerk: Tom Clay, Town Clerk

Also in attendance: ERYC Cllr Meredith and ERYC Cllr Smith

Minutes

Minute	Item
	<u>Procedural Items</u>
108/18	<p>Apologies The following apologies we received:</p> <ul style="list-style-type: none"> • Cllr Bentley – personal reasons • Cllr P. Duckles – Work commitment <p>RESOLVED: Council resolved to note the apologies and accept the reasons given for absence.</p>
109/18	<p>Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
110/18	<p>Public Forum No members of the public were present.</p>
111/18	<p>Minutes of the ordinary meeting held on 19 February 2019 Cllr Rowe proposed, seconded by Cllr Brogden, that the minutes be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: Council resolved to approve the minutes as a true and accurate record.</p>

Signature: Date:

112/18	<p>Council committee minutes</p> <p>Cllr Credland proposed, seconded by Cllr K. Galbraith, that the following committee minutes be noted by Council:</p> <ul style="list-style-type: none"> i. 13 February 2019 – Environment Committee ii. 13 February 2019 – Planning Committee iii. 25 February 2019 – Events and Publicity Committee iv. 25 February 2019 – Finance & Strategic Planning Committee <p>RESOLVED: Council resolved to note the committee minutes outlined above.</p>
<u>Reports to Council</u>	
113/18	<p>Reports from external organisations and groups</p> <p>Council received verbal reports from representatives from the following organisations:</p> <ul style="list-style-type: none"> a) ERNLLCA – Cllr T. Galbraith stated that no meeting had been held and there was therefore nothing to report. b) Village Hall - Cllr Brogden stated that the AGM would be held on the following night and that the Chairman resigned, as had another Trustee. c) Community Centre – Cllr Muzaffar reported that the Management Committee was working well, improvements were being made all the time and that new users were coming on board. d) The Burrs PFA – Cllr T. Galbraith reported that the PFA and the Community Forum were working together to stage an event on 2 May 2019 when the Tour de Yorkshire would pass through the area. A big screen and marquee would be provided. The Community Forum was providing substantial funding for the event and was exploring sponsorship opportunities. Cllr Credland reported that a tree survey would soon take place on a section of tree on The Burrs. It was not clear what the situation is regarding the Ferriby FC junior team using the Burrs. The Petuaria Revisited scheme was progressing well with further funding being sourced and that ground penetrating radar surveying would take place at the Golf Club. e) Ridings Medical Group – Cllr Davis reported that building had started and would take 3-6 months to complete. The closure of the Holme-on-Spalding-Moor surgery for extensive renovation work might have an impact further afield. The Ambulance Station site is currently quite empty. f) Tour de Yorkshire Steering Group – Cllr Credland reported that there was great enthusiasm for the event and that several projects were being worked on. The Town Clerk had order fabric, hand flags and bunting. Cllr Credland had also picked up bunting from Catwick Parish Council.

Signature: Date:

114/18	<p>East Riding of Yorkshire Council</p> <p>Council received the following reports from the East Riding of Yorkshire Council members for the Town Council area.</p> <p>Cllr T. Galbraith reported that:</p> <ul style="list-style-type: none"> • That purdah (the pre-election period) had started and no new initiatives would be forthcoming until after the election. • He further stated that he was standing down, but would continue to occupy positions on several community groups. A new member would however be required for the Brough South Group. <p>Cllr Meredith reported that:</p> <ul style="list-style-type: none"> • The Parish Review Panel had made several recommendations. • Warden Service users thought highly of the service. • Several issues relating to planning at Chapel Mews were still ongoing. <p>Cllr Smith stated that she had nothing to add to the reports provided by other ERYC councillors.</p>
<u>Town Council Finance</u>	
115/18	<p>A) Schedule of payments</p> <p>Cllr K. Galbraith proposed, seconded by Cllr Brogden, that Council note and approve the payments period 13 February 2019 to the 12 March 2019 amounting to £8,150.62 and to note income for the same period of £2,616.00 (appendix A).</p>
115/18.1	<p>RESOLVED: Council resolved to approve the payments for the period 13 February 2019 to the 12 March 2019 amounting to £8,150.62 and to note income for the same period of £2,616.00.</p>
116/18	<p>B) Bank Reconciliation</p> <p>Cllr Credland proposed, seconded by Cllr Rowe, that Council note and approve the February 2019 bank reconciliation.</p>
116/18.1	<p>RESOLVED: Council resolved to note and approve the February 2019 bank reconciliation.</p>
117/18	<p>C) Insurance Claim</p> <p>Council noted that the Agiton Cyclone in the play area outside the Village Hall was vandalised recently.</p> <p>Council also noted that the 'bell' section was removed by the Town Clerk under emergency spending powers to make the site safe at a cost of £165 (excluding VAT).</p> <p>Council further noted that a quote has been received to remove and replace entire cyclone yellow bell assembly with fixings £3,642.50</p>

Signature: Date:

	(excluding VAT) and that the Town Clerk will make a claim for the equipment in line with the quote described above.
	<u>Next Ordinary Meeting of the Town Council</u>
118/18	<p>Date and time of the next meeting Council confirmed the date and time of the next ordinary meeting to be 16 April 2019, commencing at 7pm, in the Committee Room, Petuaria Community Centre (HU15 1DF).</p> <p>Council noted that the Annual Parish Meeting will take place at 6:30pm on Tuesday 16 April 2019, before the Full Council meeting, in the Committee Room, Petuaria Community Centre (HU15 1DF).</p>

Meeting started 7pm and closed 7:45pm

Document published on 21 March 2019

Signed:

Print Name:

Print Position:

Date:

Signature: **Date:**

Appendix A

Schedule of Payments - 13 February 2019 to the 12 March 2019

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
PS112	23.01.2019	308357	Walkerfire (UK)Ltd	349 9311 26	Fire extinguisher maintenance	£43.80	£8.76	£52.56
PS113	20.02.2019	N/A	Town Council	N/A	Salaries - Jan-Feb 2019	£4,213.41	£0.00	£4,213.41
PS114	19.02.2019	N/A	East Yorks SLCC Branch	N/A	SLCC Branch Training Day	£15.00	£0.00	£15.00
PS115	19.02.2019	N/A	ERPF	N/A	Pension - Jan-Feb 2019	£1,340.75	£0.00	£1,340.75
PS116	20.02.2019	N/A	HMRC	N/A	PAYE/NI - Jan-Feb 2019	£1,602.90	£0.00	£1,602.90
PS117	22.02.2019	7403298	Altdigital	696 6011 12	Meterage for office printer	£152.19	£30.44	£182.63
PS118	06.03.2019	2624	Turpins Bookkeeping	257 6504 85	Payroll - Feb 19	£30.00	£6.00	£36.00
PS119	06.03.2019	2900	Turpins Bookkeeping	257 6504 85	Payroll - Jan 19	£30.00	£6.00	£36.00
PS120	06.03.2019	36439276	Zurich Municipal	107 8316 77	War Memorial insurance	£226.32	£27.16	£253.48
PS121	06.03.2019	N/A	E-YARD - ROSPA	N/A	S.137 Grant	£100.00	£0.00	£100.00
PS122	07.03.2019	N/A	ian R. Donkin	N/A	Emergency repair to a noticeboard	£35.00	£0.00	£35.00
PS123	08.03.2019	N/A	Petuarria Centre	N/A	Room Hire 5.2.19 and 19.2.19	£36.00	£0.00	£36.00
PS124	12.03.2019	N/A	Catwick Parish Council	N/A	Bunting for Tour De Yorkshire	£90.00	£0.00	£90.00
PS125	12.03.2019	1422663	ERYC Supplies	647 4711 23	Office stationery	£11.44	£2.29	£13.73
PS126			KCOM	647 235 137	Office 365 - DD	£72.96	£0.00	£72.96
PS127	N/A	A8423603	Siemens Finance Services	222 4382 92	Photocopier rental - DD	£70.20	£0.00	£70.20
					TOTALS	£8,069.97	£80.65	£8,150.62

Signature: Date: