

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the ordinary meeting of Council held on Tuesday 19 June 2018 in the Committee Room, Brough Community Centre, Centurion Way, Brough HU15 1DF.

Members Present: Councillor Credland (Chairman), Councillor K. Galbraith, Councillor Brogden, Councillor S. Duckles (Vice-Chairman), Councillor C. Duckles, Councillor T. Galbraith, Councillor Luckraft, Councillor Davis, Councillor Muzaffar

Meeting Clerks: Tom Clay, Town Clerk

Also in attendance: ERYC Councillor Richard Meredith and one member of the public

Minutes

No	Item
1/18	Public Forum No members of the public present wished to speak.
2/18	To accept Apologies The following apologies were received: <ul style="list-style-type: none"> • Councillor Rowe • Councillor P. Duckles RESOLVED: Council resolved to note the apologies and accept the reasons given for absence.
3/18	To accept Declarations of Interests relating to items on the agenda No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.
4/18	To accept the minutes of the Annual Town Council meeting held on 15th May 2018 and the minutes of an extraordinary meeting of the Council held on 6 June 2018 The minutes of Annual Town Council Meeting held on 15 May 2018 had already been approved at the Extraordinary Meeting held on 6 June 2018. No further discussion took place.

Signature: Date:

4/18.1	<p>Councillor K Galbraith proposed, seconded by Councillor Muzaffar, that the minutes of the Extraordinary Meeting held on 6 June 2018 be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: Council resolved to approve the minutes as a true and accurate record.</p>																																																																								
5/18	<p>To note Committee minutes Events and Publicity Committee held on 9 May 2018 Council noted the minutes of the Events and Publicity Committee held on 9 May 2018</p> <p>Planning and Highways Committee held on 9 May 2018 Council noted the minutes of the Planning and Highways Committee held on 9 May 2018.</p>																																																																								
6/18	<p>Finance & Administration Councillor S. Duckles proposed, seconded by Councillor K. Galbraith, that the RFO's (finance) report, which includes the Bank Reconciliation, and the payments below:</p> <table border="1" data-bbox="347 936 1364 1503"> <thead> <tr> <th colspan="2">Expenditure</th> <th>Amount</th> <th>VAT</th> <th>Total</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>Salaries -May 2018</td> <td>Staff</td> <td>2,937.65</td> <td></td> <td>2,937.65</td> <td>Remuneration</td> </tr> <tr> <td>HMRC - May 2018</td> <td>NIC/PAYE/EMPNIC</td> <td>791.14</td> <td></td> <td>791.14</td> <td>Remuneration</td> </tr> <tr> <td>Pension -May 2018</td> <td>ERPF</td> <td>1,102.74</td> <td></td> <td>1,102.74</td> <td>Remuneration</td> </tr> <tr> <td>KCOM</td> <td>Telephone Meter reading- photo</td> <td>49.91</td> <td>9.98</td> <td>59.89</td> <td>Accommodation Office</td> </tr> <tr> <td>Altodigital</td> <td>copier</td> <td>120.23</td> <td>24.05</td> <td>144.28</td> <td>Accommodation Office</td> </tr> <tr> <td>Altodigital</td> <td>Parts warranty</td> <td>77.50</td> <td>15.50</td> <td>93.00</td> <td>Accommodation Village</td> </tr> <tr> <td>HAGS Nicholas Associaes Group</td> <td>Monthly inspection April invoices</td> <td>45.00 477.99</td> <td>9.00 95.60</td> <td>54.00 573.59</td> <td>environment Agency workers</td> </tr> <tr> <td>PPH Commercial</td> <td>Rent 24/6 to 28/9 Internal Audit</td> <td>2,149.34</td> <td></td> <td>2,149.34</td> <td>Admin</td> </tr> <tr> <td>AJACS</td> <td>2017/18</td> <td>806.80</td> <td></td> <td>806.80</td> <td>Admin</td> </tr> <tr> <td>Sancton Accounting Services</td> <td>Monthly accounts fee*3</td> <td>720.00</td> <td></td> <td>720.00</td> <td>Admin</td> </tr> <tr> <td colspan="2"></td> <td>9,278.30</td> <td>154.13</td> <td>9,432.43</td> <td></td> </tr> </tbody> </table> <p>RESOLVED: Council resolved to approve the RFO's report to Council and the payments outlined above amounting to £9,432.43.</p>	Expenditure		Amount	VAT	Total	Budget	Salaries -May 2018	Staff	2,937.65		2,937.65	Remuneration	HMRC - May 2018	NIC/PAYE/EMPNIC	791.14		791.14	Remuneration	Pension -May 2018	ERPF	1,102.74		1,102.74	Remuneration	KCOM	Telephone Meter reading- photo	49.91	9.98	59.89	Accommodation Office	Altodigital	copier	120.23	24.05	144.28	Accommodation Office	Altodigital	Parts warranty	77.50	15.50	93.00	Accommodation Village	HAGS Nicholas Associaes Group	Monthly inspection April invoices	45.00 477.99	9.00 95.60	54.00 573.59	environment Agency workers	PPH Commercial	Rent 24/6 to 28/9 Internal Audit	2,149.34		2,149.34	Admin	AJACS	2017/18	806.80		806.80	Admin	Sancton Accounting Services	Monthly accounts fee*3	720.00		720.00	Admin			9,278.30	154.13	9,432.43	
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7/18	<p>To consider matters relating to the office lease and Brough Community Centre Members were informed that the lease on the current office comes to an end in November 2018. Initial discussions have been held and it may be possible to establish a new 5 year lease, with a 3 year break clause.</p> <p>Council also received several updates in matters relating to the Brough Community Centre lease. Members were informed that the office was currently seeking legal advice about the lease held by the Town Council.</p>																																																																								

	<p>Further information was also being sought from the ERYC's legal department and property services.</p> <p>Council noted that the Management Committee had received written notification from the current caretaker that he will retire on 31 August 2018 and that given the unsociable and difficult nature of the job a replacement is unlikely. Bookings were being taken up to 31 August 2018, but no new booking were being taken after that date.</p> <p>In a lengthy discussion members raised concerns that the covenant on the land and the position taken by ERYC's legal department would make having a 'normal' community centre on the site impossible. Concerns were also raised about the reduced operating of the library and the impact that would have on the Community Centre.</p> <p>Councillor K. Galbraith proposed, seconded by Councillor C. Duckles that the Town Clerk should write to ERYC informing them of the fact that from 31 August 2018 there would be no caretaker or bookings taken and asking if they, as per the lease, would be willing to take over those services.</p> <p>7/18.1 RESOLVED: Council resolved that the Town Clerk be instructed to write to ERYC informing them of the fact that from 31 August 2018 there would be no caretaker or bookings taken and asking if they, as per the lease, would be willing to take over those services.</p> <p>Councillor S. Duckles proposed, seconded by Councillor B. Davies that the following officers and members of the Council represent the Town Council in discussion with ERYC and legal advisors: Councillor S. Duckles, Councillor B. Davies, the Town Clerk Tom Clay and the Deputy Town Clerk Vicky Herring.</p> <p>7/18.2 RESOLVED: Council resolved that Councillor S. Duckles, Councillor B. Davies, the Town Clerk Tom Clay and the Deputy Town Clerk Vicky Herring represent the Town Council in discussion with ERYC and legal advisors.</p> <p>7/18.3 RESOLVED: Council resolved that further discussion of the item be deferred until the July 2018 Ordinary Meeting of Council when the issue would be discussed again.</p>
<p>8/18</p>	<p>To consider construction parking at the Village Hall</p> <p>Councillor C. Duckles proposed, seconded by Councillor Muzaffar, that the Council supported the proposal that the Village Hall car park be used to alleviate construction parking problems and the Council would support the position taken by Village Hall Management Committee.</p> <p>RESOLVED: Council resolved to support the proposal set out above.</p>

9/18	<p>To consider matters relating to outdoor gyms in the Elloughton/Brough area Councillor T. Galbraith proposed, seconded by Councillor Muzaffar, that the matter of identifying suitable locations for the gym be referred to the Environment Committee.</p> <p>RESOLVED: Council resolved to support the proposal set out above and the Clerk was informed to take the necessary steps.</p>
10/18	<p>To consider matters relating to the Tour De Yorkshire Cycle Race Councillor T. Galbraith and Councillor Meredith updated members in their capacity as ERYC councillors stating that they were making efforts to get the Tour De Yorkshire to pass through Elloughton cum Brough and the surrounding area.</p> <p>Councillor C. Duckles proposed, seconded by Councillor Brogden, that the Council would support efforts to bring the Tour De Yorkshire to Elloughton cum Brough in the future.</p> <p>RESOLVED: Council resolved that it would support efforts to bring the Tour De Yorkshire to Elloughton cum Brough in the future.</p>
11/18	<p>To receive updates relating to the GDPR The Town Clerk gave an update and said that he would bring a number of policies to the next meeting of Council for member's consideration.</p> <p>RESOLVED: Council resolved that that further consideration of GDPR be deferred until the next ordinary meeting.</p>
12/18	<p>To receive Community Reports Council received an update from Councillor Credland in relation to the Petuaria Revisited project and the launch ceremony which would take place on 29 July 2018.</p> <p>Councillor Brogden updated members in relation to the Village Hall stating that there were a few maintenance issues and that a review of the fire regulations would be required.</p> <p>Councillor T. Galbraith updated members about the Community Forum stating that work was currently focusing on the Petuaria (Pet) Fair to be held on 22 July 2018.</p> <p>Councillor Muzaffar gave a short update about the Community Centre.</p>
13/18	<p>To receive a report from East Riding of Yorkshire Council Ward Members Councillor T. Galbraith updated members about potholes, improvements to Jocks Lodge junction and the Better Care Fund.</p>

	<p>Councillor Meredith updated members about road resurfacing, noise complaints near the A63, planning enforcement at Station Road, gully cleaning for Welton Road and Lowerdale and Community Payback.</p> <p>Councillor Meredith also said that he would also monitor and make further representations about issues with construction parking Elloughton Road.</p>
14/18	<p>To consider matters relating to East Riding of Yorkshire Council (ERYC) No matters were raised in relation to this item as they had been covered in the item above.</p>
15/18	<p>To consider matters relating to the East Riding & North Lincolnshire Local Council Association (ERNLLCA) No matters were raised in relation to this item.</p>
16/18	<p>To consider matters relating to Humber & Wolds Rural Community Council (HWRCC) No matters were raised in relation to this item.</p>
	<u>Next meeting</u>
17/18	<p>Date and time of the next meeting Council confirmed the date and time of the next ordinary meeting to be Tuesday 17 July 2018, at 7pm, in the Committee Room, Brough Community Centre, Centurion Way, Brough HU15 1DF.</p>

Meeting started 7pm and closed 20:47pm

Document published on 21 June 2018

Signed:

Print Name:

Print Position:

Date:

Signature: Date: