

**Elloughton cum Brough Town Council**

**60 Welton Road, Brough, HU15 1BH**

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Minutes of the Ordinary Meeting of the Environment committee held on **Tuesday 13<sup>th</sup> June 2023** held in the Meeting Room, Town Council Office, 60 Welton Road Brough, HU15 1BH.

**Members Present:** Cllr S Duckles, Cllr C Duckles, Cllr Kellington, Cllr Rennison, Cllr Parker and Cllr Harrison.

**Meeting Clerk:** Danika Lynch (Deputy Clerk)

**Also in Attendance:** Philippa Beverley (Town Clerk). Three members of the Brough in Bloom (BiB) attended. Cllr Terry Gill, Cllr Colleen Gill and Cllr Richard Meredith attended.

**Public Forum:**

One member of BiB attended to express concerns regarding overgrown footpath near Lidl, street post near Welton road, graffiti on Kingston box and drainage issues near Morrisons. Committee advised these are all ERYC responsibilities and as Ward Cllrs were present at the meeting could they please query these issues with the ERYC.

One member of BiB attended to express concerns regarding the overgrown grass verges on Loxley Way estate. Committee advised this is unadopted land and is being championed by Cllr Meredith at ERYC.

Cllr Terry Gill spoke requesting clarity on work being done to the landscaping at the Brough War Memorial and suggested the council had not completed sufficient consultation with Brough in Bloom. The committee advised this had been discussed at the February meeting of the environment committee and then again at the April meeting of the environment committee. The work was in line with the War Memorial becoming a List of Buildings of Special Architectural or Historic Interest. A full and robust discussion took place.

**MINUTES**

**260/22 Committee to elect a Chairman of the Environment Committee for the May 2023 to May 2024 municipal year.**

Cllr S Duckles proposed, seconded by Cllr Rennison and agreed unanimously that Cllr C Duckles be elected to the office of Chairman of the Environment Committee for the 2023-24 municipal year.

**RESOLVED: Cllr C Duckles be elected to the office of Chairman of the Environment Committee for the 2023-24 municipal year.**

Signed: .....

Date: .....

**261/23 Committee to elect a Vice-Chairman of the Environment Committee for the May 2023 to May 2024 municipal year.**

Cllr Parker proposed, seconded by Cllr Kellington and agreed unanimously that Cllr Harrison be elected to the office of Vice-Chairman of the Environment Committee for the 2023-24 municipal year.

**RESOLVED: Cllr Harrison be elected to the office of Vice-Chairman of the Environment Committee for the 2023-24 municipal year.**

**262/23 To accept Apologies.**

No apologies received.

**263/23 To accept Declarations of Interests relating to items on the agenda.**

Cllr Rennison, Cllr Parker, Cllr Kellington and Cllr Harrison declared a non-pecuniary interest in Agenda Item 10.

**264/23 To confirm as a correct record the minutes of the Environment Meeting held on 11<sup>th</sup> April 2023.**

Cllr C Duckles proposed, seconded by Cllr S Duckles to approve the minutes as a correct and accurate record.

**RESOLVED: Committee resolved to approve the minutes from 11<sup>th</sup> April 2023 as a correct and accurate record.**

**265/23 To receive annual verbal report from Deputy Clerk regarding Town Council property and assets.**

Deputy Clerk provided a verbal summary on the asset register. This is available to the public via the website and scrutinized in the Interim and Annual Audit.

Deputy Clerk provided verbal summary on Town Council property, reporting no change other than renovations completed to Coronation Copse and the War Memorial being listed as a Grade 2, List of Buildings of Special Architectural or Historic Interest.

**RESOLVED: Committee noted verbal report from Deputy Clerk on Town Council property and assets.**

**266/23 To note work to Coronation Copse has been completed and promoted.**

Committee noted work to Coronation Copse had been completed and promotional material circulated.

**RESOLVED: Committee noted work to Coronation Copse had been completed and promotional material circulated.**

**267/23 To note War Memorial has been registered as a Scheduled Ancient Monument by the Secretary of State and work is to be completed on the 20<sup>th</sup> of June.**

Signed: .....

Date: .....

Committee noted War Memorial has been awarded Listed Building Status, Grade II by the Secretary of State and work is to be completed on the 20<sup>th</sup> of June.

**RESOLVED: Committee noted War Memorial has been awarded Listed Building Status, Grade II by the Secretary of State and work is to be completed on the 20<sup>th</sup> of June.**

**268/23 To note request from BiB regarding installation of a historical board on the Village Green.**

As four member of committee declared a non pecuniary interest in this agenda item, the meeting was no longer quorate for the item to be discussed so will be referred to the next meeting of Full Council.

**269/23 To discuss Annual Inspection at Elloughton Road playpark and approve any associated costs.**

Deputy Clerk provided a verbal update on recent inspection, detailing work now required to be completed by Town Council grounds man and playground attendant.

Cllr C Duckles proposed, seconded by Cllr Harrison and agreed unanimously to approve the quote for repairs from HAGS at a total cost of 1399.00 ex VAT and instructed the Deputy Clerk to proceed with this.

**RESOLVED: Committee resolved to approve the quote for repairs from HAGS at a total cost of 1399.00 ex VAT and instructed the Deputy Clerk to proceed with this.**

**270/23 To discuss concerns from Cllr Kellington regarding grass cutting in the Town and approve any actions.**

Proposed by Cllr Kellington, seconded by Cllr S Duckles and agreed unanimously to contact the ERYC and request this be rectified, including the ERYC Ward Cllrs in the communication. The Deputy Clerk was instructed to proceed with this.

**RESOLVED: Committee resolved to contact the ERYC and request this be rectified, including the ERYC, Ward Cllrs in this communication. The Deputy Clerk was instructed to proceed with this.**

**271/23 To note remedial work to Misc Springer at Elloughton Road playpark has been completed.**

Committee noted remedial work to Misc Springer had been completed.

**RESOLVED: Committee noted remedial work to Misc Springer had been completed.**

**272/23 To note repairs are scheduled to be completed to “The Jungle” under warranty on the 9<sup>th</sup> of June 2023.**

Committee noted repairs have now been completed to the Jungle.

Signed: .....

Date: .....

**RESOLVED: Committee noted repairs have now been completed to the Jungle.**

**273/23 To note Queens Commemorative bench has been installed.**

Committee noted Queens Commemorative bench had been installed.

**RESOLVED: Committee noted Queens Commemorative bench had been installed.**

**274/23 To receive verbal update and approve any next steps regarding the Town Entrance Signs.**

Deputy Clerk provided a verbal update regarding the entrance signs and advised she is currently liaising with the Brough Roundabout Project Team about responsibility of replacing the Welton Road sign.

Committee had a full and robust discussion and reviewed many different images on how new entrance signs could look.

Proposed by Cllr C Duckles, seconded by Cllr S Duckles and agreed unanimously to submit the four selected options for consultation with the community.

**RESOLVED: Committee resolved to submit the four selected entrance sign options for consultation with the community.**

**275/23 To receive verbal update and approve any required actions regarding any alterations to Brough Crossroads.**

Deputy Clerk provided a verbal update on potential alterations to Brough crossroads and that it is something currently being explored with the ERYC.

Proposed by Cllr C Duckles, seconded by Cllr Rennison and agreed unanimously to approve submitting an expression of interest in the UK Shared Prosperity Fund (UKSPF) in August 2023 if relevant.

**RESOLVED: Committee resolved to approve the Deputy Clerk submitting an expression of interest in the UK Shared Prosperity Fund (UKSPF) in August 2023 if relevant.**

**276/22 To note spend of £225.75 ex VAT on 4 x replacement defibrillator pads as previous had expired in May 2023.**

Committee noted spend of 225.75 ex VAT.

**RESOLVED: Committee noted spend of £225.75 ex VAT on 4 x replacement defibrillator pads as previous had expired in May 2023.**

**277/22 To note date of next meeting – Tuesday 8th August 2023, commencing 6pm at the Meeting Room, Town Council Offices, 60 Welton Road, Brough, HU15 1BH.**

Signed: .....

Date: .....

**RESOLVED: Committee confirmed the date and time of the next Environment Committee meeting scheduled to be held on Tuesday 8<sup>th</sup> August 2023 commencing at 6pm, location to be confirmed.**

**End Time: 7:02pm**

Signed: .....

Date: .....