

Elloughton-cum-Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Events Meeting held on **Tuesday 9th January 2024** held at the Town Council Office, The Old Library, Elloughton Road, Brough, HU15 1AE.

Members Present: Cllr Blee, Cllr Rennison (Ex-officio), Cllr Bentham (Ex-officio), Cllr Harrison and Cllr Parker.

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Phillipa Scullion (Events Coordinator)

PUBLIC FORUM: No members of public in attendance.

MINUTES

EV294/23 To accept apologies.
No apologies received.

RESOLVED: No apologies received.

EV295/23 To accept Declarations of Interest relating to items on the agenda.
No declarations of interest declared.

RESOLVED: No declarations of interest declared.

EV296/23 To confirm as a correct record the Minutes of an Events and Publicity Committee Meeting held on 14th November 2023.
Cllr Rennison proposed, seconded by Cllr Parker and agreed unanimously, that the minutes be accepted as a true and accurate record of the Events meeting held on 14th November 2023.

RESOLVED: Committee resolved to approve the minutes as a true and accurate record for the Events meeting held on 14th November 2023.

EV297/23 To confirm as a correct record the Minutes of the Extra Ordinary Events and Publicity Committee Meeting held on the 13th December 2023.
Cllr Rennison proposed, seconded by Cllr Parker and agreed unanimously, that the minutes be accepted as a true and accurate record of the Events meeting held on 13th December 2023.

RESOLVED: Committee resolved to approve the minutes as a true and accurate record for the Events meeting held on 13th December 2023.

Signed :.....

Date:

EV298/23 **To receive a verbal an update on the DIFEY grant application.**
Events Coordinator advised that the Expression of Interest was accepted and the full application has been submitted. The outcome is awaited. This grant if received will fund a spring six week schedule of free events to the public.

RESOLVED: Events coordinator gave update and advised that the grant application has been submitted and we are awaiting the outcome.

EV230/23 **To receive a verbal update on the Six Week Activity Programme for early 2024.**
Events Coordinator provided a verbal update on possible activities in the categories of sport, art and craft and music that can take place at the Petuaria Centre between 5.30 – 6.30pm at a cost of £9.60p/h to hire the room. Events coordinator, advised she is awaiting the outcome of the DifEY grant before she can proceed any further and confirm sessions.

Discussions took place on logistics, booking methods and possible alternatives.

RESOLVED: Events coordinator provided a verbal update on the possible six week activity programme for spring 2024. Various providers in the categories of sport, art and craft and music have been approached to provide free to public events between 5.30pm – 6pm to take place at the Petuaria Centre. Once a decision is notified to us on the outcome of the DifEY grant we can proceed to confirming sessions and advertising. Tickets for events will be booked through Ticket Source at no cost to the Town Council.

EV231/23 **To discuss and approve any next steps for the potential hosting of a D-Day Tea Dance on Saturday 8th June 2024, including costs and ticket prices.**

Events Coordinator gave an update on the possibility of holding a D-Day Tea Dance at Elloughton Village Hall on the 8th June 2024 between 1 – 5pm. Events Coordinator advised a local swing band is available for the event at a cost of £500. Discussions took place as to if we could find a band at lower cost, however it was acknowledged that cost of the band would need to be covered by ticket sales.

Discussion took place as to if local groups could assist with bunting and table flags and Events Coordinator said she would reach out. Cllr Parker advised she would ask the churches if they can assist.

Food choice and who would provide were discussed. Cllr Harrison and Cllr Parker indicated that they would be able to assist with this.

Proposed by Cllr Blee, seconded by Cllr Rennison and agreed unanimously that the Events Coordinator finalise a draft budget for the event, which will include the maximum number of attendees. Number of attendees and available budget for food and drink will be forwarded to Cllr Harrison and Cllr Parker for them to look at possible food options along the lines of afternoon tea. Further resolved to ask Events Coordinator to reach out to local business for sponsorship of the event.

RESOLVED: Committee resolved to instruct the Events Coordinator to finalise a draft budget based on the possible number of attendees. The budget available for food and drink will be shared with Cllr Harrison and Cllr Parker for them to provide

Signed :.....

Date:

options on food and drink. Events Coordinator also asked to reach out to local businesses for sponsorship of the event.

EV232/23 To note the request for a tree to be planted on new roundabout has been declined by East Riding of Yorkshire Council.

Town Clerk advised the Town Council approached the East Riding of Yorkshire Council to enquire if a tree could be planted in the centre of the new roundabout currently in building stage. The Town Council wanted to enquire if a tree equivalent to a fir could be planted and grow and be used going forward as a Christmas tree. This request has been denied by ERYC.

RESOLVED: Committee noted request to plant a fir tree in the middle of the new roundabout to be used as a Christmas tree each year has been denied by East Riding of Yorkshire Council.

EV234/23 To note the next Events Meeting is to be held at 5.45pm on Tuesday 12th March 2024, to be held in the Town Council Offices, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Committee noted the date, time and location of the next events meeting.

RESOLVED: Committee resolved to confirm the next Events Meeting will be held on Tuesday 12th March 2023 at 5.45pm, to be held at the Town Council Offices, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Signed :.....

Date: