

Elloughton-cum-Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Events Meeting held on **Tuesday 14th March 2023** held in the Meeting Room, Elloughton-cum-Brough Town Council Office, 60 Welton Road, Brough.

Members Present: Cllr Luckraft, Cllr Rowe, Cllr M Loizides, Cllr Bentley, Cllr Trotter.

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Phillipa Scullion (Events Coordinator)

Members of Public: No members of public present

MINUTES

EV205/22 To accept apologies.
Apologies received from Cllr Muzaffar.

RESOLVED: Received apologies from Cllr Muzaffar.

EV206/22 To accept Declarations of Interest relating to items on the agenda.
No declarations of interest received.

RESOLVED: No declarations of interest received.

EV207/22 To confirm as a correct record the Minutes of an Events and Publicity Committee Meeting held on 10th January 2023.

Cllr Rowe proposed, seconded by Cllr Luckraft and agreed unanimously, that the minutes be accepted as a true and accurate record of the meeting held on Tuesday 10th January 2023.

RESOLVED: Committee resolved to approve the minutes as a true and accurate record for the meeting held on Tuesday 10th January 2023.

EV208/22 To receive verbal feedback on Mother's Day Colouring Competition.

Events Coordinator gave update on Mother's Day Competition, closing today at midnight. So far 12 entries have been received. Prize will be awarded to winners in both age groups.

RESOLVED: Committee resolved to note verbal update on Mother's Day competition.

Signed :.....

Date:

EV209/22 To discuss and approve activity for the Great British Spring Clean 2023.

Events Coordinator gave update on Great British Spring Clean and proposed Tuesday 28th March 2023 at 11am as the date for the Town Council to hold a litter picking event.

Proposed by Cllr Bentley, seconded by Cllr M Loizides and agreed unanimously to hold litter pick on Tuesday 28th March 2023 at 11am, starting at the Play Park on Elloughton Road.

RESOLVED: Committee resolved to hold a litter picking event for the Great British Spring Clean on Tuesday 28th March 2023 starting at the Elloughton Road Play Park.

EV210/22 To discuss and approve Easter Event 2023 and finalise plans.

Committee held a robust conversation around the Easter Egg Hunt to ensure all elements of the event were finalised.

Events Coordinator confirmed that food vendors had been booked and confirmed and that Women's Institute would attend to sell cakes.

Cllr Bentley proposed, seconded by Cllr Rowe and agreed unanimously to approve printing of A3 posters for the event at a cost of £25 and £100 for 4 banners.

Cllr Bentley proposed, seconded by Cllr M Loizides and agreed unanimously to approve the amount £187.50 for 250 Easter Eggs and £50 for Haribo sweets.

RESOLVED: Committee resolved to approve £100 for four banners, £25 for A3 posters to market the Easter egg hunt. Committee also approved £187.50 for 250 Easter eggs and £50 for Haribo to be given as prizes at the end of the hunt.

EV211/22 To discuss and approve a Summer Treasure Hunt event.

Events Coordinator provided a proposal for a summer event in the guise of a Treasure Hunt. Clues would lead you on a hunt around the Town and would lead you back to the Town Council office (inside working hours) to claim your prize.

Cllr Trotter proposed, seconded by Cllr Bentley and agreed unanimously to take this event forward and for it to run the 7th -10th August 2023.

RESOLVED: Committee resolved to approve a Treasure Hunt around the Town on 7th -10th August 2023.

EV212/22 To discuss and approve an Open Air Cinema event.

Committee held a robust discussion around an open air cinema event and its logistics, timings, dates and cost to attendees.

Cllr Trotter proposed, seconded by Cllr Bentley and agreed unanimously to approve this event and use Outdoor Cinema Hire at a cost of £1400 ex VAT, plus licence fee of £130, date to be determined likely to be early September. Cllr Trotter proposed, seconded by Cllr Bentley and agreed unanimously to approve the cost of tickets at £8 per attendee.

RESOLVED: Committee resolved to approve to hold an open air cinema event, with date likely to be early September. To use Outdoor Cinema Hire at a cost of £1330 plus £130 licence fee. Cost to attendees is £8 per person.

EV213/22 To discuss and approve Kings Coronation Event 2023 and finalise plans.

Committee held a discussion regarding the Kings Coronation Event to be held at Blackburn Leisure on Sunday 7th May 2023.

Events Coordinator gave update that the East Riding of Yorkshire Council has awarded the Town Council has been awarded £500 grant for the Kings Coronation to purchase decorations for around the Town.

Cllr Bentley proposed, seconded by Cllr Trotter and agreed unanimously to purchase flag for the Flagpole at £9.50.

Cllr Trotter proposed, seconded by Cllr Bentley and agreed unanimously to purchase 150m of bunting at a cost of £150.

Cllr Luckraft proposed, seconded by Cllr Trotter and agreed unanimously to purchase 25 A3 posters at £25.

Cllr Bentley proposed, seconded by Cllr Trotter and agreed unanimously to purchase 50 lamp post plaques at £212.

Cllr M Loizides proposed, seconded by Cllr Bentley and agreed unanimously to provide a budget of £100 to run activities on the day.

Committee also discussed the Bus Stop on Main Street, Elloughton and agreed

RESOLVED: Committee resolved to note that East Riding of Yorkshire Council have awarded the Town Council a grant of £500 to purchase decorations for the Town for the Kings Coronation.

Committee resolved to purchase a flag for a flagpole at £9.50, 150m of bunting at £150, 25 x A3 posters at £25, 50 lamp post plaques at £212 and £100 for activities on the day.

EV214/22 To receive verbal update on Petuaria Press.

Committee received an update on Petuaria Press and how it is successfully been received still in its new format.

RESOLVED: Committee received a verbal update on Petuaria Press and that is still been received positively in its new format.

EV215/22 To receive verbal update on Social Media stats.

Committee received verbal updates, positively growing in the right direction and consistently growing in numbers.

RESOLVED: Committee resolved to receive verbal update on increasing social media numbers.

EV216/22 To note the next Events Meeting is to be held at 6.00pm on Tuesday 14th May 2023, to be held in the Meeting Room, Town Council Office, Brough.

Committee noted the meeting has been altered to the 23rd May 2023, due to Town Council elections.

RESOLVED: Committee resolved to confirm the next Events Meeting will be held on Tuesday 23rd May 2023 at 6pm in the Meeting Room, Town Council Offices, 60 Welton Road, Brough, HU15 1BH.

Signed :.....

Date: