

## Elloughton-cum-Brough Town Council

The Old Library, 44, Elloughton Road, Brough, HU15 1AE

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600



8<sup>th</sup> November 2023

Dear Councillor

You are hereby summoned to attend an Events and Publicity Meeting of Elloughton cum Brough Town Council to be held in the Town Council Offices, The Old Library, Elloughton Road, Brough, HU15 1AE at 5.45pm on **Tuesday 14<sup>th</sup> November 2023.**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**

**Town Clerk at Elloughton-cum-Brough Town Council**

**Public Forum** – The Public Forum will commence at 5.45pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

### **AGENDA**

1. **To accept apologies.**
2. **To accept Declarations of Interests relating to items on the agenda.**
3. **To confirm as a correct record the Minutes of an Events and Publicity Committee Meeting held on 12<sup>th</sup> September 2023.**
4. **To receive verbal feedback on the Remembrance Day Service.**
5. **To receive verbal feedback on the Halloween Pumpkin Competition 2023.**
6. **To receive update on the Christmas Card Competition and authorise entries to be judged via email to Committee members.**
7. **To approve draft copy of Petuaria Press and approve printing cost of £50 exc. VAT.**
8. **To approve the Handmade/Craft vendors for the Christmas Light's Switch On Event 2023.**
9. **To discuss final details of the Christmas Light's Switch On 2023.**
10. **To discuss Events Committee calendar and budget for 2024-2025.**
11. **To note the next Events Meeting is to be held at 5.45pm on Tuesday 9<sup>th</sup> January 2024, to be held in the Town Council Offices, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**