

Elloughton cum Brough Town Council  
60 Welton Road, Brough, HU15 1BH  
**Write to:** PO Box 124, Brough, HU15 1YH  
**Telephone:** 01482 665600



21st September 2022

Dear Councillor

You are hereby summoned to attend an Events and Publicity Meeting of Elloughton cum Brough Town Council to be held in the Meeting Room, Town Council Offices, 60 Welton Road, Brough, HU15 1BH **on Monday 26<sup>th</sup> September 2022 at 6pm.**

**Due to ongoing COVID-19 pandemic, while no longer a legal requirement, wearing of masks and social distancing is still strongly recommended in public spaces and when mixing in larger groups, to protect those around you**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**  
**Town Clerk at Elloughton cum Brough Town Council**

**Public Forum** – The Public Forum will commence at 6.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## **AGENDA**

1. **To accept apologies.**
2. **To accept Declarations of Interests relating to items on the agenda.**
3. **To confirm as a correct record the Minutes of an Events and Publicity meeting the Committee held on 12<sup>th</sup> July 2022.**
4. **To receive verbal update on Fairy Trail and Pixie Picnic.**
5. **To receive verbal update on Sun Flower Competition.**
6. **To receive verbal update on Halloween Event proposals.**
7. **To discuss and approve any plans in relation to Remembrance Day and approve the purchase of Remembrance Wreath and additional poppies.**
8. **To receive verbal update on Christmas Lights Switch On, including energy cost implications.**
9. **Approve any actions required in relation to the Christmas Light Switch On.**
10. **To receive verbal update on Christmas Ice Rink sponsorship and approve next steps.**
11. **To receive quotes and approve purchase of Santas grotto and post box.**
12. **To discuss Town Council Publicity and PR and approve verbal proposal for “Spotlight” features.**
13. **To view and approve the updated design of the Petuaria Press.**
14. **To discuss and approve a Chairman’s charity.**
15. **To note the next Events Meeting is to be held at 6.00pm on Tuesday 8<sup>th</sup> November 2022, to be held in the Meeting Room, Town Council Offices, 60 Welton Road, Brough, HU15 1BH.**