

**Elloughton cum Brough Town Council**  
60 Welton Road, Brough, HU15 1BH  
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Minutes of the Events Meeting held on **Tuesday 11<sup>th</sup> January 2022** held in the Meeting Room, Petuaria Community Centre, Welton Road, Brough.

**Members Present:** Cllr Luckraft, Cllr Rowe, Cllr Trotter  
**Meeting Clerk:** Philippa Beverley (Town Clerk)

**Members of Public:** No members of public present

## MINUTES

- EV101/20** To accept apologies.  
Apologies received from Cllr Bentley, Cllr Muzaffar, Cllr Loizides.  
**RESOLVED: Committee resolved to accept apologies.**
- EV102/20** To accept Declarations of Interest relating to items on the agenda.  
No declarations of interest received.  
**RESOLVED: No declarations of interest received.**
- EV103/20** To confirm as a correct record the Minutes of an Events and Publicity meeting the Committee held on 9<sup>th</sup> November 2021.  
Cllr Luckraft proposed, seconded by Cllr Rowe, that the minutes be accepted as a true and accurate record of the meeting held on Tuesday 9<sup>th</sup> November 2021.  
**RESOLVED: Committee resolved to approve the minutes as a true and accurate record for the meeting held on Tuesday 9<sup>th</sup> November 2021.**
- EV104/20** To confirm as a correct record the Minutes of an Extra-ordinary Events and Publicity meeting the Committee held on 26<sup>th</sup> November 2021.  
Cllr Luckraft proposed, seconded by Cllr Trotter, that the minutes be accepted as a true and accurate record of the meeting held on Friday 26<sup>th</sup> November 2021.  
**RESOLVED: Committee resolved to approve the minutes as a true and accurate record for the meeting held on Friday 26<sup>th</sup> November 2021.**
- EV105/20** To receive feedback on Christmas Light's Switch on and December to Remember events.

Signature: 

Date: 15.3.22

Town Clerk advised that the Christmas Lights and the Christmas Light's Switch On were both hugely successful and extremely well received in the community with positive emails from residents and business.

Town Clerk also advised that the December to Remember had been successful but not as successful as last year with only half the number of entries from last year and that perhaps the Town Council should not host this event next year and focus on the Christmas Lights Switch On.

**RESOLVED: The Committee noted the update on the Christmas Lights, Christmas Light Switch On and December to Remember.**

**EV106/20 To discuss issues with Christmas Light's installation and service.**

Town Clerk advised that despite the hugely well received Christmas Lights in Elloughton and Brough, there had been a number of issues behind the scenes, from late installation, incorrect installation of tree, lights out repeatedly at Morrisons.

Cllr Trotter proposed, seconded by Cllr Luckraft that the Town Clerk arrange a meeting with Lite to discuss the issues and understand why they happened.

**RESOLVED: The committee resolved to instruct the Town Clerk to arrange a meeting with Lite and discuss the issues and why they resolved and options to move forward.**

**EV107/20 To discuss and approve next steps for Easter Event.**

Cllr Trotter proposed, seconded by Cllr Rowe that the Easter egg hunt go ahead in the same format as last year. The event will take place on Saturday 16<sup>th</sup> April 2022 from 10am – 3pm, using the eggs from last year.

**RESOLVED: The committee resolved to proceed with the Easter Egg Hunt in the same format as last year, using the same eggs. Event will take place on Saturday 16<sup>th</sup> April 2022 from 10am – 3pm.**

**EV108/20 To discuss and approve next steps for Queens Platinum Jubilee.**

Committee discussed promoting Street Parties and how to arrange them, via Town Council website, social media and notice boards. Committee discussed applying for grants to purchase flags to decorate the town and hand out to residents.

Council discussed lighting the beacon, closing the road from 8.30pm – 9.30pm, seats and access to the event.

Cllr Trotter proposed, seconded by Cllr Luckraft that the Town Clerk apply for available grants to purchase flags for the Queens Jubilee and also to proceed with applying for a road closure for the event.

Signature: 

Date: 15.3.22

**RESOLVED:** Committee resolved to instruct the Clerk to proceed with applying for grants for the Queens Jubilee and also to proceed with applying for a road closure for the event on High Hill/Kidd Lane.

**EV109/20** To discuss and approve proposed Switch on date and initial steps for Christmas Light's Switch On 2022.

Committee discussed the Christmas Light Switch On for December 2022. Committee discussed dates, location, stage and amps for the event.

Cllr Trotter proposed, seconded by Cllr Rowe to secure the switch on date for Sunday 27<sup>th</sup> November 2022 at 6.30pm and instructed the Town Clerk to approach the Half Moon in Elloughton to see if they would like to be involved again. Town Clerk also to secure quotes on stage and amps and chestnut stall and see if South Cave rotary club would loan out their sleigh.

Cllr Luckraft proposed, seconded by Cllr Trotter to instruct the Town Clerk to apply for Road Closure on Main Street, Elloughton for the duration of the event.

**RESOLVED:** Committee resolved to hold the Christmas Light Switch On, on Sunday 27<sup>th</sup> November 2022 at 6.30pm. Town Clerk instructed to ask Half Moon at Elloughton if they would like to be involved again. Town Clerk also instructed to secure quotes on stages and amps. Town Clerk instructed to apply for road closure at Main Street, Elloughton for the duration of the event.

**EV110/20** To note the next Events Meeting is to be held at 6.00pm on Tuesday 8<sup>th</sup> March 2022, to be held in the Meeting Room, Petuaria Community Centre, Brough.

Cllr Trotter proposed, seconded by Cllr Rowe to accept the date and time of the next meeting.

**RESOLVED:** Committee resolved to confirm the next Events Meeting will be held on Tuesday 8<sup>th</sup> March 2022 at 6pm.

Signature: *A. Boulby*

Date: 15.3.22

RECORD - Committee reviewed a request for funding for the 2011-12 season with  
regarding the grants for the Grants, 2011-12, and all to be used with  
applying for a grant for the event on High Hillside Lane.

To discuss and approve proposed funding for the 2011-12 season for  
Christmas Light Switch On 2011.

Committee discussed the location of the event for the 2011-12 season  
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