

Elloughton-cum-Brough Town Council

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Minutes of the Full Council Meeting held on **Tuesday 10th May 2022** held in the Meeting Room, Petuaria Community Centre, Brough.

Members Present: Cllr Bentley, Cllr Loizides, Cllr Luckraft, Cllr Rowe, Cllr Trotter, Cllr J Loizides

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Phillipa Scullion (Events coordinator), Alice Greenwood (Admin Assistant)

Public Forum:
No members of public present.

MINUTES

- 390/20 To Accept Apologies**
Apologies received from Cllr Muzaffar, Cllr S Duckles and Cllr Duckles.
RESOLVED: Council received and accepted apologies for Cllr Muzaffar, Cllr S Duckles and Cllr Duckles.
- 391/20 To Accept Declarations of interest relating to items on the agenda.**
No declarations received.
RESOLVED: Council resolved no declarations received.
- 392/20 Exclusion of Press and Public**
Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item of the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements and the engagement of staff.
RESOLVED: Council resolved to exclude Press and Public due to the confidential nature of the meeting, in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Signed: _____

Date: 19/5/22

393/20

To discuss and approve any next steps on matters presented to the Council regarding office staff.

Town Clerk advised that reoccurring issues in the office with a particular Community Group have become such an issue for Town Council staff, impacting on the time taken from office staffs day to day workload and impact on moral of the office staff. Recently the number of requests from the group have grown significantly and staff are experiencing many requests in the same day via different formats. While many requests are received from one person, office staff have also experienced the same question from multiple people within the space of days from members of the same group. Office staff advised while this may not seem an issue, it has become a large drain on work time and can often lead to unnecessary conflict between the individual and office staff. This is a pattern that seems to take place every six months on average. Office staff consider the repeated and continuous requests to be vexatious.

Several occasions where the group have acted without permission, either without consent or after been denied consent where discussed and the increased work load this causes in the office in order to resolve.

An lengthy in depth and robust conversation took place to discuss how the Town Council can support the office staff as it was noted that often the Town Council do not resolve the issues the group present while in the meeting and office staff are left to resolve.

Council also discussed the situation regarding an awarded grant payment and the fact it was unable to be paid as since the grant was awarded the bank account had been changed and was now in the name of two individuals rather than the group's name.

Cllr J Loizides proposed, seconded by Cllr Luckraft and agreed unanimously that a formal letter to the group would be written and checked by ERNLLCA before sending to note that while the work undertaken around the Town is appreciated, it is acknowledged that there is fault on both sides with matters not been dealt with as they should have been in the past and this has resulted in actions been taken around the Town that should not have happened. Going forward the Town Council request that an alternative named representative be appointed to liaise with the Town Council and that the Town Council have seven working days to respond. One email to the Town Council will be permitted each week, no calls. Failure to adhere to these conditions will result in reporting to the RHS.

Proposed by Cllr Trotter, seconded by Cllr Loizides and agreed unanimously to report the two ERYC representatives who had intervended to standards.

394/20


To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 17th May 2022.

Council noted the date and time of the next meeting.

RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 17th May 2022 at 7pm.

Signed: _____

Date: _____


19/07/22