

**Elloughton cum Brough  
Town Council**

**60 Welton Road, Brough, HU15 1BH**

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**Telephone: 01482 665600**

**Website: [elloughtonbrough-tc.gov.uk](http://elloughtonbrough-tc.gov.uk)**



21<sup>st</sup> October 2020

Dear Councillor

You are hereby summoned to attend a Finance Meeting of Elloughton cum Brough Town Council to be held remotely via Zoom **on Monday 26<sup>th</sup> October 2020 at 5pm.**

**In normal circumstances, members of the public are welcome to address the meeting in a public forum at 6pm. Whilst Elloughton Cum Brough Town Council still supports the rights of people to do this, during the current crisis relating to COVID19, for health and safety reasons, and to ensure physical social-distancing guidance can be followed, meetings will be held digitally via online video technology. Members of the public are welcome to join the meeting by requesting the link from the Town Clerk on [Town.Clerk@elloughtonbrough-tc.gov.uk](mailto:Town.Clerk@elloughtonbrough-tc.gov.uk) or contacting the office on 01482 665600. Attendees must turn their microphones off until you are invited to speak.**

**Philippa Beverley**

**Clerk at Elloughton cum Brough Town Council**

**Public Forum** - The Public Forum will commence at 5pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## **Agenda**

1. **Roll call of Councillors, Officer and members of the public present.**
2. **To accept apologies**
3. **To accept declarations of interests relating to items on the agenda.**
4. **To confirm as a correct record the Minutes of a meeting held on 24<sup>th</sup> February 2020.**
5. **Committee to note and consider the budget monitoring report for the first half of 2020. Committee to note that we were unable to consider first quarter at the time due to Covid 19 restrictions.**
6. **Committee to note that the auditor is currently undertaking the half yearly internal audit and an update will be provided once completed. Committee also to note this has taken place a little later than usual due to the ongoing Covid 19 restrictions.**
7. **Committee to consider initial draft proposals for 2021 – 2022 Budget.**
8. **Committee to consider the moving of funds into savings account.**
9. **Committee to consider earmarking funds for future projects.**
10. **Committee to confirm and note back pay from June to April for promotions of Clerk and Deputy Clerk.**

**Chairman 2019-2020 Councillor Martin Credland**

14. **Committee to confirm hourly pay for temporary Admin Assistant on pay scale 6 - £10.24 per hour**
15. **To note the date and time of the next ordinary meeting as Monday 23<sup>rd</sup> November 2020 at 5pm most likely to be held on Zoom.**