

**Elloughton cum Brough
Town Council**

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



24th February 2021

Dear Councillor

You are hereby summoned to attend a Finance Meeting of Elloughton cum Brough Town Council to be held remotely via Zoom **on Monday 1st March 2021 at 5pm.**

In normal circumstances, members of the public are welcome to address the meeting in a public forum at 5pm. Whilst Elloughton Cum Brough Town Council still supports the rights of people to do this, during the current crisis relating to COVID19, for health and safety reasons, and to ensure physical social-distancing guidance can be followed, meetings will be held digitally via online video technology. Members of the public are welcome to join the meeting by requesting the link from the Town Clerk on Town.Clerk@elloughtonbrough-tc.gov.uk or contacting the office on 01482 665600. Attendees must turn their microphones off until you are invited to speak.

Philippa Beverley

Clerk at Elloughton cum Brough Town Council

Public Forum - The Public Forum will commence at 5pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

Agenda

1. **Roll call of Councillors, Officer and members of the public present.**
2. **To accept apologies**
3. **To accept declarations of interests relating to items on the agenda.**
4. **To confirm as a correct record the Minutes of a meeting held on 23rd November 2020.**
5. **Committee to note the interim Internal audit report.**
6. **Committee to consider the budget monitoring report up to and including February 2021.**
7. **Committee to consider the purchase of Rialtas software to add Asset Register to accounts package.**
8. **Committee to note completion of Annual Pension Return and to note this will be completed on a monthly basis from February 2021.**
9. **Committee to note that funds to be moved from the Current account to NS&I account are delayed due to postal format.**
10. **To note the date and time of the next ordinary meeting as Monday 26th April 2021 at 5pm most likely to be held on Zoom.**

