

# Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the **Finance & Strategic Planning Committee** meeting held on **25 November 2019** in the **Committee Room. Town Council Offices, 60 Welton Road, Brough.**

**Committee Members Present:** Cllr Brogden, Cllr S. Duckles, Cllr Credland, and Cllr Rowe.

**Meeting Clerk:** Tom Clay, Town Clerk

## Minutes

Number	Item
	<b><u>Procedural items</u></b>
FS40/1920	<p><b>Apologies</b> The following apologies were received:</p> <ul style="list-style-type: none"> <li>• Cllr Bentley – work reasons</li> <li>• Cllr Luckraft – personal reasons</li> </ul> <p><b>RESOLVED: Committee resolved to note the apologies and accept the reasons given for absence.</b></p>
FS41/1920	<p><b>Declarations of interest</b> No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
FS42/1920	<p><b>Minutes of the meeting held on 28 October 2019</b> Cllr S. Duckles proposed, seconded by Cllr Rowe, that the minutes be accepted as a true and accurate record of the meeting.</p> <p><b>RESOLVED: Committee resolved to approve the minutes as a true and accurate record.</b></p>

Signature: ..... Date: .....

	<b><u>Business items</u></b>
FS43/1920	<p><b>Internal Audit report - Quarter 2 2019-20</b> Cllr Credland proposed, seconded by Cllr Rowe, that the second quarter internal audit report for 2019-20 be noted.</p> <p><b>RESOLVED: Committee resolved that the second quarter internal report for 2019-20 be noted.</b></p>
FS44/1920	<p><b>Draft budget 2020-21</b> Committee noted that the draft report took into account the recommendations made by other committees, expected income, expected expenditure, the expenditure in previous years, the level of reserves, and the allowance for contingencies.</p> <p>Cllr Duckles proposed, seconded by Cllr Brogden, that:</p> <ol style="list-style-type: none"> <li>i. The budget report for 2020-21 be accepted by the Committee;</li> <li>ii. Committee recommends to Council it set the precept at £163,150 (an increase of 0%) or £41.08 per Band D equivalent for the 2020-21 financial year;</li> <li>iii. Council consider closing the NS&amp;I bond and transferring £85,000 of funds into a new account at the first opportunity, and;</li> <li>iv. the budget report for 2020-21 and the precept recommendation be placed before the meeting of Full Council taking place on Tuesday 17 December 2019 for consideration and approval.</li> </ol> <p><b>RESOLVED: Committee resolved to accept the proposal and the Town Clerk was instructed to place the budget report for 2020-21 and the precept recommendation before meeting of Full Council taking place on 17 December 2019.</b></p>
	<b><u>Next meeting</u></b>
FS45/1920	<p><b>Items for inclusion on the next meeting agenda</b> No items for inclusion were raised.</p>
FS46/1920	<p><b>Date and time of the next meeting</b> Committee confirmed the date and time of the next meeting as <b>Monday 24 February 2020 at 5pm</b>, in the <b>Committee Room of the Council Offices, 60 Welton Road, Brough.</b></p>

**Meeting started 5pm and closed 5:45pm**

Document published on 26 November 2019

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....

Signature: ..... Date: .....