

# Elloughton cum Brough Town Council

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Minutes of the emergency meeting of the **Finance & Strategic Planning Committee** meeting held on **28 May 2019** in the **Committee Room**.

**Committee Members Present:** Cllr Luckraft, Cllr Bentley and Cllr Duckles (Chaired the meeting)

**Meeting Clerk:** Tom Clay, Town Clerk

## Minutes

Number	Item
	<b><u>Procedural items</u></b>
<b>FS1/1920</b>	<p><b>Apologies</b> Apologies were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Credland (prior engagement)</li> <li>• Cllr Brogden (holiday)</li> </ul> <p><b>RESOLVED: Committee resolved to note the apologies and reasons given.</b></p> <p><b>RESOLVED: Election of Chairman and Vice-Chairman would be deferred until the first ordinary meeting of the committee.</b></p>
<b>FS2/1920</b>	<p><b>Declarations of interest</b> No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
	<b><u>Business items</u></b>
<b>FS3/1920</b>	<p><b>Office Printer</b> Following a review of the current arrangements Cllr S. Duckles proposed, seconded by Cllr Bentley, that:</p> <ol style="list-style-type: none"> <li>i. The settlement sum of £716.74 be accepted;</li> <li>ii. a budget of £500 be set aside from the contingency budget line to cover other costs;</li> <li>iii. the Town Clerk be instructed to terminate the hire and service agreements relating to the office printer (447dw), and;</li> <li>iv. a report be made to the next meeting of the Committee.</li> </ol>

Signature: ..... Date: .....

FS3/1920.1	<b>RESOLVED: Committee resolved that the settlement sum be accepted and that the Town Clerk be instructed to terminate the agreements as set out above.</b>
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**Meeting started 6:30pm and closed 6:55pm**

Document published on 29 May 2019

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....

Signature: ..... Date: .....