

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the **Finance & Strategic Planning Committee** meeting held on **28 October 2019** in the **Committee Room, Town Council Offices, 60 Welton Road, Brough.**

Committee Members Present: Cllr Brogden, Cllr S. Duckles, Cllr Credland, Cllr Luckraft, and Cllr Rowe.

Meeting Clerk: Tom Clay, Town Clerk

Minutes

Number	Item
	<u>Procedural items</u>
FS29/1920	<p>Apologies The following apologies were received:</p> <ul style="list-style-type: none"> • Cllr Bentley – work reasons <p>RESOLVED: Committee resolved to note the apologies and accept the reasons given for absence.</p>
FS30/1920	<p>Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
FS31/1920	<p>Minutes of the meeting held on 29 July 2019 Cllr S. Duckles proposed, seconded by Cllr Luckraft, that the minutes be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: Committee resolved to approve the minutes as a true and accurate record.</p>
FS32/1920	<p>Minutes of the meeting held on 15 August 2019 Cllr S. Duckles proposed, seconded by Cllr Rowe, that the minutes be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: Committee resolved to approve the minutes as a true and accurate record.</p>

Signature: Date:

	<u>Business items</u>
FS33/1920	<p>Budget report - Quarter 2 2019-20 Cllr Credland proposed, seconded by Cllr Rowe, that the second quarter budget report for 2019-20 be noted and instructed the Town Clerk to carry out any actions associated with it.</p> <p>RESOLVED: Committee resolved that the first quarter budget report for 2019-20 be noted and instructed the Town Clerk to carry out any actions associated with it.</p>
FS34/1920	<p>Internal Audit report - Quarter 2 2019-20</p> <p>RESOLVED: Committee resolved to defer discussion of the item until the next meeting.</p>
FS35/1920	<p>Updated financial regulations Cllr Luckraft proposed, seconded by Cllr Rowe, that Committee accept the updated financial regulation (based on the current model regulations) and recommend to Council that they are adopted.</p> <p>RESOLVED: Committee resolved that the updated financial regulation (based on the current model regulations) be recommend to Council at the November 2019 meeting.</p>
FS36/1920	<p>Draft budget 2020-21 Cllr Credland proposed, seconded by Cllr Rowe, that the committee note the first draft of the 2020-21 budget and that the matter be discussed again at the next meeting.</p> <p>RESOLVED: Committee resolved that the first draft of the 2020-21 budget be noted and instructed the Town Clerk to place the matter on the next ordinary meeting agenda.</p>
FS37/1920	<p>Annual Grant Fund 2020-21 Cllr S. Duckles proposed, seconded by Cllr Rowe, that accept the letter which sets out a time table for the determination of 'Annual Grant' fund for 2020-21 and that the Town Clerk be instructed to send it to the relevant bodies.</p> <p>RESOLVED: Committee resolved that the proposal above be accepted and the necessary steps taken.</p>
	<u>Next meeting</u>
FS38/1920	<p>Items for inclusion on the next meeting agenda The matter of the second quarter internal audit report and the second draft of the 2020-21 budget will be included on the next ordinary meeting agenda.</p>

FS39/1920	Date and time of the next meeting Committee confirmed the date and time of the next meeting as Monday 25 November 2019 at 5pm , in the Committee Room of the Council Offices, 60 Welton Road, Brough.
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Meeting started 5pm and closed 5:35pm

Document published on 29 October 2019

Signed:
Print Name:
Print Position:
Date:

Signature: Date: