

## **Elloughton cum Brough Town Council**

**60 Welton Road, Brough, HU15 1BH**

**Write to: PO Box 124, Brough, HU15 1YH**

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**Website: [elloughtonbrough-tc.gov.uk](http://elloughtonbrough-tc.gov.uk)**



16<sup>th</sup> February 2021

Dear Councillor

### **Finance Meeting**

You are hereby summoned to attend the Meeting of the Finance Committee of Elloughton-cum-Brough Town Council to be held on **Monday 21<sup>st</sup> February 2022 commencing at 5pm in the Meeting Room, Elloughton cum Brough Town Council, 60 Welton Road, Brough, HU15 1BH.**

**Due to ongoing COVID-19 pandemic, while no longer a legal requirement, wearing of masks and social distancing is still strongly recommended in public spaces and when mixing in larger groups, to protect those around you.**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**  
**Town Clerk**

**Public Forum** – The Public Forum will commence at 5pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## **AGENDA**

1. **To accept Apologies**
2. **To accept Declarations of interest relating to items on the agenda.**
3. **To confirm as a correct record the Minutes of a Finance meeting held on 22<sup>nd</sup> November 2022.**
4. **To confirm as a correct record the Minutes of an Extra-Ordinary Finance meeting held on 10<sup>th</sup> December 2022.**
5. **To confirm as a correct record of the Minutes of an Extra-Ordinary Finance meeting held on 15<sup>th</sup> December 2022.**
6. **Committee to discuss the budget monitoring report to be presented at the meeting for the third quarter of 2021-2022.**
7. **Committee to discuss interim internal audit report and resolve any actions required.**
8. **Committee to approve the purchase of Dell intel 13, 8GB, Ram 256GB Window 10 Pro for the newly appointed Events Co-Ordinator at a cost of £522 + VAT.**
9. **To note the date and time of the next ordinary meeting as Monday 25<sup>th</sup> April 2022 at 5pm to be held at Meeting Room, Town Council Office, 60 Welton Road, Brough, HU15 1BH.**