

## **Elloughton cum Brough Town Council**

**60 Welton Road, Brough, HU15 1BH**

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22nd October 2021

Dear Councillor

### **Finance Meeting**

You are hereby summoned to attend the Meeting of the Personnel Committee of Elloughton-cum-Brough Town Council to be held on **Wednesday 27th October 2021 commencing at 5.00 pm in the Meeting Room, Elloughton cum Brough Town Council, 60 Welton Road, Brough, HU15 1BH.**

**Due to ongoing COVID-19 pandemic, while no longer a legal requirement, wearing of masks and social distancing is still strongly recommended in public spaces and when mixing in larger groups, to protect those around you.**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**  
**Town Clerk**

**Public Forum** – The Public Forum will commence at 1.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## **AGENDA**

1. **To accept Apologies**
2. **To accept Declarations of interest relating to items on the agenda.**
3. **To confirm as a correct record the Minutes of a meeting held on 26th October 2020.**
4. **Committee to note and consider the budget monitoring report for the first half of 2020. Committee to note that we were unable to consider first quarter at the time due to staff illness.**
5. **Committee to approve Internal Auditor fees for 2021-22.**
6. **Committee to consider initial draft proposals for 2022 – 2023 Budget.**
7. **Committee to note the process of opening a NatWest Reserves account is still ongoing.**
8. **To note the next full Finance Committee Meeting is to be held at 5.00pm on 22nd November 2021, at Meeting Room, Elloughton cum Brough Town Council Office, 60 Welton Road, Brough, HU15 1BH.**