

**Elloughton cum Brough Town Council**

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Minutes of the Finance and Strategic Planning Meeting held on **23<sup>rd</sup> November 2020 held on Zoom.**

**Members Present:** Cllr Brogden, Cllr S Duckles, Cllr Bentley, Cllr Rowe, Cllr Luckraft

**Meeting Clerk:** Philippa Beverley (Town Clerk)

**MINUTES**

**FS12/20 To Accept Apologies**  
No apologies received.

**RESOLVED: Committee resolved no apologies received.**

**FS13/20 To accept declarations of interest relating to items on the agenda.**  
No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.

**FS14/20 To confirm as a correct record the Minutes of a meeting held on 26th October 2020.**

Cllr S Duckles proposed, seconded by Cllr Rowe, that the minutes be accepted as a true and accurate record of the meeting.

**RESOLVED: Committee resolved to approve the minutes as a true and accurate record.**

**FS15/20 Committee to consider revised draft proposals for 2021 and 2022 Budget.**

Committee considered the revised budget proposals and accepted the changes. Proposed by Cllr Bentley, seconded by Cllr Brogden that the Budget be approved by the Finance Committee and presented to the Full Council for full approval.

**RESOLVED: Committee resolved to accept the revised budget and approve within the Finance Committee and move to Full Council meeting for full council approval.**

**FS16/20 Committee to consider moving more funds to NS&I savings account.**

Committee considered the proposal and agreed it would be prudent to send more funds to this account. It was proposed by Cllr S Duckles, seconded by Cllr Brogden that the current account be kept at a balance of £50,000 and all

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remaining funds moved to the NS&I account. The RFO would then be responsible for maintaining the current account at £50,000.

**RESOLVED: Committee resolved and instructed the Town Clerk to move all but £50,000 from the current account to the NS&I account to protect the Town Councils Funds. The Town Clerk/RFO would then be responsible for managing the two accounts to ensure the current account remained at £50,000.**

**FS17/20 Committee to note Council Tax Base will be notified by ERYC at the end of November 2020.**

Committee noted that the Council Tax Base figure will be notified at the end of November 2020.

**RESOLVED: Committee noted the Council Tax Base figure would be notified by ERYC at end of November 2020.**

**FS18/20 Committee to note the purchase of laptop for office staff, authorised through delegated powers at a cost of £622.56 plus VAT.**

Committee noted the purchase of laptop for office staff at £622.56 plus VAT.

**RESOLVED: Committee resolved to note the purchase of laptop at £622.56 plus VAT, authorised using delegated powers.**

**FS19/20 To note the date and time of the next ordinary meeting as Monday 22nd January 2021 at 5pm most likely to be held on Zoom.**

**RESOLVED: Committee noted the date and time of the next meeting to be held on Zoom, 22nd January 2021 at 5pm**

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