

# Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600



10<sup>th</sup> September 2020

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Elloughton cum Brough Town Council to be held remotely via Zoom **on Tuesday 15<sup>th</sup> September 2020 to commence at 7pm.**

**In normal circumstances, members of the public are welcome to address the meeting in a public forum at 7pm. Whilst Elloughton Cum Brough Town Council still supports the rights of people to do this, during the current crisis relating to COVID19, for health and safety reasons, and to ensure physical social-distancing guidance can be followed, meetings will be held digitally via online video technology. Members of the public are welcome to join the meeting by requesting the link from the Town Clerk on [Town.Clerk@elloughtonbrough-tc.gov.uk](mailto:Town.Clerk@elloughtonbrough-tc.gov.uk) or contacting the office on 01482 665600. Attendees must turn their cameras and microphones off until you are invited to speak.**

**Philippa Beverley**

**Clerk at Elloughton cum Brough Town Council**

**Public Forum** - The Public Forum will commence at 7.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## AGENDA

1. **Roll call of Councillors, Officer and members of the public present.**
2. **To accept apologies**
3. **To accept Declarations of Interests relating to items on the agenda**
4. **To confirm as a correct record the Minutes of a meeting of the Council held on 21<sup>st</sup> July 2020**
5. **To confirm as a correct record the Minutes of an Extra-Ordinary Council meeting held on 4<sup>th</sup> August 2020.**
6. **To confirm as a correct record the Minutes of the Annual Meeting of the Town Council held on Tuesday 14<sup>th</sup> May 2019.**
7. **To receive reports from external groups and organisations**
  - 7.1 ERNLLCA
  - 7.2 Village Hall
  - 7.3 Community Centre
  - 7.4 The Burrs PFA
8. **To receive reports from East Riding of Yorkshire Council Members**
9. **To consider and approve payments for the period June – August 2020**
10. **To consider and approve the bank reconciliations for July and August 2020**
11. **Council to receive updates on the drugs issue in the Community and how the Town Council can support any actions.**
12. **Council to consider purchase of Parish Maps to aid in creating the Town Landscape and Design plan.**
13. **To consider the quote from MNB to improve running speed and productivity of Computer in the office.**
14. **Council to consider new proposals for Christmas Lights.**

15. **Council to consider joining the Council Litter Picking team/s to take part in the Great British September Clean – date to be confirmed for w/c 21<sup>st</sup> September 2020.**
16. **To note arranged for damaged noticeboard outside Town Council office to be removed for Health and Safety issues.**
17. **Council to note pay increase due to Clerk and Deputy Town Clerk**
18. **Council to approve bench repair and note completed work.**

19. **Exclusion of the press and public**

**Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item on the agenda can be treated as confidential because it relates to confidential staffing issues, such as, terms of service, contractual arrangements and the engagement of staff.**

20. **Council to receive applications from eligible candidates to be considered for Co- option to Council. Candidates invited to speak for 3 minutes each.**

20.1 Council to note that there are two vacant seats following the election held on Thursday 2 May 2019.

20.2 Council to ask candidates to leave the meeting in order for council to make a decision.

21. **To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 20<sup>th</sup> October 2020, currently expected to be held in remote format.**