

Elloughton cum Brough Town Council
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Minutes of the Full Council Meeting held on **Tuesday 19th January 2022** held in **The Hall, Petuaria Community Centre, Brough.**

Members Present: Cllr Bentley (Chairman), Cllr Loizides (Vice Chairman), Cllr Luckraft, Cllr Flint, Cllr Muzaffar, Cllr Trotter, Cllr Rowe, Cllr Dawson, Cllr S Duckles, Cllr Duckles, Cllr Hakes

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Cllr Meredith (ERYC), Cllr Gill (ERYC)

Public Forum:

Three members of public present.

One member of public spoke on possibility of a Community Bus and was advised this will be on next months agenda for discussion. Also requested update on Handyman role, which is still ongoing.

MINUTES

303/20 To Accept Apologies
No apologies received.

RESOLVED: Council received no apologies.

304/20 To Accept Declarations of interest relating to items on the agenda.
No declarations of interest received.

RESOLVED: Council received no declarations of interest.

305/20 To confirm as a correct record the minutes of a meeting of the Full Council held on 16th November 2021.
Proposed by Cllr Loizides, seconded by Cllr Rowe and agreed by 10 members, 1 abstained that the minutes be approved as a correct record for the meeting held on Tuesday 16th November 2021.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 16th November 2021.

306/20 To receive and note the following Committee minutes.

306.1 Planning Committee – 12th October 21/9th November 21/14th December 21 - Noted

306.2 Environment Committee – 12th October 2021- Noted

Signed: *Ben Bentley*

Date: 15.2.2022

- 306.3 Events Meeting – 9th November 2021 – **Noted**
306.4 Personnel Meeting – 13th July 21/5th October 21/20th October 21/9th November 21 – **Noted**
306.5 Finance Meeting – 27th October 21 – **Noted**

307/20 To receive reports from external groups and organizations.

307.1 ERNLLCA

Town Clerk advised no major updates from ERNLLCA.

307.2 Village Hall

Cllr Bentley advised there had not been a meeting, so no updates at this time.

307.3 Community Centre

Cllr Muzaffar advised there had been some issues with alarm system, however this has been rectified by installation of a new one.

307.4 The Burrs

Cllr S Duckles advised that a member of public had raised concerns over PFA and Petuaria Revisited and that the Charities Commission was investigating. There was to be a meeting of the Trustees on Zoom to discuss, Cllr S Duckles would be attending to listen and will update.

308/20 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr Gill provided updates on Lidl application, number of people who have made comments on East Riding of Yorkshire Council's, planning portal. Further updates also given on Moor Road and Lavender House. Cllr Gill advised he is part of a Working Group, looking at bicycle links in the area.

Cllr Meredith provided updates on Lidl application, Moor Road issues, updates on Pump Track, flooding and road sweepings on Elloughton Road and Dale Road, Grange Park and residents requesting licence to cultivate and finally Brough Traffic Lights to be single not double.

309/20 To consider and approve payments and income for the period October– November 2021.

Proposed by Cllr Luckraft, seconded by Cllr Loizides and agreed unanimously that council approve the payment schedule for October – November 2021.

RESOLVED: Council resolved to approve payments and income schedules for the period of October – November 2021.

310/20 To consider and approve payments and income for the period November – December 2021.

Proposed by Cllr Luckraft, seconded by Cllr Trotter and agreed unanimously that council approve the payment schedule from November - December 2021.

Signed: 

Date: 15-2-22

RESOLVED: Council resolved to approve the payments and income schedules for the period of November – December 2021.

311/20

To consider and approve the bank reconciliations to end of November 2021.

Proposed by Cllr Loizides, seconded by Cllr Muzaffar and agreed unanimously that council approve the bank reconciliation for all accounts up to end of November 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of November 2021.

312/20

To consider and approve the bank reconciliations to end of December 2021.

Proposed by Cllr Rowe, seconded by Cllr Muzaffar and agreed unanimously that council approve the bank reconciliation for all accounts up to end of December 2021.

RESOLVED: Council resolved approve the bank reconciliation for all accounts up to end of December 2021.

313/20

To note feedback on Christmas Lights Switch On and update on Christmas Light installation issues.

Town Clerk advised that the response to both the Christmas Lights and Christmas Light Switch on had been amazing, with fantastic comments received in the office from residents, businesses and other local councils/parishes.

Town Clerk advised however there had been some major headaches before the event and after in relation to the installers, ranging from Christmas tree installed incorrectly and not to agreed spec initially and despite constant reassurance the lights would be installed in time for the switch on, there was a last-minute race to the end with the last street column only installed 15 minutes before the event. Upon switch on lights at Brough crossroads trees and Morrisons trees were not working and continued to be off the majority of the time despite continuous call outs to installers.

Town Clerk advised she has arranged an in-person meeting with the account manager of Lite Ltd to discuss all issues and how they will recompense for the downfalls in their service and moving forward what guarantees they can provide to ensure this will not happen again in future years.

RESOLVED: Council noted update and Town Clerk will report back to Full Council after meeting with Lite Ltd.

314/20

To discuss and make a decision on Public Meeting, including date and time for recent planning application 21/04475/STPLF – 128 Welton Road, Lidl Application.

Proposed by Cllr Loizides, seconded by Cllr Duckles and agreed unanimously to hold a Meeting for the Public to discuss planning application 21/04475/STPLF – 128 Welton Road, Lidl Application. Upon closure of this meeting a Town Council meeting will be formally opened for Councillors to discuss the response the Town Council will submit to East Riding of Yorkshire Councils Planning Officers.

Signed: *A Bentley*

Date: 15.2.22

This meeting will be held at Brough Methodist Church, upon request of availability and agreement from them. Town Clerk instructed to secure availability, from w/c 24th January 2022 and before the submission date of 8th February 2022.

RESOLVED: Council resolved to hold a Public Meeting to consult the public on application 21/04475/STPLF – 128 Welton Road, Lidl application. Upon closure of the public meeting an official meeting of the Town Council will be opened for Councillors to discuss application and formulate the response to the East Riding of Yorkshire Council's planning officers. Council instructed Town Clerk to secure a date and time available to hold the meeting between w/c 24th January 2022 and February 8th 2022 at Brough Methodist Church and to make all necessary arrangements and notices to arrange the meeting.

315/20

To discuss and approve preferred new playground equipment to proceed with possible grant applications.

Cllr Loizides proposed, seconded by Cllr Duckles and agreed by majority of 10 Councillors to commence proceedings for purchase of play park equipment, Scramble Stax at £17,998 from Playscheme. Deputy Clerk instructed to go ahead and start to secure grant funding for the piece of equipment. Deputy Clerk also granted permission to apply for a planning permission enquiry to see if required, due to equipment height, at a cost of £60.

RESOLVED: Council resolved to approve playground equipment, Scramble Stay at £17,998, instructing the Deputy Clerk to initially find out if Planning application is required due to its height. Approved cost of this at £60 if required. Deputy Clerk instructed to commence Grant applications to purchase the item.

316/20

To note the resignation of Cllr Cropley and that ERYC have been informed of the vacancy.

Town Clerk advised that Cllr Cropley has stepped down from her role as a Town Councillor and that East Riding of Yorkshire Council have been advised of the vacancy. If a byelection is not triggered by 27th January 2022, then we will be able to Co-opt for this vacancy.

RESOLVED: Council noted the resignation of Cllr Cropley and that East Riding of Yorkshire have been notified of vacancy.

317/20

To review and consider any required actions as a result of Road Traffic surveys completed by East Riding of Yorkshire Council on Stockbridge Road, Brantingham Road, Station Road and Welton Low Road.

Councillors had a full and robust discussion regarding all surveys.

Proposed by Cllr Loizides, seconded by Cllr Flint that the Clerk establish options and full costs available to the Town Council and return information at future meeting.

RESOLVED: Council resolved to instruct Clerk to find all options and costs available to the Town Council and bring the information to a future meeting.

Signed:



Date:

15.2.22

318/20

To consider and approve the creation of a new Facebook Business page.

Town Clerk requested that the Town Council consider approve creating a Facebook Business Page rather than the current group as Town Council staff have to comment using their private accounts and this has resulted in people contacting staff directly on private accounts. It was requested before its creation to check terms and conditions.

Proposed by Cllr Loizides, seconded by Trotter to go ahead and create this page so Council staff no longer have to use own accounts.

RESOLVED: Council resolved to approve the creation of a Facebook page.

319/20

To consider and approve the creation of a mailing list to enable the Town Council to direct contact residents who agree to updates.

Town Clerk advised that the office would like to set up a mailing list to enable the office to send updates and information to residents who would like this information directly to their email. Town Clerk advised this would adhere to all GDPR guidelines.

Cllr Loizides proposed, seconded by Cllr Trotter and agreed by a majority of 10 Councillors to go ahead and begin the process of creating a mailing list for use in the office.

RESOLVED: Council resolved to instruct Town Council staff to go ahead and commence creation of a mailing list for the office, ensuring adheres to all GDPR legislation.

321/20

To consider approving the Annual Budget for 2022-2023, as recommended by Finance Committee.

Council had a robust conversation regarding the budget and the changes proposed for the financial year 2022 – 2023.

Cllr Loizides proposed, seconded by Councillor Trotter to approve the budget for the financial year 2022 -2023, agreed with a majority of 10 Councillors, one councillor abstained.

RESOLVED: Council resolved to approve the budget with a majority of 10 Councillors, with one abstaining.

322/20

To consider approving the Precept amount for 2022 – 2023, as recommended by the Finance Committee.

The Council had a full and robust discussion regarding the proposed precept for the 2022 – 2023 financial year. This included conversations on how the precept amount per household had remained the same for several years.

Cllr Loizides proposed, seconded by Cllr Muzaffar and agreed with a majority of 9 Councillors, one abstained and one against, that the precept for 2022 – 2023 be set at £43.15 per household, equivalent of a 5.04% increase, based on a tax base of 4056.20. Overall precept collection for 2022 – 23 equals £175, 025.03.

Signed: *A. Boulton*

Date: 15.2.20

RESOLVED: Council resolved to approve the precept with a 5.04% increase, collecting an overall precept of £175,025.03 for the financial year 2022 – 2023.

323/20

To consider and approve applications for Annual Grants scheme 2022 - 23.

A full and robust conversation took place to discuss the merits of each application and how the funds requested benefited the Community and each organisation.

323.1 Brough Tennis Club – Request £1500

Proposed by Cllr Hakes, seconded by Cllr Flint, agreed with a majority of 10 councillors, with one councillor abstaining, to award an annual grant to Brough Tennis Club for £1500, to be paid in April 2022.

RESOLVED: Council resolved to award Brough Tennis Club an Annual Grant of £1500 from the Annual Grant Budget 2022 – 2023 to be paid in April 2022.

323.2 Blackburn Leisure Bowls Club – Request £5000

Proposed by Cllr Loizides, seconded by Cllr Hakes and agreed with a majority of 10 councillors, with one abstaining, to not award an annual grant in relation to this application.

RESOLVED: Council resolved to not award an Annual Grant in relation to this grant application, from the 2022 – 2023 Annual Grant Budget.

323.3 Village Hall – Request £2000

Proposed by Cllr Hakes, seconded by Cllr Loizides and agreed with a majority of 10 Councillors, with one abstaining, to not award an annual grant in relation to this application.

RESOLVED: Council resolved to not award an Annual Grant in relation to this grant application, from the 2022 – 2023 Annual Grant Budget.

323.4 Wolds and Riverbank Society - Request £1000

Cllr Loizides proposed, seconded by Cllr Hakes and agreed with a majority of 10 Councillors, with one abstaining, to award an annual grant to Wolds and Riverbank Society for £500, to be paid in April 2022.

RESOLVED: Council resolved to award Wolds and Riverbank Society an annual grant of £500 from the Annual Grant Budget 2022 – 2023 to be paid in April 2022.

323.5 PFA – Request £3000

Cllr Bentley proposed, seconded by Cllr Flint and agreed with a majority of 10 Councillors, with one abstaining to award an annual grant to the PFA of £1500, to be paid in April 2022.

Signed:

A Bentley

Date:

15.2.22

RESOLVED: Council resolved to award The PFA an annual grant of £1500 from the Annual Grants Budget 2022 – 2023 to be paid in April 2022.

323.6 Brough in Bloom – Request £2900

Cllr Bentley proposed, seconded by Cllr Hakes and agreed with a majority of 10 Councillors, with one abstaining to awards and annual grant to Brough in Bloom of £1500, to be paid in April 2022.

RESOLVED: Council resolved to award Brough in Bloom an annual grant of £1500 from the Annual Grants Budget 2022 – 2023 to be paid in April 2022.

324/20

To consider proposed Prohibition of Heavy Commercial Vehicles Skillings Lane, Saltgrounds Road and Station Road, Brough.

Town Clerk advised this should read note and not consider. All Councillors had previously received the information and provided feedback.

RESOLVED: Council resolved to note proposed Prohibition of Heavy Vehicles Skillings Lane, Saltgrounds Road and Station Road, Brough.

325/20

To consider responses and information collected from the Community Consultation and approve any initial actions.

Various conversations took place regarding the Consultation; however, focus was placed on the Petuaria Press. Town Clerk advised that the previous editors have decided to step down and hand over editorial duties. Town Clerk presented options that would allow the creation of the Petuaria Press to be brought into the office, using mailing software and the creation of a mailing list. The software must also be able to create a PDF version of the Petuaria Press to place on social media, website and be printed. This solution would reflect the consensus from the Consultation that residents would prefer to see the cost of the Petuaria Press reduced by largely creating it in electronic format.

Cllr Loizides proposed, seconded by Cllr Trotter and agreed unanimously that the Town Clerk be authorised to spend a budget of £600 per annum to purchase the best software available to create the Petuaria Press, which would enable information to be published in shorter formats, perhaps more frequently.

Cllr Flint proposed, seconded by Cllr Bentley to take next level discussions on Community Consultation to each Committee to discuss in more detail before presenting back to the Full Council.

RESOLVED: Council resolved to approve the Town Clerk a budget of £600 per annum to purchase software to create the Petuaria Press for both mailing to mailing list, social media and website and printing.

Council also resolved to approve that the Community Consultation responses will be taken to each committee to discuss the responses before feeding back to Full Council.

326/20

To discuss and approve, the Town Council adopting the updated Town and Parish Charter.

Signed: *D. Bentley*

Date: 15.2.22

Cllr Loizides proposed, seconded by Cllr Rowe that the Town Council adopted the updates Town and Parish Charter.

RESOLVED: Council resolved to adopt the updated Town and Parish Charter.

327/20

To discuss the East Ridings of Yorkshire Councils Formal Consultation on its proposed Enhanced (Bus) Partnership Plan and Scheme and formulate any comments for feedback.

A full and in-depth discussion took place and it was suggested that the document was indeterminant but might make service better.

Cllr Hakes proposed, seconded by Cllr Loizides that a recommendation be made that when the current fleet of buses expires that they be replaced with electric vehicles.

RESOLVED: Council resolved to acknowledge that while the document is indeterminant there is the possibility it may make the service better. The Council asked the Town Clerk to feedback that it would be a good idea that as the current fleet of buses expires, they be replaced with electric vehicles.

328/20

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 15th February 2022.

Council noted the date and time of the next meeting.

RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 15th February 2022 at 7pm.

Signed: *[Signature]*

Date: 15-2-22