

**Elloughton-cum-Brough Town Council**  
The Old Library, 44 Elloughton Road, Brough, HU15 1AE  
**Write to:** PO Box 124, Brough, HU15 1YH  
**Telephone:** 01482 665600



13<sup>th</sup> December 2023

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Elloughton cum Brough Town Council to be held on **Tuesday 19<sup>th</sup> December 2023 commencing at 7.00pm in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**  
**Town Clerk at Elloughton cum Brough Town Council**

**Public Forum** - The Public Forum will commence at 7.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## **AGENDA**

- 1. To accept apologies.**
- 2. To accept Declarations of Interest relating to items on the agenda.**
- 3. To confirm as a correct record the minutes of a meeting of the Full Council held on Tuesday 21<sup>st</sup> November 2023.**
- 4. To receive and note the following Committee minutes.**
  - 4.1. Environment Committee – 10<sup>th</sup> October 2023
  - 4.2. Planning Committee – 14<sup>th</sup> November 2023
  - 4.3. Finance Committee – 16<sup>th</sup> October 2023
- 5. To receive reports from external groups and organisations**
  - 5.1 ERNLLCA
  - 5.2 Village Hall
  - 5.3 Community Centre
  - 5.4 The Burrs PFA
  - 5.5 Business Forum
- 6. To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**
- 7. To consider and approve payments and income for the period October 2023 – November 2023.**
- 8. To consider and approve bank reconciliations until end November 2023.**
- 9. To reiterate best practice for procedures in all future meetings.**

10. To note completion of interim audit report 2023 – 2024.
11. In line with audit report feedback approve the additional pay for overtime of Groundsman due to clerical error on previous minutes.
12. To discuss and approve any actions relating to Town Clerk undertaking CiLCA qualification.
13. To consider and approve the Annual Budget for 2024-2025, in line with recommendations from the Finance Committee.
14. To consider and approve the Precept for 2024 – 2025, in line with recommendations from the Finance Committee.
15. To consider and discuss Community Consultation results and feedback and approve any next steps.
16. To receive update from Cllr Rennison on meeting with Reverend regarding the Town Council's future involvement in the Remembrance service and approve any required actions.
17. To approve a Councillor to fill a vacant seat on the Environment Committee.
18. To receive verbal feedback on Christmas Light Switch On.
19. To note Town Council Office closure dates.
20. To receive verbal update on Groundsman's investigation into path at Main Street, Elloughton and approve any next steps.
21. To review the feedback summary from National Grid regarding the North Humber to High Marnham grid upgrade project and make decision on the offer to attend and provide feedback to the Town Council.
22. To consider request from "Men in Sheds" for the Town Council to write a letter of support for the group that they can submit with future grant applications.
23. To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 16<sup>th</sup> January 2024 in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.