

# Elloughton-cum-Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600



13<sup>th</sup> September 2023

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Elloughton cum Brough Town Council to be held on **Tuesday 19<sup>th</sup> September 2023 commencing at 7.00pm in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**

A handwritten signature in black ink, appearing to read "P Beverley".

**Philippa Beverley**

**Town Clerk at Elloughton cum Brough Town Council**

**Public Forum** - The Public Forum will commence at 7.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

## AGENDA

1. To accept apologies.
2. To accept Declarations of Interest relating to items on the agenda.
3. To confirm as a correct record the minutes of a meeting of the Full Council held on Tuesday 25<sup>th</sup> July 2023.
4. To receive and note the following Committee minutes.
  - 4.1. Events Committee – 11<sup>th</sup> July 2023
  - 4.2. Environment Committee – 13<sup>th</sup> June 2023
  - 4.3. Planning Committee – 11<sup>th</sup> July 2023/15<sup>th</sup> August 2023
  - 4.4. Personnel Committee – 17<sup>th</sup> April 2023
5. To receive reports from external groups and organisations
  - 5.1 ERNLLCA
  - 5.2 Village Hall
  - 5.3 Community Centre
  - 5.4 The Burrs PFA
6. To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.
7. To consider and approve payments and income for the period June 2023 – July 2023.
8. To consider and approve payments and income for the period July – August 2023.
9. To consider and approve bank reconciliations until end July 2023.
10. To consider and approve bank reconciliations until end August 2023.

11. To receive verbal update from Town Clerk regarding the creation of a Community Speed Watch group and Junior Travel Ambassadors.
12. To discuss request from Cllr Bentham for Vice-Chairman and Chairman to be addressed as “Chair” or “Chairperson”.
13. To consider and approve an application for Community Grant Scheme 2023 -24.  
13.1 Petuaria Community Centre - £500.
14. To consider Community Governance Review draft recommendations and formulate response to East Riding of Yorkshire Council.
15. To approve the Internal Auditor for 2023 – 2024 financial year.
16. To consider and approve quote for office security systems.
17. To receive verbal update on Community Consultation.
18. To consider and approve quotes for installation of Town Council notice board outside the office and other associated costs.
19. To receive update on grants available for Town Regeneration and approve any next steps.
20. To consider and discuss potential options for Historic Boards around Brough and Elloughton.
21. To consider and approve the quote for Data Cab in the Town Council Office.
22. To discuss and approve any next steps in relation to Town Council website upgrade.
23. To discuss and approve Councillor roles and responsibilities for the Outdoor Cinema Event.
24. To discuss and approve TENs licence at £21 and a Special Event Consent Application at £75 for Christmas Light Switch On.
25. To receive verbal update on Christmas Light Switch On and allocate roles to Councillors for the event.
26. To consider and approve road closure and associated costs for Remembrance Sunday service.
27. To approve costs of road closure signage.
28. To confirm volunteers to install and remove Poppies on lamp posts for Remembrance Day.
29. To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 17<sup>th</sup> October 2023 in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.