

Elloughton-cum-Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600



22nd September 2022

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Elloughton cum Brough Town Council to be held on **Tuesday 27th September 2022 commencing at 7.00pm in the Meeting Room, Petuaria Community Centre, Brough.**

Due to ongoing COVID-19 pandemic, while no longer a legal requirement, wearing of masks and social distancing is still strongly recommended in public spaces and when mixing in larger groups, to protect those around you.

A handwritten signature in black ink, appearing to read "P Beverley". The signature is written in a cursive style with a long, sweeping underline.

Philippa Beverley
Town Clerk at Elloughton cum Brough Town Council

Public Forum - The Public Forum will commence at 7.00pm. The period of time designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

AGENDA

1. **To accept apologies.**
2. **To accept Declarations of Interest relating to items on the agenda.**
3. **To confirm as a correct record of the minutes of a meeting of the Full Council held on 19th July 2022.**
4. **To confirm as a correct record of the minutes of an Extra-ordinary meeting of the Full Council held on 16th August 2022.**
5. **To confirm as a correct record of the minutes of the Annual Parish Meeting held on 19th April 2022.**
6. **To confirm as a correct record of the minutes of the Annual Meeting of the Town Council 17th May 2022.**
7. **To receive and note the following Committee minutes**
 - 7.1. Planning Committee – 12th July 2022
 - 7.2. Environment Committee – 14th June 2022
 - 7.3. Finance Committee – 27th May 2022
 - 7.4. Personnel Committee – 15th March 2022

- 8. To receive reports from external groups and organisations**
 - 8.1 ERNLLCA
 - 8.2 Village Hall
 - 8.3 Community Centre
 - 8.4 The Burrs PFA
- 9. To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**
- 10. To consider and approve payments and income for the period June - July 2022.**
- 11. To consider and approve payments and income for the period July – August 2022.**
- 12. To consider and approve the bank reconciliations to end of July 2022.**
- 13. To consider and approve the bank reconciliations to end of August 2022.**
- 14. To discuss and approve the Town Councils flying of the Ukrainian Flag.**
- 15. To note annual completion of PAT testing in Town Council offices.**
- 16. To discuss and approve publication of agenda's and updates on social media.**
- 17. To note Information Commissioners Office, annual Data Protection fee of £40 has been paid.**
- 18. To note completion of the AGAR 2021/22 and Notice of Conclusion which is now published.**
- 19. To consider Town Clerks report on potential future office locations and approve any required actions.**
- 20. To receive verbal update on Christmas Lights and options available to the Town Council for Christmas 2022.**
- 21. To consider Town Clerks proposal to move the December 2022 Full Council meeting to the 15th December 2022.**
- 22. To note that KCOM will cease to provide Office 365 from 30th September 2022. Consider quote from MNB Computing for them to take over this service, with no disruption to Town Councils service.**
- 23. Town Council to consider if they would like to be a member of Humber and Wolds Rural Action for an annual fee of £25.**
- 24. To note the Town Councillors have received a copy of the Annual Report of the Joint Local Access Forum.**
- 25. To discuss item referred from Environment Committee relating to the painting of benches and bollards in the Town by Brough in Bloom.**
- 26. To consider and approve application for Community Grant Scheme 2022 – 2023.**
 - 23.1 Blackburn Leisure Bowling Club - £1000
- 24. To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 18th October 2022 in the Meeting Room, Petuaria Community Centre, Brough.**