Elloughton cum Brough Town Council

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Minutes of the Full Council Meeting held on Tuesday 15th June 2021 held remotely via Zoom.

Members Present: Cllr Bentley (Chairman), Cllr Luckraft, Cllr Loizides (Vice Chairman), Cllr Rowe, Cllr Hakes, Cllr Flint, Cllr Trotter, Cllr Muzaffar

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Claire Hastie (Admin Assistant), Cllr Gill (ERYC), Cllr Smith (ERYC)

Public Forum:

One member of public present.

Member of public requested that Elloughton Green be added to the Rota for grass cutting, it was advised that this has been done and is on the Town Councils Rota with the ground maintenance. Member of public also requested a Town litter picker and requested update. It was advised by Clerk that this is a matter due to be discussed at the next Personnel Meeting in July, as part of a bigger conversation regarding the role. Attendee also requested an update on Council funds.

MINUTES

202/20 To Accept Apologies – Cllr S Duckles and Cllr Duckles sent apologies.

203/20 To Accept Declarations of interest relating to items on the Agenda.

Cllr Hakes declared an interest in Agenda Item 5. Cllr Trotter declared an interest in Agenda Item 22.

204/20 To confirm as a correct record the Minutes of a meeting of the Full Council

held on 4th May 2021.

Proposed by Cllr Loizides, seconded by Cllr Bentley and agreed unanimously that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on 4th May 2021.

205/20 To receive and note the following Committee minutes.

205.1 Planning Committee – 13th April 2021/6th May 2021 - Noted.

205.2 Environment Committee – 13th April 2021 – Noted

205.3 Events Committee – 9th March 2021 – **Noted**.

206/20 To receive reports from external groups and organisations.

206.1 ERNLLCA

Town Clerk advised ERNLLCA advised no updates.

Signed: Senloy

Date: 3-8 2021

206.2 Village Hall

Cllr Loizides advised that the Village Hall where continuing to hold remote meetings. There are new users to the Village Hall as a result of using Social Media, but there are still spaces available.

206.3 Community Centre

Cllr Muzaffar advised that there are new users but also some leavers. Covid risk assessment updated and given to users. Discussions around gathering of youths outside Community Centre and how they are addressing this.

206.4 The Burrs PFA

No updates.

207/20 To receive reports from East Riding of Yorkshire Council Members

Cllr Smith gave update from Cllr Meredith on matters including the agreed upgrade to Welton interchange due to take place this financial year, school place issues and the National Highway Survey.

Cllr Gill provided update on upgrade to Welton Interchange, grass verges, Moor Road Bridge, new waste collection schedules and request for funding to resurface Moor Road and Welton Road. Also advised that there has been a resubmission for 246 flats at The Haven.

208/20 To consider and approve payments for the period of April – May 2021.

Proposed by Cllr Hakes, seconded by Cllr Loizides and agreed unanimously that council approve the payment schedule from April – May 2021.

RESOLVED: Council resolved to approve the payment schedule for the period of April 2021 – 2022.

209/20

To consider and approve the bank reconciliations for all accounts for April 2021.

Proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously that council approve the bank reconciliation for all accounts for April 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts for April 2021.

210/20

To consider and approve the bank reconciliations for all accounts for May 2021.

Proposed by Cllr Loizides, seconded by Cllr Flint and agreed unanimously that council approve the bank reconciliation for all accounts for May 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts for May 2021.

211/20

To consider and approve petty cash payments for first Quarter 2021. Proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously to approve petty cash payments for the first quarter of 2021.

Signed: 5 Benty

Date: 03-08-208

RESOLVED: Council resolved to approve petty cash payments for the first quarter of 2021.

212/20 To consider and note Annual Internal Audit Report for the financial year 2020/21, which forms part of AGAR.

Proposed by Cllr Bentley, seconded by Cllr Luckraft and agreed unanimously to note the Annual Internal Audit Report for the financial year 2020/21, forming part of the AGAR.

RESOLVED: Council resolved to note the Annual Internal Audit Report for the financial year 2020/21.

213/20 To consider and approve Section 1 – Annual Governance Statement of AGAR 2020/21.

Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously to approve Section 1 – Annual Governance Statement of AGAR 2020/21.

RESOLVED: Council resolved to approve Section 1 – Annual Governance Statement of AGAR 2020/21.

214/20 To consider and approve Section 2 – Annual Accounting Statements 2020/21 and supporting documents for AGAR.

Proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously to approve Section 2 – Annual Governance Statement of AGAR 2020/21, including Exercise of Rights --.

RESOLVED: Council resolved to approve Section 2 – Annual Accounting Statements 2020/21 and supporting documents for AGAR.

To consider request for a member to stand down from the Environment Committee or alternatively approve updated Environment TOR.

Proposed by Cllr Hakes, seconded by Cllr Flint and agreed unanimously to approve the updated Environment TOR.

RESOLVED: Council resolved to approve the updated TOR for the Environment Committee to accommodate extra member.

To appoint a member of Council to Planning Committee vacancy.Proposed by Cllr Hakes, seconded by Cllr Bentley and agreed unanimously

to appoint Clir Flint to the Planning Committee.

RESOLVED: Council resolved to appoint CIIr Flint to fill the vacancy on the Planning Committee.

217/20 To consider and approve updates to Community Consultation.

Proposed by Cllr Bentley, seconded by Cllr Loizides that and agreed unanimously to approve the Community Consultation for publication, to include an update to Q8 on planters. Add "Brick" Planters.

RESOLVED: Council resolved to approve the Community Consultation for publication, with an amendment to Q8 to state "Brick planters".

218/20 To discuss updated options on Christmas Lights and approve final decision.

Signed: Aboutly

Date: 03 08,2021

Proposed by Cllr Loizides, seconded by Cllr Flint and agreed unanimously to proceed with Option 2, gold and silver elegance, including Natural 5.3m tree and lights at the War Memorial and Morrison's, quote total £19,686 from Lite. Additionally approved £500 for Christmas Lights switch on.

RESOLVED: Council resolved to approve Christmas lights proposal for Lite – option 2, gold and silver elegance at cost of £19,686 and additional £500 for Christmas Lights switch on.

219/20 To note increase to Town Council insurance from £2676.49 to £2726.49, due to increased Fidelity Guarantee amount.

Council noted the increase in Fidelity Guarantee as advised

RESOLVED: Council resolved to note that the insurance premium increased from £2676.49 to £2726.49 due to increased Fidelity Guarantee Amount.

To discuss and approve next steps regarding Youth Provision in the Town, specifically, the opportunity of Youth Club at Blackburn Leisure.

Cllr Bentley, Cllr Trotter and Cllr Loizides provided an update on Youth Provision relating to a proposed Youth Club at Blackburn Leisure. A full and robust conversation took place regarding thoughts on the opportunity and how to move forward. It was agreed that Cllr Bentley, Cllr Loizides and Cllr Trotter would move this project forward, independent of the Council. They would look to establish a CIO with Trustees to pursue.

RESOLVED: Council approved that CIIr Bentley, CIIr Trotter and CIIr Loizides would move this project forward independently of the Town Council and look to establish a CIO to operate the project.

221/20 To note update on railway bridge barrier fencing.

Council noted the update, explaining that Northern Rail advised that the bridge was safe and that ERYC is responsible for the barrier on the run up to the bridge, however ERYC advised this is Northern Rails responsibility. Council requested the Clerks request a redline ownership plan to establish ownership and responsibility.

RESOLVED: Council noted the update and requested the Clerks request a redline ownership plan to determine responsibility.

222/20 To consider and approve updated commemorative bench proposal.

Council were updated on the new design proposal for the commemorative bench. Council were happy with the change of theme to a Skateboard design in principal, however they raised some concerns with the proposed design causing finger entrapment. Update also provided regarding improvement work on Coronation Copse to install bench.

Cllr Hakes proposed, seconded by Cllr Bentley that the item be deferred to the next meeting and a meeting be arranged between Cllr Hakes, the designers and parents to create a more suitable and safe design for the bench.

RESOLVED: Council resolved to defer the item until the next meeting once a more suitable and safe option has been designed.

Signed: Date: 3/8/21

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 20th July 2021, location to be confirmed.

RESOLVED: Council noted date, time and location of next meeting.

Signed: Date: 3/8/21

CCOUN	878	679	089	681	682	683	684	685	989	289	889	
ACT DATE		06/04/2021	6/18/2021	6/15/2021	6/15/2021	6/17/2021	6/17/2021	6/22/2021	6/23/2021	6/28/2021	6/29/2021	
	10/90	70/90	6/18	6/15	6/15	6/17	6/17	6/22	6/23	6/28	6/59	
NOMINA	4350	4215	4000	4330	4210	4020	4010	4310	4300	4215	4340	
TOTAL	678 00	£54.00	£3,739.97	£192.00	£658.90	£1,116.44	£650.35	£6.00	£2,117.01	£660.00	£38.87	£9,311.54
TOTAL	613.00	69.00	€0.00	£32.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1.85	£55.85
TOT NET	665,00	£45.00	£3,739.97	£160.00	£658.90	£1,116.44	£650.35	£6.00	£2,117.01	£660.00	£37.02	£9,255.69
TTEM DECORDITION	Office internet and telephone	May Payroll fees	Staff Salaries - May - June 2021	HAGS - Annual Inspection	Provision of the final internal audit - 2020/2021	Staff pensions - June 2021	Staff PAYE/NI	Land registry - title plan for Main Drain	SO - office rent and service charge	accounts support April 21 to June 21	DD - Office electric	TOTALS
VAT NI IMBED	647235137	257650485	n/a	207 8538 51	n/a	n/a	n/a	n/a	561067300	n/a	684966762	
Payments 5137 made to Payment maintain												
S137 Payment												
COMPANY/OBCANISATION	MODX	Turpins Accounting Services	Town Council staff	HAGS SMP	Public Sector Audit	ERPF	HMRC	Town Council staff	PPH Commercial	Sancton Accountants & Bookkeepers	British Gas	
INVOICE NI IMBER	KCOM	4168	391/E4	76469	2020/2021.2	Y51085	391/E4		997049/981614	2000-6811	280990900	
INVOICE DATE	01.05.21	31.05.21	6/15/2021	5/28/2021	5/24/2021	6/15/2021	6/15/2021	6/22/2021	6/23/2021	6/28/2021	6/29/2021	
H A	P/19/486	P/19/487	P/19/488	P/19/489	P/19/490	P/19/491	P/19/492	P/19/493	P/19/494	P/19/495	P/19/496	

Appender 3-8.21

DATE RECEIVED REFERENCE PAYEE NAME/ORGANISATION INCOME DESCRIPTION DTAL PAID MINAL C DATE BANKED COUNT ENTER D4 POWER 6/21/2021 Cheque from Allotment Association Allotment rental fees £614.00 1130 6/21/2021 07/01/2021 From Allotment Association Allotment rental fees £614.00 1130 6/21/2021 07/01/2021	-							
Cheque from Allotment Association Allotment rental fees £614.00 1130 6/21/2021	DA	TE RECEIVED	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	DTAL PAID MINAL C	DATE BANKED	COUNT ENTER DA P	OWER
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Deulle, 3.8.21