

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



Minutes of the Full Council Meeting held on **Tuesday 16th March 2021 held remotely via Zoom.**

Members Present: Cllr Bentley (Chairman), Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Luckraft, Cllr Loizides, Cllr Rowe, Cllr Hakes, Cllr Flint, Cllr Trotter, Cllr Muzaffar, Cllr Brogden

Meeting Clerk: Philippa Beverley (Deputy Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Claire Hastie (Temporary Admin Assistant), ERYC Cllr Gill and ERYC Cllr Meredith.

Public Forum:

No members of public present.

MINUTES

149/20 Roll Call of Councillors, Officer and members of the public present – Record Confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

150/20 To Accept Apologies – No apologies received.

151/20 To Accept Declarations of interest relating to items on the Agenda.
No Declarations of interest received.

152/20 To confirm as a correct record the Minutes of a meeting of the Council held on 16th February 2021.

Proposed by Cllr Rowe, seconded by Cllr Trotter that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Council held on 16th February 2021.

153/20 To note approved minute.

153.1 Events Committee - 12th January 2021 – **noted.**

153.2 Extraordinary Events Committee – 22nd February 2021 – **noted.**

153.3 Planning Committee – 9th February 2021 – **noted.**

154/20 To receive reports from external groups and organizations

154.1 ERNLLCA

Town Clerk advised ERNLLCA has confirmed that currently legislation will expire on 7th May 2021 that allows remote meetings. As more information and updates are received Town Clerk will advise.

Signature: _____

Date: _____

154.2 Village Hall

Cllr Brogden advised that the Village Hall is reopening on 12th April 2021 and following the advice of Village Hall Network. Children's groups will be due to recommence on 12th April 2021.

154.3 Community Centre

Cllr Muzaffar advised the Community Centre that its regular users are looking forward to the easing of restrictions and returning. The Community Centre is also having electric charging points installed.

154.4 The Burrs PFA

Cllr Duckles advised that the archeological dig is due to go ahead this year and also that they have some merchandise available for purchase.

155/20

To receive reports from East Riding of Yorkshire Council Members

Cllr Meredith updated the Council on various issues in the Town, including Planning and Affordable Housing Review, both Ward Councillors are on this committee. He also advised that the Climate Emergency is creating a strategy over the next 12 months.

Cllr Gill advised he was looking at Northern Gas and the Networks and the verge damage. He also informed the Town Council that an officer from ERYC has visited the site under the Moor Road Bridge where youths are congregating, there are discussions into planting prickly bushes and landscaping the area to deter groups.

Skilling Lane properties that have seen their gardens flood have seen the budget approve to fix the design fault in the drain at the centre of the road.

156/20

To consider and approve payments for the period January 2021 – February 2021.

It was proposed by Cllr Muzaffar, seconded by Cllr Trotter and agreed unanimously that council approve the payment schedule from January 2021 to February 2021.

RESOLVED: Council resolved to note and approve the payment schedule January 2021 to February 2021.

157/20

To consider and approve the bank reconciliations for January 2021 – February 2021.

It was proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously that Council note and approve the bank reconciliation for all accounts for January 2021 – February 2021.

RESOLVED: Council resolved to approve the bank reconciliation for accounts for January 2021 – February 2021.

158/20

Council to consider Annual Grant Applications for 2021 – 2022

158.1 Brough Tennis Club - £2000

It was proposed by Cllr C Duckles, seconded by Cllr Rowe, that the Town Council unfortunately has to reject the grant application due to status of the organization. Council asked the Town Clerk to clarify the clubs non-profit

Signature: _____
Date: _____

status. Once update is received return the application to Full Council to be considered.

RESOLVED: Council resolved to defer the application, while they requested further information.

158.2 Village Hall - £2000

It was proposed by Cllr Bentley, seconded by Cllr Luckraft and agreed unanimously to approve the grant application for £2000.

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant for £2000 to be paid in April 2021.

158.3 PFA - £3000

It was proposed by Cllr Loizides, seconded by Cllr Muzaffar and agreed unanimously to approve the grant application of £3000.

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure for £3000 to be paid in April 2021.

158.4 Wolds and Riverbank

It was proposed by Cllr Loizides, seconded by Cllr Rowe and agreed unanimously that the decision be deferred until the next Council meeting and that the organisation be asked to complete the grant application form. Once the application is received it can be returned to Full Council for consideration.

RESOLVED: Council resolved to ask Wolds and Riverbank to complete the grant application in full and return to the Full Council for consideration.

158.5 Brough in Bloom

Cllr S Duckles and Cllr Duckles declared a non-pecuniary interest.

It was proposed by Cllr Muzaffar, seconded by Cllr Hakes and agreed unanimously by remaining Councillors, that Brough in Bloom provide further detail regarding how last years grant was spent and how much of the grant is remaining. It was agreed the Town Clerk would contact Brough in Bloom for this information, to allow the Council to defer the decision until next month's meeting.

RESOLVED: Council resolved to defer the decision until next month and requested the Town Clerk contact Brough in Bloom for clarification on how last years grant was spent and how much is remaining. This information will be taken to the next Council meeting for a decision.

158.6 Blackburn Leisure

It was advised that as Blackburn Leisure is a registered company, it poses difficulty in approving a grant. The Town Clerk was requested to find out further information regarding the organisation and if they have a charitable arm.

RESOLVED: Council resolved to request that the Town Clerk find out further details on the structure of Blackburn Leisure and if they have a charitable section of the business.

159/20 Council to consider moving the Annual Meeting of the Town Council from the 11th May 2021 to 4th May 2021 to allow the meeting to take place as a remote meeting before legislation expires. Council may want to consider moving all May meetings to allow remote meetings.

It was proposed by Cllr S Duckles, seconded by Cllr Bentley to defer the decision until April 2021 meeting, to allow time for further information from the Government.

RESOLVED: Council resolved to defer the decision until April 2021 meeting of Full Council to allow Government to issue further guidance on the matter.

160/20 Council to note interim audit report for 2020-21.
Council unanimously agreed to note the interim audit report for 2020 – 21.

RESOLVED: Council unanimously agreed to note the interim audit report 2020 - 21.

161/20 Council to consider the renewal of Ground Maintenance Contract, due to expire at end of March 2021.

It was proposed by Cllr S Duckles, seconded by Cllr Muzaffar that the Town Council renew the contract with the Ground Maintenance Contractor and if the Contractor stands by the initial proposal to honor the costs for the second and third year as per contract to renew the contract for the two years.

RESOLVED: Council resolved to renew the contract for two years if the Contractor will honor the prices as per the original proposal.

162/20 Council to consider the quotes for War Memorial clean.

It was proposed by Cllr Loizides, seconded by Cllr Hakes and decided by 9 Councillors vote for the clean and 2 against. It was agreed the Town Council staff could instruct the contractor to proceed once all documents and insurance have been seen.

RESOLVED: Council resolved to move forward with the quote and have the War Memorial cleaned, once documents and insurance have been seen.

163/20 Council to consider opening a Savings Account with NS&I and move funds across.

It was proposed by Cllr Brogden, seconded by Cllr Rowe and agreed unanimously to open an online NS&I savings account to move funds and protect funds.

RESOLVED: Council resolved to open an NS&I account in order to protect Council funds.

164/20 Council to note that office staff are still working most of the time from home, however until further notice all visitors to the office, must

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Date: _____

arrange an appointment to ensure COVID-19 regulations are adhered to for the safety of staff and visitors.

Council noted the instructions.

RESOLVED: Council noted that all visitors must arrange appointments to attend the office until further notice.

165/20 Council to consider the renewal quote from Came & Co for insurance for the Town Council.

It was proposed by Cllr Brogden, seconded by Cllr Rowe and agreed unanimously to accept the renewal quote for the insurance for 2021 – 22.

RESOLVED: Council resolved to accept the renewal quote from Came and Co for Town Council insurance for 2021 – 22.

166/20 Council to review and approve Asset Register, alterations and additions have been made. Once approved Asset Register will be transferred to Rialtas Software as agreed in February 2021 Finance Meeting.

It was proposed by Cllr Flint, seconded by Cllr Bentley that the Asset Register be accepted and approved in its updated state. It was also agreed that the asset register remain as an excel document until the end of the 2020 – 21 Financial year and be transferred over to Rialtas in April 2021.

RESOLVED: Council resolved to accept and approve the asset register in its updated state. It was also resolved to leave the asset register as an excel document until the end of the 2020 – 21 financial year and move to Rialtas after.

167/20 Council to note the request from a local resident to install CCTV around the Town is to be presented to the Community on the Community Consultation.

It was proposed by Cllr C Duckles, seconded by Cllr Hakes and agreed unanimously that this item is not added to the Community Consultation, as it is so contentious, expensive and often provides little benefit.

RESOLVED: Council resolved to remove this item from the Community Consultation.

168/20 To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 20th April 2021, currently expected to be held in remote format.

RESOLVED: Council noted date, time and location of next meeting.