

Elloughton-cum-Brough Town Council

60 Welton Road, Brough, HU15 1BH
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Minutes of the Full Council Meeting held on **Tuesday 17th January 2023 in the Meeting Room, Petuaria Community Centre, Brough.**

Members Present: Cllr Loizides (Chairman), Cllr S Duckles (Vice Chairman), Cllr J Loizides, Cllr C Duckles, Cllr Muzaffar, Cllr Rowe, Cllr Khan, Cllr Blee, Cllr Bentley and Cllr Luckraft.

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Cllr Meredith (ERYC), Cllr Gill (ERYC)

Public Forum: Two members of public present.

One member of public representing Brough in Bloom requested information on proposals for the War Memorial. Town Council advised that there is no concrete plan and that they could attend the next Environment Meeting where this would be discussed. Member of Public also asked about the sign at Brough Crossroads. Town Council advised a contractor has been appointed however there is no date as yet for installation.

One member of public raised concern over Footpath on Welton Road that floods. Town Clerk has reported this but will chase.

MINUTES

551/22 To Accept Apologies
Apologies received from Cllr Hakes.

RESOLVED: Council resolved to accept apologies from Cllr Hakes.

552/22 To Accept Declarations of interest relating to items on the agenda.
No declarations received.

RESOLVED: Council resolved that no declarations have been made.

553/22 To confirm as a correct record of the minutes of a meeting of the Full Council held on 15th December 2022.
Proposed by Cllr J Loizides, seconded by Cllr Rowe and agreed unanimously that the minutes be approved as a correct record for the meeting held on Thursday 15th December 2022.

RESOLVED: Council resolved to approve the minutes as a correct record for the meeting held on Thursday 15th December 2022.

Signed: _____

Date: _____

- 554/22 To receive and note the following Committee minutes**
554.1 Events Committee – 8th November 2022 - **Noted**
554.2 Planning Committee – 13th December 2022 - **Noted**
554.3 Personnel Committee – 31st October 2022 - **Noted**

RESOLVED: Council resolved to note the approved Committee Minutes.

- 555/22 To receive reports from external groups and organizations.**

555.1 ERNLLCA

Town Clerk advised that both new Councillors have successfully completed their “How to be a Good Councillor” Training.

555.2 Village Hall

Cllr Khan advised that they have lost some users and gained new users. A price increase has been agreed for users. The Village Hall is currently completely free on Wednesdays and Fridays.

555.3 Community Centre

Cllr Muzaffar advised the discount to users is reducing. Anti-social behaviour issues are small and under control.

555.4 The Burrs

No update provided.

- 556/22 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**

Cllr Meredith provided updates on trees/hedges disappearing on Brough South and advised he is liaising with various parties to ascertain why this is happening and secure a resolution.

Update on traffic issues near Loxley Way been caused by temporary traffic lights.

Cllr Gill gave updates possible crossing at bridge near Hunsley Primary, survey taking place. Further updates relating to development on Welton Low Road, dredging of the Main Drain and graffiti under Moor Road Bridge.

- 557/22 To consider and approve payments and income for the period November - December 2022.**

Proposed by Cllr Bentley, seconded by Cllr Rowe and agreed unanimously to approve payments and income for November 2022 – December 2022.

RESOLVED: Council resolved to approve payments and income schedules for the period of November 2022 – December 2022.

Signed: _____

Date: _____

558/22 To consider and approve the bank reconciliations to end of December 2022.

Proposed by Bentley, seconded by Cllr J Loizides and agreed unanimously that council approve the bank reconciliation for all accounts up to end of December 2022.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of December 2022.

559/22 To note that we have purchased two new defibrillator batteries one costing £203.95 + VAT and one £232.95 + VAT and both defibrillators are now back on the circuit.

Council noted the purchase of two new defibrillator batteries one at cost of £203.95 + VAT and one at £232.95 + VAT and that both defibrillators are now back on the circuit.

RESOLVED: Council resolved to note the purchase of two new defibrillator batteries one at cost of £203.95 + VAT and one at £232.95 + VAT and that both defibrillators are now back on the circuit.

560/22 To note meeting with PFA's lawyer has taken place on 17th Jan 2023 and receive basic verbal update.

Council received verbal update regarding the meeting with the PFA's lawyer which had taken place the same day as this meeting.

PFA Lawyer advised that the right to nominate a member of the Town Council does not mean they become Trustees of the PFA and therefore do not act in this capacity. Retaining the ability to nominate a Town Council representative to the PFA Committee means only that the Council would have voice in discussions and the right to attend the meetings and be provided with the updates. No other obligations or duties would be assumed.

If the Town Council chose not to nominate a member of the Town Council as a representative it would mean only they lost their voice in meetings and discussions.

Cllr J Loizides proposed, seconded by Cllr Khan and agreed unanimously to retain the right to nominate representatives to the PFA Committee and agreed Cllr Bentley and Cllr S Duckles would be the representatives put forward.

RESOLVED: Council resolved to receive verbal update from the Town Clerk on the meeting with PFA Lawyer and agreed to retain the right to nominate a Town Council representative to the PFA. Cllrs Bentley and Cllr S Duckles nominated to be the representatives.

Signed: _____

Date: _____

561/22 To discuss an appropriate way of thanking Rev. Mick Fryer upon his retirement.

Proposed by Cllr Rowe, seconded by Cllr S Duckles and agreed unanimously to write a letter of thanks to Rev. Mick Fryer for his service to the Town for the past 37 years.

RESOLVED: Council resolved to approve to write a letter of thanks to Rev. Mick Fryer for his service to the own upon his retirement.

562/22 To discuss and approve any required actions regarding Leisure Facilities in Brough.

Council discussed the library and its underutilisation in comparison to Libraries around the area. Discussions centred around the fact that the library isn't open enough days or at the end of the day.

Discussions centred on the lack of facilities and infrastructure.

Proposed by Cllr Bentley, seconded by Cllr S Duckles and agreed unanimously that a meeting be established with the Town Council (Chairman and Vice Chairman) and key departments from East Riding of Yorkshire Council be invited to attend to discuss the situation and what can be done to address the imbalance moving forward.

RESOLVED: Council resolved to approve a meeting be established with the Chairman and Vice Chairman of the Town Council and key representatives of the East Riding of Yorkshire Council to discuss the lack of facilities and infrastructure moving forward.

563/22 To discuss moving the May 2023 Full Council Meeting.

Councillors discussed moving the Annual Meeting of the Town Council and the May Full Council Meeting to Monday 15th May 2023.

Proposed by Cllr Bentley, seconded by Cllr J Loizides and agreed unanimously to move both the Annual Meeting of the Town Council and the May Full Council Meeting to Monday 15th May 2023.

RESOLVED: Council resolved to move the Annual Meeting of the Town Council and the May Full Council Meeting to Monday 15th May 2023.

564/22 To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 14th February 2023 in the Meeting Room, Petuaria Community Centre, Brough.

Council noted the date and time of the next meeting where incorrect and the date of the meeting should be Tuesday 21st February 2023 at 7pm.

RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 21st February 2023 at 7pm.

Meeting closed 8.49pm

Signed: _____

Date: _____

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE	DATE BANKED	ACCOUNT ENTER DATE
/22/15	21/12/2022		E. Riding of Yorkshire Council	Do it for your ER Grant Second Installment	£2,500.00	1105	21/12/2022	05/01/2023

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	S137 Payments	Payments made to maintain Petty Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE	DATE PAID	ACCOU INT REE
P/22/224	01/12/2022	BUS001619612	ICOMI			647255137	DD - Office internet and calls - NOV 2022	65.00	13.00	78.00	4350	01/12/2022	1170
P/22/225	16/11/2022	957911320	British Gas			684966762	DD - office electricity - Sep - Oct 2022	55.21	2.66	55.87	4340	16/11/2022	1171
P/22/226	23/11/2022	2000-7164	Sancton Accounting			n/a	October - November 2022 - Accounting	440.00	0.00	440.00	4215	01/12/2022	1172
P/22/227	23/11/2022	2000-7163	Sancton Accounting			n/a	Sep - Nov 2022 - Wage processing fees	84.00	0.00	84.00	4215	01/12/2022	1173
P/22/228	23/11/2022	434561767	Town Council Staff			GB190023639	Black and yellow hazard tape - xmas event	18.96	3.81	22.77	4509	01/12/2022	1174
P/22/229	15/11/2022	682784CR4EU1	Town Council Staff			682725821	Metallic paint - Xmas event	8.29	1.66	9.95	4509	01/12/2022	1175
P/22/230	15/11/2022	419179951	Town Council Staff			GB190023639	Stage Fringe tinsel curtains - xmas event	21.64	4.34	25.98	4509	01/12/2022	1176
P/22/231	10/11/2022	DS-ASE-INV-GB-2022-411523420	Town Council Staff			190023639	Christmas Switch on - LED lights	33.28	6.64	39.92	4509	01/12/2022	1177
P/22/232	17/11/2022	5581828	Town Council Staff			262827587	Christmas stickers - xmas gifts	25.90	5.18	31.08	4509	01/12/2022	1178
P/22/233	01/12/2022	11184	Town Council Staff			n/a	PVC Road Closure Signs - Xmas Events	64.91	12.98	77.89	4509	01/12/2022	1179
P/22/234	21/11/2022	VP-014R67CR	Town Council Staff			n/a	Council Christmas Cards	60.49	0.00	60.49	4509	01/12/2022	1180
P/22/235	30/11/2022	907	ERNLLCA			133680900	Councillor Training x 2	120.00	24.00	144.00	4201	01/12/2022	1181
P/22/236	30/11/2022	10487	MNB Computing			407915196	Office 365 November 2022	72.00	14.40	86.40	4355	01/12/2022	1182
P/22/237	09/11/2022	34627094	Town Council staff			135697879	Father Christmas gifts - Switch on event	250.00	50.00	300.00	4509	01/12/2022	1183
P/22/238	17/11/2022	9101120	ERYC			647471123	Street Lighting - Apr 22 - Mar 23	4,715.78	943.16	5,658.94	4410	02/12/2022	1184
P/22/239	30/11/2022	6089	Physchemie / S J Danby Ltd			991261114	Scramble Stax & Surfacing	5,181.33	1036.27	6,217.60	4380	05/12/2022	1185
P/22/240	30/11/2022	6089	Physchemie / S J Danby Ltd			991261114	Scramble Stax & Surfacing	5,181.33	1036.27	6,217.60	4380	06/12/2022	1186
P/22/241	30/11/2022	6089	Physchemie / S J Danby Ltd			991261114	Scramble Stax & Surfacing	5,181.34	1036.26	6,217.60	4380	07/12/2022	1187
P/22/242	02/12/2022	695	Peruvia Community Centre			n/a	Hire of meeting room - November	14.40	0.00	14.40	4305	07/12/2022	1188
P/22/243	02/12/2022	2022/23.1	Public Sector Audit			n/a	Interim Internal audit	633.30	0.00	633.30	4210	07/12/2022	1189
P/22/244	16/11/2022	n/a	Town Council Staff			673583601	Xmas lights switch on decorations	13.33	2.67	16.00	4509	14/12/2022	1190
P/22/245	08/11/2022	Y51085	ER Pensions			n/a	Staff pensions - December 2022	1,439.93	0.00	1,439.93	4020	14/12/2022	1191
P/22/246	23/11/2022	ER23112	Town Council Staff			n/a	Christmas switch on - banners	100.00	0.00	100.00	4509	14/12/2022	1192
P/22/247	07/11/2022	1262247	WebMedical Ltd			88750270	Defibrillator battery replacement	203.95	40.79	244.74	4310	14/12/2022	1193
P/22/248	14/12/2022	n/a	HMRB			n/a	Staff pay/n/ December 2022	1,235.70	0.00	1,235.70	4010	14/12/2022	1194
P/22/249	14/12/2022	2000-7220	Sancton Accounting & Bookkeepers			n/a	Town Council Accounting - Dec 22	220.00	0.00	220.00	4215	14/12/2022	1195
P/22/250	27/11/2022	583	Clr Marijos Loizides			343473355	Christmas light switch on tablecloths	12.50	2.50	15.00	4509	14/12/2022	1201
P/22/251	27/11/2022	n/a	Clr Marijos Loizides			819053468	Christmas light switch on wrapping paper	1.65	0.33	1.98	4509	14/12/2022	1202
P/22/252	14/12/2022	2000-7221	Sancton Accounting & Bookkeepers			n/a	Town Council Wage Processing Fees - Dec 22	28.00	0.00	28.00	4215	14/12/2022	1196
P/22/253	14/12/2022	n/a	Town Council Staff			n/a	Staff Salaries Dec 2022	4,823.65	0.00	4,823.65	4000	20/12/2022	1197
P/22/254	15/12/2022	1925156	PPH Commercial			992203322	Insurance for 60 Welton Road	139.26	27.85	167.11	4320	15/12/2022	1198
P/22/255	25/12/2022	1905596	PPH Commercial			992203322	Service charge 25/12/22 - 24/03/23	530.40	106.08	636.48	4320	23/12/2022	1199
P/22/256	25/12/2022	1902585	PPH Commercial			992203322	Office rent 25/12/22 - 24/03/23	1,950.00	390.00	2,340.00	4300	23/12/2022	1199
P/22/257	21/12/2022	n/a	H69C			n/a	Bank charges - Dec 2022	8.00	0.00	8.00	4205	23/12/2022	1200