

**Elloughton cum Brough Town Council**

**60 Welton Road, Brough, HU15 1BH**

**Write to: PO Box 124, Brough, HU15 1YH**

**Telephone: 01482 665600**

**Website: elloughtonbrough-tc.gov.uk**



Minutes of the Ordinary Meeting held on **Tuesday 18<sup>th</sup> February 2020 in the Committee Room, Petuaria Community Centre, Centurion Way, Brough, HU15 1DF.**

**Members Present:** Cllr Credland (Chairman), Cllr Bentley, Cllr Brogden, Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Hakes, Cllr Luckraft, Cllr Loizides, Cllr Muzaffar.

**Meeting Clerk:** Philippa Beverley (Acting Town Clerk)

**Also in attendance:** 1 member of public.

**Public Forum:** A member of the public attended to advise she had met with Public Right of Way Officer to discuss the path from Skillings Lane to Brough South (Item 10 on the Agenda). Member of public keen to see the missing link element of the pathway be registered.

**MINUTES**

**136/1920 To Accept Apologies –** Apologies received from Cllr Cropley and Cllr Rowe.

**RESOLVED: Council received and accepted apologies from Cllr Cropley and Cllr Rowe.**

**137/1920 To Accept Declarations of interest relating to items on the Agenda.**  
No Declarations of interest received.

**138/1920 To approve the minutes of a meeting of the Council held on 21<sup>st</sup> January 2020.**  
Proposed by Cllr S Duckles, seconded by Cllr Bentley that the minutes be accepted as a true and accurate record of the meeting.

**139/1920 To Note Committee Minutes**  
**Council noted the minutes from the following committees**  
Planning Meeting – 14<sup>th</sup> January 2020

**140/1920 To receive reports from external groups and organisations**  
**140.1 ERNLLCA**  
No updates received

**140.2 Village Hall**  
Cllr Brogden advised the Village Hall had looked into moving the gas meter closer to the village hall, however as the cost would be between £15k-£20k this would not be feasible. The Village Hall were however having a smart meter fitted to allow easier readings.

**140.3 Community Centre**  
Cllr Muzaffar advised everything continues to proceed well with the Community Centre.

Signed .....

Date .....

**140.4 The Burrs PFA**

Cllr Credland advised all plans are going well in relation to the Roman Festival. Grants applications have been started with Historic England. Cllr Credland also advised that a fire had been started on the Burrs Playing Field behind the hut and there had been evidence of the use of drugs, as a result the foliage in this area has now been cut back to allow direct views to this area. There are plans to tidy the area and grass seed it, to create a more usable space and detract from it been an area to congregate.

**141/1920**

**Reports from East Riding of Yorkshire Council Members**

Cllr Gill advised that both he and Cllr Meredith have been approached by a large number of people from the area relating to the issues with mud and stones on the road. Cllr Gill advised that they have been in touch with enforcement. Cllr Gill is keen to try and get Stoneledge to meet and discuss. They are aware there is a wheel wash been installed first week in March, however the Councillors acknowledge this should already be there as part of planning. Councillors will update as this proceeds.

Cllr Gill also discussed that a Parking Meeting is to take place and issues around school parking are to be discussed.

Cllr Meredith advised that trees have been planted on Wiske Avenue, however they have been planted in the wrong location so he is awaiting feedback as to whether they are indeed planted incorrectly or if there are more to be planted.

Cllr Meredith advised he has concerns over the Dovecote as due to the amount of rain recently the tarpaulin on the roof is full of water and has the potential to cause damage rather than protect, so he is investigating.

**142/1920**

**To consider and approve payments for the period of 15 January 2020 to 13 February 2020.**

It was proposed by Cllr Bentley, seconded by Cllr Muzaffar and agreed unanimously that council notes and approves the payment schedule from 15 January 2020 to 13 February 2020.

**RESOLVED: Council resolved that the payment schedule 15 January 2020 to 13 February 2020 be approved.**

**143/1920**

**To consider and approve Bank Reconciliations for all accounts up to 31 January 2020.**

It was proposed by Cllr Bentley, seconded by Cllr Brogden and agreed unanimously that Council note and approve the bank reconciliation for all accounts up to 31 January 2020.

**RESOLVED: Council resolved to approve the bank reconciliation for accounts to 31 January 2020.**

**144/1920**

**Council to discuss options for a road sweeper in the town.**

Council deferred to the next meeting to allow East Riding of Yorkshire Councillors chance to see if they could find out if the town meets the criteria to have a road sweeper.

Council discussed the possibility of a amenities sweeper in the town that could perhaps be employed on an ad hoc basis by the council, to clear paths. It was

Signed .....

Date .....

suggested that the Councils approach their part time maintenance employee to ask if this may be of interest to him and report back to the next meeting.

**145/1920**

**To discuss Ings Lane Footpath**

Council discussed that the PROW between Elloughton footpath No.17 and Bridleway No.3, currently has an unrecorded section. It was discussed that it is the belief that this may have been registered so long ago that the paperwork is lost, however Cllr Gill advised he believed from his meeting with the Public Rights of Way Officer this is an easy exercise to resolve. Cllr Gill advised he would gather more information on the process and report back to the Acting Town Clerk.

**RESOLVED: Cllr Gill will gather more information as to the tasks that need to be completed to register the pathway and will report back to the Acting Town Clerk.**

**146/1920**

**To discuss Town and Parish Charter**

Council discussed the Town and Parish Charter and agreed the feedback. Cllr S Duckles proposed, seconded by Cllr Loizides and council agreed unanimously that the Council would like to see Maps updated and Parish Boundaries be re-drawn. They also noted that sustainability needs to be added to the Charter.

**RESOLVED: Council agreed unanimously that they would like to see Maps and Parish boundaries be updated and see the addition of sustainability to the Charter. The Acting Town Clerk was instructed to complete the feedback.**

**147/1920**

**To discuss planning application: 19/00701/STREM – Construction of Phase 3 of Brough Relief Road following Outline permission 11/04104/STOUTE and 15/00916/STVAR (Access to be considered) to be read conjunction with planning application 19/00671/STPLF at Land at Ings Lane and East of Skillings Lane.**

Proposed by Cllr S Duckles, seconded by Cllr Hakes that Council have no objections in principal, however the plans do raise concerns and questions that need addressing regarding potential flooding. The plans show three dykes converging at a small covered culvert under the road. Council would like to see evidence that calculations have been done to take into account the large amounts of rain in a small time period (similar to the extremes of recent weeks), combined with a high tide and where this water would then go. Council would also like to see evidence that these plans account for existing areas and water run-off and not just from this proposed development as clearly this would not provide an accurate reflection on the impact.

**RESOLVED: Council resolved to ask Acting Town Clerk to provide the Town Councils feedback and request for information on flood risks to the East Riding of Yorkshire Planning Department.**

**148/1920**

**To discuss Town taking part in the Great British Spring Clean**

Council discussed areas that they thought could benefit from the Great British Spring Clean. Cllr Credland advised he would update BAE with regards to the meeting and would then provide an update to the Acting Town Clerk.

Signed .....

Date .....

**RESOLVED: Town Council resolved that they have areas that could benefit from the event and agreed Cllr Credland could give his feedback to BAE.**

**149/1920**

**Date of Next meeting**

Council confirmed date and time of next ordinary meeting to be **Tuesday 17<sup>th</sup> March 2020, commencing at 7pm, in the Committee Room, Petuaria Community Centre, HU15 1DF.**

Signed .....

Date .....

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE
P/19/200	16/01/2020	N/A	Staff Salaries	N/A	Staff Salaries - Dec 2019 - Jan 2020	£3,305.70	£0.00	£3,305.70	4000
P/19/201	20/01/2020	SI790351	Glasdon UK Limited	GB155847044	Phoenix seat replacement	£491.04	£98.21	£589.25	4450
P/19/202	21/01/2020	N/A	Duncan McMillan	N/A	Petuarria Press No 78 Printing and Delivery	£1,525.00	£0.00	£1,525.00	4510
P/19/203	21/01/2020	N/A	The Gin Slingers	N/A	VE Day Dance Band deposit	£100.00	£0.00	£100.00	4505
P/19/204	27/01/2020	N/A	Office Cleaner	N/A	Cleaning office	£36.00	£0.00	£36.00	4310
P/19/205	27/01/2020	65213150	ERYC	N/A	Office supplies	£65.10	£0.00	£65.10	4370
P/19/206	27/01/2020	647471123	Supplies ERYC	N/A	Office supplies	£29.30	£5.86	£35.16	4370
P/19/207	28/01/2020	N/A	ER Pensions	N/A	Staff pensions	£928.42	£0.00	£928.42	4020
P/19/208	03/02/2020	4524	East Riding Engraving	851111077	Brass plaque (Jean Dent)	£38.00	£0.00	£38.00	4450
P/19/209	03/02/2020	INV-0313	Petuarria Community Centre	N/A	Meeting room hire	£14.40	£0.00	£14.40	4305
P/19/210	01/01/2020	BU5001252996	KCOM	GB647235137	DD - Office telephone and internet	£70.20	£14.04	£84.24	4350
P/19/211	03/02/2020	N/A	Mires Beck Nursery	N/A	Christmas Tree festival charitable donation	£450.00	£0.00	£450.00	4502
P/19/212	16/01/2020	N/A	KCOM	GB647235137	DD - Office 365	£72.96	£0.00	£72.96	4355
P/19/213	05/02/2020	GB200205-LA3159947	CartridgePeople.com	N/A	brother black ink cartridge	£19.58	£3.92	£23.50	4370
<b>TOTALS</b>						<b>£7,145.70</b>	<b>£122.03</b>	<b>£7,267.73</b>	

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE
I/19/26	03/02/2020	n/a	Art and Soul	xmas tree festival sponsorship	£30.00	1110
<b>TOTALS</b>					<b>£30.00</b>	

Signed .....

Date .....