

Elloughton-cum-Brough Town Council

Write to: 60 Welton Road, Brough, HU15 1BH
Telephone: PO Box 124, Brough, HU15 1YH
Website: 01482 665600
elloughtonbrough-tc.gov.uk



Minutes of the Full Council Meeting held on **Tuesday 18th April 2023 in the Meeting Room, Petuaria Community Centre, Brough.**

Members Present: Cllr Loizides (Chairman), Cllr S Duckles (Vice Chairman), Cllr J Loizides, Cllr C Duckles, Cllr Muzaffar, Cllr Rowe, Cllr Khan, Cllr Blee, Cllr Bentley, Cllr Luckraft.

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Cllr Meredith (ERYC), Cllr Gill (ERYC), Cllr Smith (ERYC)

Public Forum: Cllr Gill attended the Public Forum as a member of public representing Brough in Bloom.

Member of public requested details of Groundman's job description be added to the website for Brough in Bloom members to see.

MINUTES

610/22 To Accept Apologies
Apologies received from Cllr Trotter.

RESOLVED: Council resolved to accept apologies from Cllr Trotter.

611/22 To Accept Declarations of interest relating to items on the agenda.
No declarations received.

RESOLVED: Council resolved that no declarations have been made.

612/22 To confirm as a correct record of the minutes of a meeting of the Full Council held on 21st March 2023.

Proposed by Cllr J Loizides, seconded by Cllr Luckraft and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 21st March 2023.

RESOLVED: Council resolved to approve the minutes as a correct record for the meeting held on Tuesday 21st March 2023.

Signed: _____

Date: _____

613/22 To receive and note the following Committee minutes.

613.1 Environment Committee – 14th February 2023

613.2 Planning Committee – 14th March 2023

RESOLVED: Council resolved to note the approved Committee Minutes.

614/22 To receive reports from external groups and organizations.

614.1 ERNLLCA

Town Clerk advised that ERNLLCA have no updates.

614.2 Village Hall

Cllr Khan advised that there was no update on Village Hall.

614.3 Community Centre

Cllr Muzaffar advised that the usage is positive. Hunsley Primary have recently held a successful Art Exhibition. The Chatty Bus is also attending.

614.4 The Burrs

Cllr S Duckles advised she attended a meeting on 30th March 2023 for the Playing Fields Association. Cllr S Duckles advised she was questioned for some time on why the Town Council had not awarded more than the £500 available Annual Grant. Cllr S Duckles advised the PFA notified the meeting they were over £800 in debt currently. The next meeting 27th April 2023.

615/22 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr Meredith advised that he wanted to congratulate the Town Council on another very successful Easter egg hunt.

Cllr Meredith advised that South Cave, Skidby and Rowley are asking for roads connecting them to be reduced to 50 mph and that Cllr Meredith has added Dale Road and Kidd Lane to these suggestions.

Cllr Meredith advised Yorkshire Water have no one available to attend a meeting for the adoption of the Bovis/Vistry estate.

Cllr Gill advised all graffiti has been reported to the police and is under investigation.

616/22 To consider and approve payments and income for the period February 2023 – March 2023.

Proposed by Cllr Bentley, seconded by Cllr J Loizides and agreed unanimously to approve payments and income for February 2023 – March 2023.

Signed: _____

Date: _____

RESOLVED: Council resolved to approve payments and income schedules for the period of February 2023 – March 2023.

617/22 To consider and approve the bank reconciliations to end of March 2023.

Proposed by Cllr Blee, seconded by Cllr Rowe and agreed unanimously that council approve the bank reconciliation for all accounts up to end of March 2023.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of March 2023.

618/22 To note the Town Council has received a £500 contribution from the Atkinson Foundation to decorate the Town for the Kings Coronation. They are also donating to the Town Council an official bench for the Kings Coronation to be placed at St Marys Green as resolved in the Environment Committee.

Council noted that the Atkinsons Foundation has awarded the Town Council £500 to decorate the Town for the Kings Coronation.

Council noted the Atkinsons Foundation were donating to the Town Council an official Coronation bench to be installed at St Mary's Green as resolved in the Environment Committee.

RESOLVED: Council resolved to note the Atkinson's Foundation has awarded the Town Council £500 to decorate the Town for the Kings Coronation and that an official Coronation bench was been donated to the Town Council to be installed at St Mary's Green, as resolved in the Environment Committee.

619/22 To consider and approve an application for Community Grant 2023 -24.

619.1 Ethos Heritage

The Town Council held a robust and in-depth conversation regarding the grant application.

Cllr C Duckles proposed, seconded by Cllr Rowe and agreed by a majority that a grant of £500 be awarded to Ethos Heritage, with a condition that this grant must be ring fenced and used on a dig in the Town of Elloughton-cum-Brough.

RESOLVED: Council resolved to award Ethos Heritage a grant of £500 with the condition that the grant must be used towards a dig that takes place in Elloughton-cum-Brough.

620/22 To consider and approve a recommendation from the Environment Committee regarding the new car park east of Skillings Lane.

Cllr C Duckles presented a proposal surrounding the proposed car park on Skilling Lane as recommended by the Environment Committee. Proposal details how electric chargers could provide East Riding of Yorkshire Council a revenue for the car park rather than charging residents to park and therefore leading to further off-street parking and congestion.

Signed: _____

Date: _____

Cllr C Duckles proposed, seconded by Cllr Bentley and agreed unanimously to send the proposal to Horncastle, Open Spaces Officers and Planning Officers at East Riding of Yorkshire Council.

RESOLVED: Council resolved to send proposal to Horncastle, Open Spaces Officers and Planning Officers at East Riding of Yorkshire Council for them to consider electric charges as revenue for the car park rather than charging for parking.

621/22 To receive a verbal update on the Easter Egg Hunt.

Town Clerk advised that the Easter Egg hunt had proved to be a huge success with many more attendees than last year. Excellent feedback had been received both in person and on social media. Vendors who attended had all given positive feedback on the event. 500 easter eggs were given out to participants.

RESOLVED: Council resolved to receive a verbal update on how successful the Easter egg hunt had been, with more attendees than last year. Positive feedback received from attendees and vendors and over 500 easter eggs given out to attendees.

622/22 To approve cost of additional Easter eggs purchased at the Easter Egg Hunt, at a cost of £104.01 and £72.

Cllr Bentley proposed, seconded by Cllr Blee and agreed unanimously to approve the cost of £104.01 and £72 for additional Easter eggs for the Easter egg hunt.

RESOLVED: Council resolved to approve the additional costs of £104.01 and £72 for additional Easter eggs for the Easter egg hunt.

623/22 To discuss and approve the subscription to Canva at a cost of £10.99 per month.

Cllr C Duckles proposed, seconded by Cllr J Loizides and agreed unanimously to approve £10.99 per month for the cost of Canva.

RESOLVED: Council resolved to approve the subscription of £10.99 per month for the cost of Canva.

624/22 To discuss and approve feedback to the East Riding of Yorkshire Councils Consultation on Infrastructure Levy.

Council held a robust conversation on the document and the context.

Proposed by Cllr M Loizides, seconded by Cllr Blee and agreed unanimously that all Councillors must send their feedback on the questions to the Town Clerk to collate and formulate the response by the 4th May 2023.

RESOLVED: Council resolved to instruct Councillors to send their responses to the document to the Town Clerk by 4th May 2023, so the Town Clerk can collate the responses and submit.

Signed: _____

Date: _____

625/22 To review and approve any action required on Old Library Lease.

Council received details the draft lease for the Old Library. The Town Clerk provided three quotes on the cost of Solicitors to review the lease, draft a report and manage the process through to signing of the lease.

Proposed by Cllr C Duckles, seconded by Cllr J Loizides and agreed unanimously to appoint Graham and Rosen as the Solicitor at a cost of £1000 to manage the process of agreeing the lease terms and signing the final document.

RESOLVED: Council resolved to appoint Graham and Rosen as the Solicitor to manage the process of agreeing the terms of the lease for the Old Library, through to signing the final document.

626/22 To note and consider Annual internal audit report for the financial year 2022/2023, which forms part of AGAR.

Council noted that the annual internal audit for the 2022/23 financial year, forming part of AGAR.

RESOLVED: Council noted that the annual internal audit for 2022/23 financial year forming part of AGAR.

627/22 To consider and approve Section 1 – Annual Governance Statement of AGAR 2022/2023.

Proposed by Cllr Bentley, seconded by Cllr Rowe and agreed unanimously to approve Section 1 – Annual Governance Statement of AGAR 2022/23.

RESOLVED: Council resolved to approve Section 1 – Annual Governance Statement of AGAR 2022/23.

628/22 To consider and approve Section 2 – Annual Accounting Statements 2022/2023 and supporting documents for AGAR.

Proposed by Cllr Bentley, seconded by Cllr J Loizides and agreed unanimously to approve Section 2 – Annual Accounting Statements 2022/23 and supporting documents for AGAR.

RESOLVED: Council resolved to approve Section 2 – Annual Accounting Statements 2022/23 and supporting documents for AGAR.

629/22 To approve payment of Annual Internal Audit to Public Sector Audit at cost of £747.60.

Proposed by Cllr Bentley, seconded by Cllr J Loizides and agreed unanimously to approve the payment of the Annual Internal Audit to Public Sector Audit at cost of £747.60.

RESOLVED: Council resolved to approve payment to Public Sector Audit for the amount of £747.60 for the Annual Internal Audit.

Signed: _____

Date: _____

630/22

To note the next full Town Council Meeting is to be held at 7.00pm on Monday 15th May 2023 in the Meeting Room, Petuaria Community Centre, Brough.

Council noted the date, time and location of the next meeting.

RESOLVED: Council noted the date and time of the next Full Council meeting as Monday 15th May 2023 at 7pm.

Meeting closed 8.10pm

INVOICE NUMBER	COMPANY/ORGANISATION	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAID IN	NOMINAL CODE	DATE PAID	ACCOUNT REF
25729588	BRIS GAS	NA	Town Council Staff	Office electric bill Feb 23 - March 23	67.57	3.77	70.94	4940	04/04/2023	2770
1018	ERNLCA	NA	Town Council Staff	Erica membership & subscription fee	1,454.18	0.00	1,454.18	4220	05/04/2023	2771
10108484	Town Council staff	NA	East Riding of Yorkshire Council	Petaria Press - 50 hard copies	44.54	0.00	44.54	4510	05/04/2023	2772
n/a	n/a	NA	East Riding of Yorkshire Council	Eastler banners x 4	100.00	0.00	100.00	4596	05/04/2023	2773
583	Town Council staff	NA	East Riding of Yorkshire Council	Easter eggs	66.41	13.28	79.69	4596	05/04/2023	2774
1008849	Town Council staff	NA	East Riding of Yorkshire Council	Easter poster - 25 hard copies	78.13	5.62	93.75	4596	05/04/2023	2775
205564E-15	Town Council staff	NA	East Riding of Yorkshire Council	Coronation bunning	20.37	3.08	23.45	4596	05/04/2023	2776
78197	Town Council staff	NA	East Riding of Yorkshire Council	Coronation flag	48.93	0.00	48.93	4597	05/04/2023	2777
137138E-16	Town Council staff	NA	East Riding of Yorkshire Council	Coronation lamp post signs	186.82	37.85	224.98	4597	05/04/2023	2778
10108773	Town Council staff	NA	East Riding of Yorkshire Council	Coronation flag	7.92	1.58	9.50	4597	05/04/2023	2779
789	Petaria Community centre	NA	East Riding of Yorkshire Council	Coronation posters - 25 hard copies	19.54	3.91	23.45	4597	05/04/2023	2780
6823004-1A5325759-1	Town Council staff	NA	East Riding of Yorkshire Council	March meeting room hire	14.40	0.00	14.40	4305	06/04/2023	2781
8-2446BAEE-0028	Eon Next	NA	East Riding of Yorkshire Council	Printer cartridges - Yellow and Cyan	183.41	36.68	220.09	4370	06/04/2023	2782
NA	NA	NA	East Riding of Yorkshire Council	Electric supply at War memorial March 2023	36.50	1.82	38.32	4340	06/04/2023	2783
NA	H&M S&P	NA	East Riding of Yorkshire Council	Operational Inspector of Playpark	105.00	21.00	126.00	4330	06/04/2023	2784
NA	Town Council staff	NA	East Riding of Yorkshire Council	Fling bats	5.10	0.00	5.00	4311	06/04/2023	2785
NA	Town Council staff	NA	East Riding of Yorkshire Council	Groundman Tools	999.19	199.88	1,199.04	4311	19/04/2023	2786
NA	Town Council staff	NA	East Riding of Yorkshire Council	Lease in respect of allotments	696.00	0.00	696.00	4260	19/04/2023	2787
NA	Town Council staff	NA	East Riding of Yorkshire Council	Sweets for Easter Egg Hunt	100.00	0.00	100.00	4596	19/04/2023	2788
2022/232	Public Sector Audit	NA	East Riding of Yorkshire Council	Banners x 4 - Easter Egg Hunt	104.42	2.08	123.50	4596	19/04/2023	2789
NA	Town Council staff	NA	East Riding of Yorkshire Council	Final internal audit	747.60	0.00	747.60	4210	19/04/2023	2790
NA	Town Council staff	NA	East Riding of Yorkshire Council	Additional Easter Eggs - Easter Event	60.00	12.00	72.00	4506	19/04/2023	2791
NA	Town Council staff	NA	East Riding of Yorkshire Council	Additional Easter Eggs - Easter Event	86.68	17.33	104.01	4506	19/04/2023	2792
NA	Town Council staff	NA	East Riding of Yorkshire Council	April 23 - Mudge (Groundman)	33.30	0.00	33.30	4311	19/04/2023	2793
NA	Town Council staff	NA	East Riding of Yorkshire Council	April 23 (Mower Petri)	6.74	1.35	8.09	4311	19/04/2023	2794
NA	Town Council staff	NA	East Riding of Yorkshire Council	Increase in private motor insurance to Business cover	28.08	0.00	28.08	4990	19/04/2023	2795
NA	Q&A/JAT	NA	East Riding of Yorkshire Council	Soft ground anchors and installation tool - Queens Commemorative Bench	74.99	15.00	89.99	4311	19/04/2023	2796
NA	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	143.88	28.83	172.71	4507	19/04/2023	2797
160309315-2023-22705	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	99.80	20.00	119.80	4507	19/04/2023	2798
68-2023-14741694	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	2.91	0.59	3.49	4507	19/04/2023	2799
68-2023-147272940	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	133.20	8.60	159.80	4507	19/04/2023	2800
68-2023-146623267	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	141.65	2.83	165.89	4507	19/04/2023	2801
68-2023-146824243	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	5.82	1.17	6.99	4507	19/04/2023	2802
68-2023-39683	Town Council staff	NA	East Riding of Yorkshire Council	Kings Coronation Event - Decorations	4.16	0.83	4.99	4507	19/04/2023	2803
NA	Town Council staff	NA	East Riding of Yorkshire Council	April Staff Wages - Paid in error one day early	1562.64	0.00	1562.64	4215	19/04/2023	304
NA	HMRC	NA	East Riding of Yorkshire Council	Staff PAYE/N - April 2023	1394.70	0.00	1394.70	4010	19/04/2023	305
NA	ER Pension	NA	East Riding of Yorkshire Council	Staff Pension - April 2023	1439.93	0.00	1439.93	4025	19/04/2023	306
2000-730	Saxton Accountants & Bookkeepers	NA	East Riding of Yorkshire Council	Wages/Pension Preparation - April 2023	28.00	0.00	28.00	4215	19/04/2023	307
2000-739	Saxton Accountants & Bookkeepers	NA	East Riding of Yorkshire Council	Accounting Fees - April 2023	235.00	0.00	235.00	4215	19/04/2023	308
NA	Town Council staff	NA	East Riding of Yorkshire Council	Town Council Salaries - April 2023	5566.74	0.00	5566.74	4000	19/04/2023	309
NA	H&C	NA	East Riding of Yorkshire Council	Bank account fee - April 2023	8.00	0.00	8.00	4205	21/04/2023	310
TOTAL					15,941.82	466.68	16,408.67			

Signed: _____

Date: _____