

# Elloughton-cum-Brough Town Council

The Old Library, 44 Elloughton Road, Brough, HU15 1AE  
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Telephone: 01482 665600  
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Minutes of the Full Council Meeting held on **Tuesday 19<sup>th</sup> September, at the Town Council Office, The Old Library, Elloughton Road, Brough, HU15 1AE.**

**Members Present:** Cllr Rennison (Chair), Cllr Bentham (Vice-Chair), Cllr S Duckles, Cllr C Duckles, Cllr Luckraft, Cllr Blee, Cllr Parker, Cllr Fisher, Cllr Kellington and Cllr Harrison.

**Meeting Clerk:** Philippa Beverley (Town Clerk)

**Also in attendance:** Danika Lynch (Deputy Clerk), Phillipa Scullion (Events Coordinator), Cllr Meredith (ERYC)

One members of Public in attendance.

## PUBLIC FORUM

One member of public present who raised concerns regarding installation of telegraph poles in the Town. Cllr Meredith from East Riding of Yorkshire Council spoke on the subject and provided an update.

## MINUTES

**698/23 To Accept Apologies**  
No apologies received.

**RESOLVED: Council resolved no apologies received.**

**699/23 To Accept Declarations of interest relating to items on the agenda.**  
No declarations of interest received.

**RESOLVED: Council resolved no declarations of interest received.**

**700/23 To confirm as a correct record the minutes of a meeting of the Full Council held on Tuesday 25<sup>th</sup> July 2023.**  
Cllr Blee proposed, seconded by Cllr Harrison and agreed unanimously that the minutes be approved as a true and accurate record of the Full Council Meeting on Tuesday 25<sup>th</sup> July 2023.

**RESOLVED: Council resolved to approve the minutes be approved as a true and accurate record of the Full Council Meeting held on Tuesday 25<sup>th</sup> July 2023.**

**701/23 To receive and note the following Committee minutes.**

**701.1 Events Committee – 11<sup>th</sup> July 2023 - Noted**

**701.2 Environment Committee – 13<sup>th</sup> June 2023 - Noted**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**701.3** Planning Committee – 11<sup>th</sup> July 2023/15<sup>th</sup> August 2023 - **Noted**

**701.4** Personnel Committee – 17<sup>th</sup> April 2023 - **Noted**

**RESOLVED: Council resolved to note the approved Committee Minutes.**

**702/23**

**To receive reports from external groups and organizations.**

**702.1 ERNLLCA**

Town Clerk advised no updates from ERNLLCA.

**702.2 Village Hall**

Village Hall completing repairs and looking into energy conservation.

**702.3 Community Centre**

Cllr Luckraft advised Community Centre still operating at a slight loss but has reserves in the bank.

**702.4 The Burrs**

No meeting since the Roman Dig in July 2023. Town Clerk advised they had declined the offer for the Town Council to facilitate a meeting between the PFA and those who offered to cut the grass.

**703/23**

**To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**

Cllr Meredith advised ERYC are still considering charging for parking at the proposed car park on Skillings Lane. Traffic lights should be gone shortly until January 2024 at the new roundabout.

**704/23**

**To consider and approve payments and income for the period June 2023 – July 2023.**

Proposed by Cllr Parker, seconded by Cllr Blee and agreed unanimously to approve payments and income for June 2023 – July 2023.

**RESOLVED: Council resolved to approve payments and income schedules for the period of June 2023 – July 2023.**

**705/23**

**To consider and approve payments and income for the period July 2023 – August 2023.**

Proposed by Cllr Luckraft, seconded by Cllr Blee and agreed unanimously to approve payments and income for July 2023 – August 2023.

**RESOLVED: Council resolved to approve payments and income schedules for the period of July 2023 – August 2023.**

**706/23**

**To consider and approve the bank reconciliations to end of July 2023.**

Proposed by Cllr Parker seconded by Cllr Luckraft and agreed unanimously that Council approve the bank reconciliation for all accounts up to end of July 2023.

**RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of July 2023.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

- 707/23**      **To consider and approve the bank reconciliations to end of August 2023.**  
Proposed by Cllr Harrison, seconded by Cllr Kellington and agreed unanimously that Council approve the bank reconciliation for all accounts up to end of August 2023.
- RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of August 2023.**
- 708/23**      **To receive verbal update from the Town Clerk regarding the creation of a Community Speed Watch group and Junior Travel Ambassadors.**  
Town Clerk advised there had been no uptake in the Community Speed Watch initiative from members of the community and that currently Junior Travel Ambassadors was tailored towards secondary schools and green initiatives.
- Cllr Bentham proposed, seconded by Cllr Rennison that the Town Clerk promote the initiatives again and speak to the Junior Travel Ambassador again to see if there’s anything they can do in local primary schools and return item to October agenda.
- RESOLVED: Council resolved to promote the Community Speed Watch again to try and gain volunteers to establish a group. Council also resolved to instruct the Town Clerk to speak with the coordinator for Junior Travel Ambassadors to establish if they can offer anything to local primary schools and return all information to the October 2023 Full Council meeting.**
- 709/23**      **To discuss request from Cllr Bentham for Vice-Chairman and Chairman to be addressed as “Chair” or “Chairperson”.**  
Cllr C Duckles proposed, seconded by Cllr Bentham and agreed with a majority to alter the terms “Chairman” to “Chair” and “Vice-Chairman” to “Vice-Chair” going forward.
- RESOLVED: Council resolved to alter the terms “Chairman” to “Chair” and “Vice-Chairman” to “Vice-Chair” going forward.**
- 710/23**      **To consider and approve an application for Community Grant Scheme 2023 – 24.**
- 710.1**    Petuaria Community Centre - £480.  
Council held a robust conversation regarding the application and its merits.  
Proposed by Cllr Blee, seconded by Cllr Bentham and agreed by a majority that the grant be approved for the requested amount of £480.
- RESOLVED: Council resolved to approve £480 Community Grant for the Petuaria Community Centre as applied for in their grant application, as funds towards the purchase of a defibrillator to be installed at the Community Centre.**
- 711/23**      **To consider Community Governance Review draft recommendations and formulate response to East Riding of Yorkshire Council.**  
The Council held an in depth and robust conversation regarding the draft recommendations made by East Riding of Yorkshire Council.
- In regards to proposal one from the East Riding of Yorkshire Council, increasing the number of Councillors on the Town Council from 12 to 16, Cllr Luckraft proposed, seconded by Cllr Bentham and agreed unanimously that the recommendation be accepted by the Town Council.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

In relation to proposal two from the East Riding of Yorkshire Council, that the boundaries between Elloughton-cum-Brough and Brantingham be amended, it was proposed by Cllr S Duckles, seconded by Cllr C Duckles and agreed unanimously that the Town Council is strongly opposed to this proposal and does not support it and the current boundaries should remain.

In respect of proposal three from the East Riding of Yorkshire Council, in regards to the amendment of the boundary between Brough and Welton, Cllr Luckraft proposed, seconded by Cllr Bentham and agreed unanimously that the Town Council do not agree with the draft proposal and do not support. In response the Town Council recommend that everything from the eastern boundaries of properties on the eastern side of Common Lane, including already developed areas and planned development be classified as Elloughton-Cum-Brough.

**RESOLVED: Council resolved that draft proposal one, an increase from 12 – 16 Councillors in the Town Council be accepted.**

**Council resolved that draft proposal two, the amendment of boundaries between Elloughton-cum-Brough and Brantingham, should not be supported. The Town Council are strongly opposed to this proposal.**

**Council resolved that draft proposal three, the amendment of boundaries between Brough and Welton, not be supported by the Town Council. The Town Council recommended that all properties, existing, new and planned, from their eastern boundaries on the eastern side of Common Lane be considered part of Elloughton-cum-Brough.**

**712/23**

**To approve internal auditor for 2023 – 24 financial year.**

Council received a quote from Public Sector Audit for the internal audit of the Town Council for the financial year 2023 – 24.

Cllr S Duckles proposed, seconded by Cllr Blee and agreed unanimously to approve the interim audit at a cost of £665 and the final audit at a cost of £780.

**RESOLVED: Council resolved to approve the cost of the internal auditor, Public Sector Audit for the financial year 2023 – 24 at a cost of £665 for the interim audit and £780 for the final audit.**

**713/23**

**To consider and approve quotes for office security systems.**

Council considered the various options for the security systems at the Town Council Office.

Cllr Rennison proposed, seconded by Cllr Bentham and agree unanimously to approve the purchase of Intruder System Maintenance at £160 + VAT and Intruder Monitoring at a cost of £160 + VAT. This would also include the addition of new key fobs.

**RESOLVED: Council resolved to approve the agreement with Scamp Security for the purchase of Intruder System Maintenance at a cost of £160 + VAT and Intruder Monitoring at a cost of £160 + VAT, including the addition of new key fobs.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

714/23

**To receive update on Community Consultation.**

The Events Coordinator advised currently we have 263 online responses and a number of physical replies. There will be a further push for responses between now and closing at end of October 2023. No information has been collated at this stage.

**RESOLVED: Council resolved to note the update from the Events Coordinator on the Community Consultation.**

715/23

**To consider and approve quotes for the installation of Town Council noticeboard outside the new office.**

Council were presented with three quotes and although there is a desire for a noticeboard to be installed at the office, they acknowledged the high costings.

Cllr Rennison proposed, seconded by Cllr Kellington and agreed unanimously to not proceed at this stage and purchase in the new budget April 2024.

**RESOLVED: Council resolved to not proceed with purchase of Town Council noticeboard for outside the new office at this stage and agreed to purchase from the 2024 -25 budget.**

716/23

**To receive update on grants available for Town Regeneration and approve any next steps.**

Council held an in depth and detailed conversation around the proposals, documents and information presented by the Town Clerks in relation to possible grant available from the East Riding of Yorkshire Council to undertake a feasibility study for the Town.

The feasibility study will speak to various stakeholders and residents within the Town to collect and collate information relating to the desires of those who live and work in the area. It will aim to seek information that will build a picture of the requirements within the Town and how areas can be built on, altered and improved. The Town Clerks reiterated that the project does not aim to establish a Town Centre as such, as there isn't one per say in Elloughton-cum-Brough, rather how it can identify key areas and develop these to be cohesive and representative of a united vision across the Town as identified by those who live and work here.

Cllr Rennison proposed, seconded by Cllr Bentham and agreed unanimously that the Town Clerks be instructed to apply for the Feasibility Grant with the Retail Group's proposal at a cost of £13,500 as the preferred contractor to complete the study.

**RESOLVED: Council resolved to instruct the Town Clerks to apply for the Feasibility Grant at East Riding of Yorkshire with the Retail Group's proposal been the preferred at a cost of £13,500.**

717/23

**To consider and discuss potential options for Historic Boards around Brough and Elloughton.**

Council presented with various options and costs, however it was noted that this is not a project that can be spent from this year's budget.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Cllr Rennison proposed, seconded by Cllr Harrison and agreed unanimously to move this agenda item to the Environment Committee when considering next year's projects and Budgets.

**RESOLVED: Council resolved to move this agenda item to Environment Committee for consideration when considering next year's projects and budget.**

**718/23**

**To consider and approve the quote for Data Cab in the Town Council Office.**

Cllr Bentham proposed, seconded by Cllr Blee and agreed unanimously to approve the cost of £257.07 + VAT for the purchase of a Data Can for the Town Council Office.

**RESOLVED: Council resolved to purchase a Data Cab for the Town Council office at a cost of £257.07 + VAT.**

**719/23**

**To discuss and approve next steps in relation to Town Council website upgrade.**

Council shown an example of a website that the Events Coordinator can create using an upgraded version of Squarespace. Council advised by Town Clerk that the cost spent to improve the website must be reflective of the amount of traffic that visits. Town Council advised that staff are currently monitoring this closely and evaluating the most frequently visited pages.

Cllr Bentham proposed, seconded by Cllr Blee and agreed unanimously that this agenda item be moved to the January 2024 Events Committee meeting.

**RESOLVED: Council resolved to move this agenda item to January 2024 Events Committee meeting.**

**720/23**

**To discuss and approve Councillor Roles and responsibilities for the Outdoor Cinema Event.**

Council received updated details on the event and confirmed the roles that would be needed to be undertaken, including tickets validation at the entry, this would initially be a minimum of four and reduced near to start time. Other Councillors would be Marshall's around the perimeter of the viewing area, on hand to deal with any questions of issues. All Councillors will be issued with high-vis jackets and radios.

**RESOLVED: Council resolved to note the update and instructions on roles and responsibilities for the Outdoor Cinema Event.**

**721/23**

**To discuss and approve TENS licence at £21 and a Special Event Consent Application at £75 for Christmas Light Switch On.**

Cllr Rennison proposed, seconded by Cllr Harrison and approved unanimously to approve two Tens Licences at a cost of £21 each and £75 for the Special Event Consent Application for the Christmas Light Switch On.

**RESOLVED: Council resolved to approve the cost of £21 x2 for TENS licences and £75 for Special Event Consent Application for the Christmas Light Switch On.**

**722/23**

**To receive verbal update on Christmas Light Switch On and allocate roles to Councillors for the event.**

Council received verbal update on Christmas Light Switch On from Events Coordinator.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Roles for Councillors were discussed and will be emailed to Councillors as confirmation. Cllr Kellington confirmed the Fire Service was able to use a Fire Engine to take Santa to arrive at the event. Councillors were asked to wrap any empty boxes as decorations for the event and deliver to the office. Additionally Councillors asked to assist with the wrapping of Christmas gifts for the event.

**RESOLVED: Council resolved to note verbal update on Christmas Light Switch On including confirmation that the Fire Service can offer the use of a Fire Engine for the arrival of Father Christmas to the event. Council further acknowledged they will receive the roles of Councillors via email. Additionally Council noted request from Clerks to assist with wrapping empty boxes as decorations and wrapping Christmas gifts for the event.**

**723/23**

**To consider and approve road closure and associated costs for Remembrance Sunday service.**

Council received information that the Church is not able to arrange the Service at the Cenotaph this year due to the retirement of Rev Fryer. The Church has a Vicar who is available and willing to conduct the service on Remembrance Sunday at 3pm but would like the assistance of the Town Council to organise.

A robust discussion took place as Councillors both acknowledged the need for this service to take place but also the additional workload to Clerks, unexpectedly at a busy time of year and an unexpected budgetary cost.

Cllr Bentham proposed, seconded by Cllr Harrison and agreed with a majority that the Council would undertake the planning and associated costs this year as a one off. Town Clerk would make contact with Rev Haynes to discuss the event and arrange plans. The approved cost of the road closure application for Skillings Lane to be closed for the event will be £171.

Council noted additional road closure/diversion signage would need to be purchased to ensure that required legislation and rules are adhered to.

**RESOLVED: Council resolved to approve that the Town Council would manage this event as a one off this year. Council approved the Town Clerk to make contact with Rev Haynes to undertake planning. Council approved cost of £171 to apply for a road closure at Skillings Lane for the event and acknowledged additional road closure/diversions signs would need to be purchased to ensure compliance.**

**724/23**

**To approve costs of road closure signage.**

Proposed by Cllr Parker, seconded by Cllr Blee and agreed with a majority that a £300 budget be approved to purchase additional road closure/diversion signage for the Remembrance Day service, road closure at Skillings Lane to ensure compliance.

**RESOLVED: Council resolved to approve a budget of £300 to purchase additional road closed/diversion signs for the closure of Skillings Lane for the Remembrance Day service at a cost of £300.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

725/23

**To confirm volunteers to install and remove Poppies on lamp posts for Remembrance Day.**

Cllr Kellington, Cllr S Duckles, Cllr C Duckles, Cllr Luckraft and Cllr Blee volunteered to install and remove Poppies on lamp posts for Remembrance Day. Confirmed 1<sup>st</sup> November 2023 for installation and 13<sup>th</sup> November 2023 for removal.

**RESOLVED: Council resolved to note Cllr Kellington, Cllr S Duckles, Cllr C Duckles, Cllr Luckraft and Cllr Blee volunteered to install Poppies on lamp posts on 1<sup>st</sup> November 2023 and remove on 13<sup>th</sup> November 2023.**

697/23

**To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 21<sup>st</sup> November 2023 in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**

Council noted the date and time of the next Full Council Meeting.

**RESOLVED: Council noted the time and date as 7pm on Tuesday 21<sup>st</sup> November 2023 at the Old Library, Elloughton Road, Brough, HU15 1AE.**

**Meeting ended: 21.38**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	PPH	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE	DATE BANKED	ACCOUNT ENTER DATE					
P/23/10	16/08/2023	n/a			Refund for overpayment of Office Service Charge	£62.71	1990	25/07/2023	26/07/2023					
<b>TOTALS</b>						<b>£62.71</b>								
REFERENCE <th>INVOICE DATE</th> <th>INVOICE NUMBER</th> <th>COMPANY/ORGANISATION</th> <th>5137 Payments</th> <th>Payments made to maintain PEPY Cash</th> <th>VAT NUMBER</th> <th>ITEM DESCRIPTION</th> <th>TOTAL NET</th> <th>TOTAL VAT</th> <th>TOTAL PAYABLE</th> <th>NOMINAL CODE</th> <th>DATE PAID</th> <th>ACCU DATE</th> <th>POWER</th>	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	5137 Payments	Payments made to maintain PEPY Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE	DATE PAID	ACCU DATE	POWER
P/23/116	01/06/2023	BU5001620355	KCOM			GB647 2351 37	DD-Office internet and call- Apr 2023	99.96	15.99	95.98	4350	03/07/2023	1387	
P/23/117	30/06/2023	BU5001689918	KCOM			GB647 2351 37	DD-Domain name renewal 1/6/23-30/6/23	99.96	15.99	95.98	4350	03/07/2023	1387	
P/23/118	30/06/2023	10954	MBS Computing			407915196	Microsoft Office - June 23	72.00	14.40	86.40	4355	04/07/2023	1388	
P/23/119	29/06/2023	INV-5287	Pestana Community Centre			6145	Meeting room hire - June 23	14.40	0.00	14.40	4395	04/07/2023	1389	
P/23/120	20/06/2023	41263638413	Town council staff			23255575	Work maintenance - internet line, garthwood and	24.13	4.83	28.96	4311	04/07/2023	1390	
P/23/121	29/06/2023	3606	Town council staff			84219417	Grounds maintenance - trimmed line, grass path	26.64	5.34	31.98	4311	04/07/2023	1392	
P/23/122	04/07/2023	5847881	Town council staff			529 0298 89	Desk and Table for new office	346.00	69.20	415.20	4386	04/07/2023	1393	
P/23/123	05/07/2023	K1248EAFEE 0032	Em Next			515	Electric supply at War memorial June 2023	29.52	1.48	31.00	4340	12/07/2023	1394	
P/23/124	05/07/2023	104	ER Pension Services			68010	Electric supply at War memorial July 2023	29.52	1.48	31.00	4340	12/07/2023	1394	
P/23/125	20/06/2023	104	ER Pension Services			68010	Electric supply at War memorial July 2023	29.52	1.48	31.00	4340	12/07/2023	1394	
P/23/126	20/06/2023	104	ER Pension Services			68010	Electric supply at War memorial July 2023	29.52	1.48	31.00	4340	12/07/2023	1394	
P/23/127	18/07/2023	08821-15296397	Town council staff			EU377024198	Carva Pro subscription	9.16	1.83	10.99	4505	19/07/2023	1397	
P/23/128	18/07/2023	INV-GB-120663571-2023-27351	Town council staff			848066603	Chocolate coins for Treasurer Hunt	44.49	8.89	53.40	4507	19/07/2023	1398	
P/23/129	19/07/2023	NA	HMRC			NA	Staff PAYE IN - July 2023	1,395.10	0.00	1,395.10	4010	19/07/2023	1399	
P/23/130	19/07/2023	NA	HMRC			NA	Staff PAYE IN - July 2023	1,395.10	0.00	1,395.10	4010	19/07/2023	1399	
P/23/131	19/07/2023	NA	HMRC			NA	Staff PAYE IN - July 2023	1,395.10	0.00	1,395.10	4010	19/07/2023	1399	
P/23/132	21/07/2023	n/a	HSBC			n/a	Bank account fee - July 2023	55.64	0.00	55.64	4212	24/07/2023	1400	
P/23/133	01/07/2023	BU5001699605	KCOM			GB647 2351 37	DD-Office internet and call- July 2023	8.00	0.00	8.00	4205	21/07/2023	1403	
P/23/134	16/08/2023					GB647 2351 37	DD-Office internet and call- July 2023	79.99	15.99	95.98	4350	31/07/2023	1404	
<b>TOTAL</b>						<b>10,386.67</b>	<b>162.05</b>	<b>10,468.72</b>						
REFERENCE <th>DATE RECEIVED</th> <th>REFERENCE</th> <th>PAYEE NAME/ORGANISATION</th> <th>The Crepe Company</th> <th>Choc Cheese</th> <th></th> <th>INCOME DESCRIPTION</th> <th>TOTAL PAID IN</th> <th>NOMINAL CODE</th>	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	The Crepe Company	Choc Cheese		INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE					
P/23/10	02/08/2023	n/a					For attendance at the Outdoor cinema	£50.00	1990					
P/23/10	16/08/2023	n/a					For attendance at the Outdoor cinema	£50.00	1990					
<b>TOTALS</b>						<b>£100.00</b>								

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	5137 Payments	Payments made to maintain PEPY Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE	DATE PAID	ACCU DATE	POWER
P/23/135	26/07/2023	210731602	Town Council Staff			820315377	Treasurer's fees	28.06	5.38	33.48	4507	01/08/2023	1406	
P/23/136	06/07/2023	n/a	Town Council Staff			n/a	Treasurer's fees	55.35	0.00	55.35	4600	01/08/2023	1407	
P/23/137	29/06/2023	06092400408	Grounds Maintenance			150302049	Grounds maintenance - internet line, garthwood and	1,000.00	200.00	1,200.00	4314	01/08/2023	1409	
P/23/138	20/07/2023	03182-15296397	Town Council Staff			150302049	Carva Pro subscription	9.16	1.83	10.99	4505	01/08/2023	1410	
P/23/139	18/07/2023	827738093	Brim's Gas			684 8607 62	Office electric fee - Jan - Jul 2023	34.74	1.74	36.48	4340	02/08/2023	1411	
P/23/140	18/07/2023	2314645	PH Commercial			992033322	spec and preparation of schedule of dilapidation at 40 webton road	500.00	100.00	600.00	4346	02/08/2023	1413	
P/23/141	07/08/2023	n/a	Town Council Staff			n/a	Outdoor cinema ticket insurance	25.00	0.00	25.00	4507	09/08/2023	1414	
P/23/142	31/07/2023	1808534523234255	Town Council Staff			45666048	Printing of final copies of Petitions Fees	40.76	0.00	40.76	4109	09/08/2023	1415	
P/23/143	07/08/2023	129579911-2023-9397	Town Council Staff			87866848	Treasurer's fees - chocolate coins	35.93	1.19	37.12	4507	09/08/2023	1417	
P/23/144	07/08/2023	EV 126000032	F Jones			339 08 89	Electric supply - Office space - July 2023	4.50	0.00	4.50	4600	16/08/2023	1420	
P/23/145	16/08/2023	n/a	Town Council Staff			n/a	Grounds maintenance expenses	2.70	0.00	2.70	4700	16/08/2023	1421	
P/23/146	16/08/2023	n/a	Town Council Staff			n/a	Grounds maintenance expenses	23.40	0.00	23.40	4700	16/08/2023	1422	
P/23/147	16/08/2023	n/a	Town Council Staff			n/a	Grounds maintenance expenses	14.85	0.00	14.85	4700	16/08/2023	1423	
P/23/148	16/08/2023	n/a	Town Council Staff			n/a	Grounds maintenance - lampwork period	7.22	1.44	8.66	4311	16/08/2023	1425	
P/23/149	16/08/2023	n/a	Town Council Staff			n/a	Grounds maintenance - lampwork period	5,527.08	0.00	5,527.08	4215	16/08/2023	1427	
P/23/150	16/08/2023	n/a	Town Council Staff			n/a	Staff PAYE IN - Aug 2023	1,294.40	0.00	1,294.40	4010	16/08/2023	1428	
P/23/151	16/08/2023	3007070	ER Pension			NA	Staff PAYE IN - Aug 2023	1,633.93	0.00	1,633.93	4010	16/08/2023	1429	
P/23/152	31/07/2023	200527461	Suttons Accountants & Bookkeepers			NA	Wages	235.00	0.00	235.00	4215	16/08/2023	1431	
P/23/153	21/08/2023	BU5001689918	KCOM			GB647 2351 37	Bank account fee - May 2023	8.00	0.00	8.00	4205	21/08/2023	1432	
P/23/154	31/08/2023	BU5001689918	KCOM			GB647 2351 37	DD-Office internet and call- Aug 2023	79.99	15.99	95.98	4350	31/08/2023	1434	
P/23/155	31/08/2023	809650254	Brim's Gas			684866262	Office electric fee - Jul - Aug 23	34.43	1.71	36.14	4340	31/08/2023	1435	
P/23/156	31/08/2023	11107	MBS Computing			407915196	Microsoft Office - August 2023	23.00	14.60	37.60	4395	31/08/2023	1436	
P/23/157	31/08/2023	11107	MBS Computing			407915196	Microsoft Office - August 2023	23.00	14.60	37.60	4395	31/08/2023	1436	
<b>TOTAL</b>						<b>11,437.83</b>	<b>394.75</b>	<b>11,832.58</b>						
<b>TOTALS</b>						<b>557.08</b>								

Signed: \_\_\_\_\_

Date: \_\_\_\_\_