

Elloughton cum Brough Town Council
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Minutes of the Full Council Meeting held on **Tuesday 16th November 2021** held in the **Meeting Room, Petuaria Community Centre, Brough.**

Members Present: Cllr Bentley (Chairman), Cllr Loizides (Vice Chairman), Cllr Luckraft, Cllr Flint, Cllr Muzaffar, Cllr Rowe, Cllr Dawson, Cllr S Duckles, Cllr Duckles, Cllr Hakes

Meeting Clerk: Danika Lynch (Deputy Clerk)

Also in attendance: Cllr Meredith (ERYC), Cllr Gill, PCSO Watts

Public Forum:
No members of the public present.

MINUTES

286/20 To Accept Apologies
No apologies received.

RESOLVED: Council received no apologies.

287/20 To Accept Declarations of interest relating to items on the agenda.
No declarations of interest received.

288/20 To confirm as a correct record the minutes of a meeting of the Full Council held on 19th October 2021.
Proposed by Cllr Muzaffar, seconded by Cllr Rowe and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 19th October 2021.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 19th October 2021.

289/20 To receive and note the following Committee minutes.
289.1 Planning Committee – 12th October 2021 - **Noted.**
289.2 Events Committee – 14th September 2021 – **Noted**
289.3 Finance Committee – 1st March 2021 - **Noted**

290/20 To receive reports from external groups and organisations.
290.1 ERNLLCA
Deputy Clerk updated ERNLLCA advised no updates.

290.2 Village Hall
Advised that the meeting room at front of the building has been hired therefore generating more income.

Signed: 

Date: 18.11.2022

290.3 Community Centre

Cllr Muzaffar updated on recent ongoings at the Community Centre. He advised a tile had been removed from outside the building through vandalism, police made aware. Electric car hook ups are not yet ready.

290.4 The Burrs PFA

Cllr Meredith advised plans for a dig and festival are in full swing. That the PFA is looking into its Constitution and pursuing Grant Funding.

291/20

To receive reports from East Riding of Yorkshire Council Members.

Cllr Gill gave an update on various matters around the Town, including Brough Haven. Budget now approved to repair barrier, quotes are being sourced and they have 3 volunteers to open and close gates. Update on Lidl, suggestions this be built on Brough South, this can't happen due to Aldi's exclusivity agreement. Care Home construction due to start in March. A study into feasibility of cycle path from Brough to Melton in process. Phone mast at Moor Road, refused unanimously.

Cllr Meredith also provided updates including Welton Road crossing provision and Drainage and Infrastructure Scrutiny Review.

292/20

To consider and approve payments and income for the period of September - October 2021.

Proposed by Cllr Rowe, seconded by Cllr Loizides and agreed unanimously that council approve the payment schedule from September – October 2021.

RESOLVED: Council resolved to approve the payment schedule for the period of September - October 2021.

293/20

To consider and approve the bank reconciliations for all accounts up to end of October 2021.

Proposed by Cllr Muzaffar, seconded by Cllr Loizides and agreed unanimously that council approve the bank reconciliation for all accounts up to end of October 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of October 2021.

294/20

To draw two numbers linked to Community Consultation to be awarded £25 vouchers each.

Using a random number selector, the numbers 208 and 348 were chosen. Council instructed staff to contact the individuals to arrange sending the vouchers.

RESOLVED: Council resolved to instruct staff to contact the individuals chosen from the draw to arrange sending them the £25 each of vouchers.

295/20

To provide an update on Community Centre electric charge points.

Council had received much of this update in the Community Centre update at start of the meeting. Further updates will be provided when chargers are ready for use.

Signed: 

Date: 18.1.2022

RESOLVED: Council resolved to note updates on charge points and await further updates once they are ready for use.

296/20

To receive update on Scared-Crow weekend.

Town Clerk advised the weekend had been a success, with over 50 entries. The website had been visited over 500 times over the weekend for the map to be downloaded and over 200 votes were submitted. Winners had all been notified and prizes awarded.

RESOLVED: Council noted the update on successful Scared-Crow weekend.

297/20

To receive update on Christmas events.

Town Clerk advised that entries were been submitted for December to Remember but does not appear to be as popular as last year.

The Christmas Lights Switch on preparation was progressing well and everything seemed in order. Last jobs that require extra assistance were distributed amongst willing Councillors.

Discussion took place around the recent terrorist incident and what this may mean for the event. It was agreed the staff would complete a further risk assessment for the event and add this to the already completed assessment. It was further agreed to contact the police to attend the event.

RESOLVED: Council resolved to instruct staff to complete a further risk assessment in relation to terrorism in light of recent events and to also ask the police to attend the event.

298/20

To receive an update on staffing in the office.

Town Clerk advised that Administration Assistant has now left post and that interviews were taking place the next day to recruit for a new Admin Assistant – full time, Maternity Cover – Part time (9 months), to cover Deputy Clerk and a Handyman role – 10 hours per week. In addition to cover the gap in hours the Town Clerk would increase hours to 37 hours per week to cover the shortfall while recruitment takes place.

RESOLVED: Council noted the update on office staffing arrangements.

299/20

To consider request from East Riding of Yorkshire Council for snapshot details of Rough Sleepers in the East Riding.

Town Clerk advised the request asks for details to be submitted for the evening of the 17th November 2021. Councillors were asked to update office staff if they knew of anyone in the area so it could be reported back to East Riding of Yorkshire Council.

RESOLVED: Council resolved to provide the Clerk with any of the information requested to the best of their knowledge.

300/20

To note update as per request from Environment Committee, Tree Officer has been contacted to attend meeting to discuss TPO's in the Town.

Deputy Clerk advised that the Tree Officer has been contacted several times, however as yet no response. Attempts to arrange this will continue.

Signed: A Boulton

Date: 18.1.2022

RESOLVED: Council noted the update

285/20

To undertake radio training.

All Councillors participated in Radio Training in order to successfully and safely conduct crowd control and traffic monitoring at the Christmas Lights Switch On.

Resolved: Councillors successfully took radio training.

286/20

To consider and approve a revised date of the 16th December 2021 for the next meeting of the Full Council.

Proposed by Cllr Rowe, seconded by Cllr Loizides and agreed unanimously to approve the new date of 16th December 2021 for the next meeting of Full Council to be held at Meeting Room, Petuaria Community Centre, Brough.

RESOLVED: Council resolved to approve the new date 16th December 2021 for the next meeting of Full Council to be held at Meeting Room, Petuaria Community Centre, Brough.

Signed:



Date:

18.1.2022