

Elloughton cum Brough Town Council
60 Welton Road, Brough, HU15 1BH
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Minutes of the Full Council Meeting held on **Tuesday 19th October 2021** held in the **Meeting Room, Petuaria Community Centre, Brough.**

Members Present: Cllr Bentley (Chairman), Cllr Loizides (Vice Chairman), Cllr Luckraft, Cllr Flint, Cllr Trotter, Cllr Muzaffar, Cllr Rowe and Cllr Dawson

Meeting Clerk: Danika Lynch (Deputy Clerk)

Also in attendance: Cllr Meredith (ERYC)

Public Forum:

No members of the public present.

MINUTES

270/20

To Accept Apologies

Apologies received from Cllr Duckles, Cllr Hakes and Cllr S Duckles.

RESOLVED: Council resolved to accept apologies.

271/20

To Accept Declarations of interest relating to items on the Agenda.

Cllr Dawson declared a non-pecuniary interest in agenda item 9.

272/20

To confirm as a correct record the of the minutes of a meeting of the Full Council held on 21st September 2021.

Proposed by Cllr Rowe, seconded by Cllr Trotter and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 21st September 2021.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 21st September 2021.

273/20

To receive and note the following Committee minutes.

273.1 Planning Committee – 14th September 2021 - **Noted.**

273.2 Environment Committee – 17th August 2021 – **Noted**

274/20

To receive reports from external groups and organisations.

274.1 ERNLLCA

Deputy Clerk updated ERNLLCA advised no updates.

274.2 Village Hall

No update

274.3 Community Centre

Signed: 

Date: 16.11.2021

Cllr Muzaffar updated on recent ongoings at the Community Centre. He advised electric car hook ups had now been installed. Council queried no instructions/information was being provided for the electric hook ups and he advised he would investigate this further.

274.4 The Burrs PFA

Cllr Meredith advised a new charity had been created called "Humber Timelines" that would be focused on archaeology in the area, whilst the PFA's primary focus would be to continue to manage the Burrs.

275/20 To receive reports from East Riding of Yorkshire Council Members.

Cllr Meredith gave an update on several issues around the Town such as the recent Telecommunications planning application refusal, antisocial behavior within the town, urging residents to continue to contact 101 if they see anything and Lowerdale green space.

276/20 To consider and approve payments and income for the period of August - September 2021.

Proposed by Cllr Loizides, seconded by Cllr Flint and agreed unanimously that council approve the payment schedule from August – September 2021.

RESOLVED: Council resolved to approve the payment schedule for the period of August – September 2021.

277/20 To consider and approve the bank reconciliations for all accounts up to end of September 2021.

Proposed by Cllr Trotter, seconded by Cllr Rowe and agreed unanimously that council approve the bank reconciliation for all accounts up to end of September 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of September 2021.

278/20 To consider and approve or reject Community Grant application for 1324 (Hawker Squadron, ATC).

Proposed by Cllr Bentley, seconded by Cllr Loizides and agreed unanimously to approve the grant application of £1000.00 upon providing further clarity of what items will be purchased.

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit the in a manner commensurate with the expenditure for £1000.00.

279/20 To consider and approve or reject Community Grant application for Brough in Bloom.

Council had a full and robust discussion regarding this.

Proposed by Cllr Loizides, seconded by Cllr Dawson to approve the grant application and for Brough in Bloom to be awarded £90.00.

Amendment proposal by Cllr Bentley, seconded by Cllr Flint to reject the Community Grant application for Brough in Bloom due to the requirement for a stronger business case.

Signed: _____

Date: _____

A Bentley
16.11.21

Amendment was voted on and approved by the majority, thus becoming a substantive motion and approved.

RESOLVED: Council resolved to reject the Community Grant application for Brough in Bloom due to the requirement for a stronger business case.

280/20 To note PPH rental increase on 60 Welton Road, due to owners transferring over to a limited company. Increase of £390 due to VAT can be reclaimed.

Deputy Clerk advised the Town Clerk was currently in discussions with PPH regarding this.

RESOLVED: Council noted PPH rental increase.

281/20 To consider and approve proposed change to Environment and Planning Committees.

Cllr Flint updated the council, requesting that he remain on the Environment Committee but be removed from the Planning Committee due to time commitments. Cllr Bentley volunteered to fill his seat on the Planning Committee. It was proposed by Cllr Bentley, seconded by Cllr Loizides and agreed unanimously that Cllr Flint be removed from the Planning Committee and Cllr Bentley be added.

RESOLVED: Council resolved to remove Cllr Flint from the Planning Committee and add Cllr Bentley to fill the vacancy.

282/20 To consider and approve quote for CCTV upgrades at Elloughton Road Playground.

Council had a full and robust discussion in regard to this. Proposed by Cllr Luckraft, seconded by Cllr Flint and agreed unanimously to reject the quote for CCTV upgrades due to uncertainties regarding ownership of the cameras and instructed the Deputy Clerk to further investigate the situation surrounding this.

RESOLVED: Council resolved to reject the quote for CCTV upgrades due to uncertainties regarding ownership of the cameras and instructed the Deputy Clerk to further investigate the situation surrounding this.

283/20 To note request from Town Council Office to complete annual update on Data Protecton forms.

Deputy Clerk advised GDPR forms needed updating. Cllrs presented completed and signed updated forms. Deputy Clerk will obtain the completed forms from the remaining cllrs.

RESOLVED: Council noted and completed the request.

284/20 To consider quotes for tree works at Coronation Copse.

Proposed by Cllr Flint, seconded by Cllr Trotter and agreed unanimously to approve the quote from GJL Landscaping of £375 ex VAT to complete the tree works.

Signed: Bentley

Date: 16.11.2021

RESOLVED: Council resolved to approve the quote from GJL Landscaping.

285/20

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 16th November 2021, location to be confirmed.

RESOLVED: Council noted date, time and location of next meeting.

Signed: *J. Benley*

Date: 16.11.21

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE	DATE BANKED	ACCOUNT ENTER DATE	POWER
I/19/54	01/09/2021	n/a	East Riding of Yorkshire	50% Precept	£80,966.50	1076	01/09/2021	15/09/2021	
I/19/55	01/09/2021	n/a	Eventbrite	Teddy Burrs Picnic tickets	£659.98	4507	01/09/2021	15/09/2021	
I/19/56									
I/19/57									
I/19/58									
I/19/59									
I/19/60									
TOTALS					£81,626.48				

REFERENC E	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	S137 Payments	Payments made to maintain Petty Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE
P/19/546	01/09/2021	975595327	British Gas			684966762	DD - Office electric	£5.61	£0.28	£5.89	4340
P/19/547	02/09/2021	129435224	Town Council Staff			LU19647148	Teddy Burrs Picnic - ring toss	£9.97	£1.99	£11.96	4507
P/19/548	30/08/2021	455	Petuarria Community Centre			n/a	Meeting room hire - Aug 17th x 2.5 hrs	£15.00	£0.00	£15.00	4305
P/19/549	26/08/2021	n/a	L.E. Blakeston			n/a	Teddy Burrs Picnic - The Gig Shop	£1,000.00	£0.00	£1,000.00	4507
P/19/550	01/09/2021	138	The Twinkle Toy Box Company			n/a	Painting of the Christmas Sleigh and Reindeers	£400.00	£0.00	£400.00	4509
P/19/551	20/08/2021	n/a	Town Council Staff			n/a	Teddy Burrs picnic - Balloons, table cloths, stationary, etc.	£27.90	£0.00	£27.90	4507
P/19/552	21/09/2021	SM24104	Rialtas			920950827	Software annual support and maintenance licence for 1 user	£124.00	£24.80	£148.80	4220
P/19/553	31/08/2021	4372	Turpin Accounting Service			257650485	DD - August Payroll fees	£45.00	£9.00	£54.00	4215
P/19/554	06/09/2021	KI-24AEBAE-0009	Eon Next			559 0978 89	War Memorial electric supply	£7.58	£0.38	£7.96	4340
P/19/555	07/09/2021	Z569604X	ICO			n/a	Data protection fee renewal	£40.00	£0.00	£40.00	4215
P/19/556	14/09/2021	VP_DF00FVCVR	Town Council Staff			n/a	Scared-crow festival A4/A5 flyers	£52.73	£0.00	£52.73	4508
P/19/557	01/09/2021	Y51085	ERPF			n/a	Staff pensions - Sept 2021	£1,116.45	£0.00	£1,116.45	4020
P/19/558	16/09/2021	391/E4	HMRC			n/a	Staff PAYE/NI	£650.35	£0.00	£650.35	4010
P/19/559	16/09/2021	391/E4	Town Council staff			n/a	Staff Salaries - Aug 2021 - Sept 2021	£3,739.96	£0.00	£3,739.96	4000
P/19/560	10/09/2021	n/a	PKF Littlejohn LLP			440 4982 50	review of AGAR for year end 31/03/2021	£400.00	£80.00	£480.00	4210
P/19/561	17/09/2021	S820211951	Town Council Staff			673 5836 01	Community Consultations sweets	£9.98	£2.00	£11.98	4990
P/19/562	30/09/2021	2000-6862	Sancton Accountants & Bookkeepers			n/a	Accounts support - July 2021 - Sept 2021	£660.00	£0.00	£660.00	4215
P/19/563	23/09/2021	1126106	PPH Commercial			561067300	50 - office rent and service charge	£2,117.02	£0.00	£2,117.02	4300
P/19/564	22/09/2021	n/a	Town Council staff			362962083	Survey Monkey fees	£82.50	£16.50	£99.00	4990
P/19/565	27/09/2021	n/a	Town Council Staff			n/a	Scared-crow Banners	£91.20	£0.00	£91.20	4508
P/19/566	27/09/2021	n/a	Town Council Staff			n/a	Scared crows Images for marketing	£6.13	£0.00	£6.13	4508
P/19/567	23/09/2021	n/a	Town Council Staff			n/a	Scared crows video	£11.50	£0.00	£11.50	4508
P/19/568	28/09/2021	VP_RX37J5M4	Town Council Staff			n/a	Scared-crow festival A5 2,500 flyers	£36.92	£0.00	£36.92	4508
P/19/569	28/09/2021	N/A	Town Council Staff		Town Council Staff	n/a	petty cash top up	£20.25	£0.00	£20.25	4990
P/19/570	16/09/2021	955801350	British Gas			n/a	DD- Office electric	£35.19	£1.75	£36.94	4340
P/19/571	30/09/2021	1294003	Town Council Staff			325 579 578	Scaredcrow costume	£24.15	£4.83	£28.98	4508
TOTALS								£10,729.39	£141.53	£10,540.00	