

Elloughton-cum-Brough Town Council

The Old Library, 44 Elloughton Road, Brough, HU15 1AE
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Minutes of the Full Council Meeting held on **Tuesday 19th December 2023, at the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**

Members Present: Cllr Rennison (Chair), Cllr Bentham (Vice-Chair), Cllr S Duckles, Cllr C Duckles, Cllr Luckraft, Cllr Blee, Cllr Parker, Cllr Twining, Cllr Harrison and Cllr Bentley.

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Phillipa Scullion (Events Coordinator), Cllr Meredith (ERYC), Cllr T Gill (ERYC) and Cllr C Gill.

One member of Public in attendance.

PUBLIC FORUM

MINUTES

772/23 To Accept Apologies
Apologies received from Cllr Trotter and Cllr Kellington.

RESOLVED: Council resolved to accept apologies from Cllr Trotter and Cllr Kellington.

773/23 To Accept Declarations of interest relating to items on the agenda.
No declarations of interest received.

RESOLVED: Council resolved no declarations of interest received.

774/23 To confirm as a correct record the minutes of a meeting of the Full Council held on Tuesday 21st November 2023.
Cllr Blee proposed, seconded by Cllr Luckraft and agreed with a majority that the minutes be approved as a true and accurate record of the Full Council Meeting on Tuesday 21st November 2023.

RESOLVED: Council resolved to approve the minutes be approved as a true and accurate record of the Full Council Meeting held on Tuesday 21st November 2023.

775/23 To receive and note the following Committee minutes.

775.1	Environment Committee – 10 th October 2023	NOTED
775.2	Planning Committee – 14 th November 2023 -	NOTED
775.3	Finance Committee – 16 th October 2023 -	NOTED

Signed: _____

Date: _____

RESOLVED: Council resolved to note the approved Committee Minutes.

776/23 To receive reports from external groups and organizations.

776.1 ERNLLCA

Town Clerk advised that ERNLLCA will be updating us on the possibility that Town Councils may in the future be able to award Grants to Churches.

776.2 Village Hall

Cllr Rennison advised that the Village Hall is looking into replacing the CCTV.

776.3 Community Centre

Cllr Luckraft advised they are hoping that ERYC will confirm that they can grit around the Community Centre. Men in Sheds can't secure a location. Cllr Harrison advised that she has set up a "Community Café", taking place on Monday and Thursday.

776.4 The Burrs

Nothing to report.

776.5 Elloughton-cum-Brough Town Council Business Forum

Next meeting taking place on 15th January 2024, Cllr Bentham will be attending.

777/23 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr T Gill gave various updates, including the car park has been approved at Skilling's Lane and work starts April 2024, with 50 spaces. Application submitted for 200 houses to be built hopefully affordable homes. Funds from section 106 will facilitate the pump track and car park.

Cllr C Gill, highlighted ongoing issues on telephone poles been installed by MS3.

Cllr Meredith gave updates on Brough South and the roundabout works are approx. 6 weeks behind schedule but hope to catch up. Further updates on Dale Road bridge repairs.

778/23 To consider and approve payments and income for the period October 2023 – November 2023.

Proposed by Cllr Blee, seconded by Cllr Bentley and agreed unanimously to approve payments and income for October 2023 – November 2023.

RESOLVED: Council resolved to approve payments and income schedules for the period of October 2023 – November 2023.

779/23 To consider and approve bank reconciliations until end November 2023.

Proposed by Cllr Bentham, seconded by Cllr Blee and agreed unanimously that Council approve the bank reconciliation for all accounts up to end of November 2023.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of November 2023.

Signed: _____

Date: _____

- 780/23** **To reiterate best practice for procedures in all future meetings.**
Council noted the document sent to them prior to the meeting detailing best practice and standards for all future meetings.
- RESOLVED: Council noted the document sent to them highlighting best practice and standards for all future meetings.**
- 781/23** **To note completion of interim audit report 2023 – 2024.**
Cllr Bentley proposed, seconded by Cllr Bentham and agreed unanimously to note the successful completion of the interim audit 2023 – 2024.
- RESOLVED: Council resolved to approve the successful completion of interim audit 2023 – 2024.**
- 782/23** **In line with audit report feedback approve the additional pay for overtime of Groundsman due to clerical error on previous minutes.**
Cllr Bentham proposed, seconded by Cllr S Duckles and approved unanimously to accept the amendments to the Finance Minutes, 27th September 2023, minute FS122/23, to now state “Committee resolved to increase the Groundsman’s hours by 5 hours from 16 hours per week to 21 hours per week for the month of October 2023 and into November 2023 if required, to allow completion of restorative work at 60 Welton Road, Brough, while maintaining standard schedule of work”.
- RESOLVED: Council resolved to accept the proposed amendments to the Finance Minutes, 27th September 2023, minute FS122/23.**
- 783/23** **To discuss and approve any actions relating to Town Clerk undertaking CiLCA qualification.**
Town Clerk advised that while she is willing to undertake the CiLCA, personal commitments at the start of the year will not permit the additional time required to complete the work.
- Cllr Bentham proposed, seconded by Cllr Blee and agreed unanimously to review again in 6 months.
- RESOLVED: Council resolved to review again in 6 months.**
- 784/23** **To consider and approve the Annual Budget for 2024-2025, in line with recommendations from the Finance Committee.**
An in-depth conversation took place regarding the report presented to Council and the various options available. This discussion takes into account the matter to be resolved in minute number 785/23.
- Cllr C Duckles proposed, seconded by Cllr Harrison and agreed unanimously to increase the Town Council budget overall by 10% and use the figures included in the report, which will be raised by precept collection, grants, sponsorship and VAT returns.
- RESOLVED: Council resolved increase the Town Councils overall budget 10% through collection of precept, grants, sponsorship, and VAT returns.**

Signed: _____

Date: _____

- 785/23** **To consider and approve the Precept for 2024 – 2025, in line with recommendations from the Finance Committee.**
Council discussed the precept increases proposed in the document and based on the resolution in minute 784/23.
- Cllr C Duckles proposed, seconded by Cllr Harrison and agreed unanimously to increase the precept to £204,243 an increase of 8.75% which equates to £49.48 for a band D property.
- RESOLVED: Council resolved to increase the precept to £204,243 an increase of 8.75% and an amount of £49.48 per band D property.**
- 786/23** **To consider and discuss Community Consultation results and feedback and approve any next steps.**
Discussion around the results took place.
- Cllr Bentham proposed, seconded by Cllr Harrison and agreed unanimously to park the survey results while the Feasibility study is conducted and review in conjunction with the results of this study.
- RESOLVED: Council resolved to hold the results of the survey until completion of the Feasibility study is completed and review in conjunction.**
- 787/23** **To receive update from Cllr Rennison on meeting with Reverend regarding the Town Council’s future involvement in the Remembrance service and approve any required actions.**
Cllr Rennison provided an update; he advised the Church are happy to undertake the service and a more involved role.
- Cllr Bentham requested a recorded vote for the Town Council to submit and pay for the road closure and arrange the signage.
- All Councillor’s voted for approval of the Town Council paying for the road closure, submitting the application and providing road signage apart from Cllr S Duckles and Cllr C Duckles who abstained from the vote.
- RESOLVED: Council resolved by recorded vote, to pass the motion for the Town Council to pay for and submit the application to close the road and provide the road signage.**
- 788/23** **To approve a Councillor to fill a vacant seat on the Environment Committee.**
Proposed by Cllr S Duckles, seconded by Cllr C Duckles and agreed unanimously to approve Cllr Bentley to fill the vacant seat on the Environment Committee.
- RESOLVED: Council resolved for Cllr Bentley to fill the vacant position on the Environment Committee.**
- 789/23** **To receive verbal feedback on Christmas Light Switch On.**
Town Clerk and Events Coordinator provided feedback on the success of the event and the extremely positive feedback received.

Signed: _____

Date: _____

Cllr Bentley asked it be noted in the minutes, a thank you to the staff for their hard work and to all Councillors who helped.

RESOLVED: Council resolved to note the feedback.

790/23

To note Town Council Office closure dates

Council noted that the office closes after this meeting until the 2nd January 2024.

RESOLVED: Council noted the office closure dates.

791/23

To receive verbal update on Groundsman's investigation into path at Main Street, Elloughton and approve any next steps.

Council held a robust conversation and discussed in detail the request.

Cllr Bentham proposed, seconded by Cllr C Duckles and agreed unanimously that the request to install a path over the grass verge be denied. As yet there is not enough information on the project as a whole and acknowledged there is another access point to the property. Town Clerk was instructed to notify resident of the resolution.

RESOLVED: Council resolved the request be denied and Town Clerk was instructed to notify resident of the resolution.

792/23

To review the feedback summary from National Grid regarding the North Humber to High Marnham grid upgrade project and make decision on the offer to attend and provide feedback to the Town Council.

Council discussed the results.

Cllr Rennison proposed, seconded by Cllr Blee and agreed unanimously to thank National Grid for the feedback.

RESOLVED: Council resolved to thank the National Grid for the feedback.

793/23

To consider request from "Men in Sheds" for the Town Council to write a letter of support for the group that they can submit with future grant applications.

Council discussed the matter and the merits of the group.

Cllr C Duckles proposed, seconded by Cllr Bentham that the Town Council write a letter of support for the group to assist with any future grant applications they wish to submit.

RESOLVED: Council resolved to write a letter of support for the group.

794/23

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 16th January 2024 in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Council noted the date and time of the next Full Council Meeting.

Signed: _____

Date: _____

RESOLVED: Council noted the time and date as 7pm on Tuesday 16th January 2024 at the Town Council Offices, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Meeting ended: 20.37

Signed: _____

Date: _____