#### **Elloughton-cum-Brough Town Council**

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



Minutes of the Full Council Meeting held on Tuesday 20<sup>th</sup> June 2023, at the Town Council Office, The Old Library, Elloughton Road, Brough, HU15 1AE.

**Members Present:** Cllr Rennison (Chairman), Cllr S Duckles, Cllr C Duckles, Cllr Luckraft, Cllr Parker, Cllr Twinning, Cllr Fisher and Cllr Harrison.

Meeting Clerk: Philippa Beverley (Town Clerk)

**Also in attendance:** Danika Lynch (Deputy Clerk), Phillipa Scullion (Events Coordinator). Cllr Coleen Gill (ERYC), Cllr Terry Gill (ERYC), Cllr Meredith (ERYC). Three members of Public in attendance.

#### **PUBLIC FORUM**

One member of public, questioned who was looking after the Town Entrance signs and if they would be cared for before the Brough in Bloom Competition in July. Advised that this was the Town Council Handyman. Agreed he would ensure the hedge was cut back and tidy and that for the duration of the competition the In Bloom team had permission to add flowers to the brick planters.

Cllr Coleen Gill enquired what work was planned on the Town Council land. Update provided on St Mary's Green.

Member of Public asked for support ensuring bus services take a route which includes the new development on Brough South. Was agreed this would be added to the July 2023 Full Council meeting agenda.

#### **MINUTES**

#### 650/23 To Accept Apologies

Apologies received from Cllr Bentham (Vice-Chairman), Cllr Trotter, Cllr Blee and Cllr Kellington.

RESOLVED: Council resolved to accept apologies from Cllr Bentham, Cllr Trotter, Cllr Blee and Cllr Kellington.

#### To Accept Declarations of interest relating to items on the agenda.

Cllr Rennison, Cllr Parker, Cllr Twining and Cllr Harrison declared a non-pecuniary interest in Item 19 of the agenda.

RESOLVED: Council resolved that Cllr Rennison, Cllr Parker, Cllr Twining and Cllr Harrison declared a non-pecuniary interest in Item 19 of the agenda, minute reference 668/23.

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## To confirm as a correct record the minutes of a meeting of the Annual Parish Meeting on Tuesday 18<sup>th</sup> April 2023.

Proposed by Cllr S Duckles, seconded by Cllr Luckraft and agreed unanimously that the minutes be approved as a correct record for the Annual Parish Meeting held on Tuesday 18<sup>th</sup> April 2023.

RESOLVED: Council resolved to approve the minutes as a correct record for the Annual Parish Meeting held on Tuesday 18<sup>th</sup> April 2023.

# To confirm as a correct a record the minutes of a meeting of the Annual Town Meeting on Monday 15<sup>th</sup> May 2023.

Proposed by Cllr Parker, seconded by Cllr Twining and agreed unanimously that the minutes be approved as a correct record for the Annual Town Meeting held on Monday 15<sup>th</sup> May 2023.

RESOLVED: Council resolved to approve the minutes as a correct record for the Annual Town Meeting held on Monday 15<sup>th</sup> May 2023.

# To confirm as a correct record of the minutes of a meeting of the Full Council held on 15<sup>th</sup> May 2023.

Proposed by Cllr C Duckles, seconded by Cllr Parker and agreed unanimously that the minutes be approved as a correct record for Full Council Meeting held on Monday 15<sup>th</sup> May 2023.

RESOLVED: Council resolved to approve the minutes as a correct record for the Full Council Meeting held on Monday 15<sup>th</sup> May 2023.

## To confirm as a correct record of the minutes of an Extra-Ordinary Meeting of the Town Council on Monday 5<sup>th</sup> June 2023.

Proposed by Cllr Harrison, seconded by Cllr Parker and agreed unanimously that the minutes be approved as a correct record for Extra-Ordinary Full Council Meeting held on Monday 5<sup>th</sup> June 2023.

RESOLVED: Council resolved to approve the minutes as a correct record for the Extraordinary Full Council Meeting held on Monday 5<sup>th</sup> June 2023.

#### To receive and note the following Committee minutes.

- **656.1** Environment Committee 11<sup>th</sup> April 2023
- **656.2** Planning Committee 23<sup>rd</sup> May 2023

**RESOLVED: Council resolved to note the approved Committee Minutes.** 

#### 657/23 To receive reports from external groups and organizations.

#### 657.1 ERNLLCA

Town Clerk advised that ERNLLCA have reduced fees to their Annual Conference and details will be emailed to Councillors.

#### 657.2 Village Hall

No update.

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#### 657.3 Community Centre

Cllr Terry Gill advised that the Community Centre is running at a loss currently, however they are actively promoting the Centre and offering free trials to potential users.

#### 657.4 The Burrs

PFA held their AGM at end of May 2023, Cllr Meredith is now a Vice Chair of the Committee.

### To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr Coleen Gill advised she had assisted a local resident with a housing issue. Cllr Coleen Gill advised she is on the Licencing Committee, Fire Authority Committee and Health and Wellbeing Committee at East Riding of Yorkshire Council.

Cllr Meredith gave update on National Grid development and meeting to be held in South Cave. He also provided updates on Community Speed Watch, Drone crime and National Highways work by South Hunsley.

Cllr Terry Gill gave updates on Greyhound Charity in Brough, Highways England 50 mile an hour trials, details on road repair budget and backlog.

# To consider and approve payments and income for the period April 2023 – May 2023. Proposed by Cllr C Duckles, seconded by Cllr Twining and agreed unanimously to approve payments and income for April 2023 – May 2023.

RESOLVED: Council resolved to approve payments and income schedules for the period of April 2023 – May 2023.

#### To consider and approve the bank reconciliations to end of May 2023.

Proposed by Cllr S Duckles seconded by Cllr Luckraft and agreed unanimously that council approve the bank reconciliation for all accounts up to end of May 2023.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of May 2023.

#### To note the Civility and Respect Pledge and Nolan Principles.

Town Clerk read to all Councillors the Civility and Nolan Principles. Council noted the Pledge and Principles.

RESOLVED: Council resolved to note that they are signed up to the Civility and Respect Pledge and noted the Nolan Principles as accepted standards to be upheld in the role of Councillor.

# To consider issues with overgrown grass on unadopted land on Vistry Estate, Brough and how the Town Council can support a resolution alongside ERYC Ward Cllr Meredith.

Council discussed the current situation with the state of the grass verges on the unadopted Vistry estate. A robust conversation took place identifying the pros and

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cons of sending the Town Council Groundsman to cut the grass. Councillors identified that sending the Groundsman would lead to the possibility the work would fall to the Town Council on a permanent basis and detract from the end result of the land been adopted by East Riding of Yorkshire Council.

Councillor C Duckles proposed, seconded by Cllr Rennison and agreed unanimously to not instruct the Town Council Groundsman but to write a letter to Vistry and try to enforce the agreement for them to cut the grass.

RESOLVED: The Council resolved to not instruct the Town Council Groundsman to cut the grass on the Vistry Estate so not to distract from the overall aim to get the land adopted. The Town Council agreed to write to Vistry and try to ensure they undertake the grass cutting.

### To note response from East Riding of Yorkshire Council regarding proposed Skillings Lane Car Park.

Council noted the reply from East Riding of Yorkshire Council, confirming they received the proposal and they have stored all information on file until an appropriate time in the development.

RESOLVED: Council resolved to note the response from East Riding of Yorkshire Council.

### To discuss and approve Councillors and staff as signatories for HSBC Mandate, NS&I Mandate and Nationwide Mandate.

Council discussed mandates.

Cllr Rennison proposed, seconded by Cllr S Duckles and agreed unanimously to approve Town Clerk, Deputy Town Clerk, Cllr S Duckles, Cllr Luckraft, Cllr Rennison, Cllr Parker as signatories to all accounts (HSBC, NS&I and Nationwide).

RESOLVED: Council resolved to approve the following Councillors, Cllr S Duckles, Cllr Luckraft, Cllr Rennison and Cllr Parker and also Town Clerk and Deputy Town Clerk as signatories to the mandates for HSBC, NS&I and Nationwide accounts.

## To discuss a request from ERYC Ward Cllr Meredith relating to Street Lights off a footpath on Grange Park and approve any required actions.

Council discussed the need for a light on the cut through from Grange Park.

Cllr C Duckles proposed, Cllr Rennison seconded and agreed unanimously to instruct the Town Council Clerks to investigate the cost of a Lamppost and installation and whether grants are available to fund this.

RESOLVED: Council resolved to instruct the Town Council Clerks to investigate the cost to purchase and install a lamppost and whether grants are available to fund this.

## To consider and approve an application for Community Grant Scheme 2023 -24. 666.1 Elloughton-cum-Brough Playing Fields Association

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Council held a robust discussion around the PFA Grant application. Councillors discussed the accounts submitted and expressed concern on clarity of line items and if they were applicable to PFA or Petuaria Revisited.

Town Clerk asked Councillors to be sure they were considering the approved Grant Policy and applying in their decision so that all future grants are considered with the same rules and guidelines to ensure consistency and fairness.

Cllr C Duckles proposed, seconded by Cllr Rennison and agreed unanimously that the Town Council reject the Community Grant application however request the PFA and possible solutions to grass cutting be returned to the July 2023 Full Council Meeting for a more in depth discussion.

RESOLVED: Council resolved to reject the PFA Community Grant application, however request that the PFA be added to the July 2023 Full Council Agenda to discuss alternative solutions to assisting the PFA with grass cutting.

To consider draft version of Town Council Community Consultation for approval and publication over summer 2023.

Council discussed the draft version of the Community Consultation.

Cllr Rennison proposed, seconded by Cllr C Duckles and agreed unanimously for Councillors to review the Consultation and send any suggestions and amendments to the Town Clerk and Events Coordinator before the 30<sup>th</sup> June 2023 to allow work to take place to implement any changes or amendments before the July 2023 Full Council Meeting.

RESOLVED: Council resolved to ask Councillors to review the Community Consultation further and email any amendments or changes to the Town Clerk or Events Coordinator before the 30<sup>th</sup> June 2023 to allow time to make changes and return to July 2023 Full Council Meeting for approval.

To consider a referral from the Environment Committee regarding a request from Brough in Bloom to place a Historical Board on the Village Green in Elloughton.

Council meeting suspended at 8.41pm and Standing Orders due to a disagreement in the interpretation and understanding of the rule on Non-pecuniary items and the right to vote and talk on a subject.

Council meeting reopened 8.52pm.

Cllr Rennison proposed, seconded by Cllr Parker and agreed unanimously to defer the agenda item until the next meeting and instruct the Town Clerk to gather further information on the right to speak and vote and the details of what constitutes a bias or prejudicial interest.

RESOLVED: Council resolved to defer the item to the next Full Council Meeting and instruct Town Clerk to further investigate Non-pecuniary interests.

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# To consider a response to National Grid regarding National Grid Electricity Transmission – North Humber to High Marnham – stage one Consultation: 1 June – 27 July 2023.

Council discussed the proposals from the National Grid and the Consultation.

Cllr Rennison proposed, seconded by Cllr Twining and agreed unanimously that Cllr C Duckles would attend the meeting with National Grid in South Cave and would report back to the Full Council July meeting to formulate the Town Council response.

RESOLVED: Town Council resolved to ask Cllr C Duckles to report back to the July 2023 Full Council Meeting, after attending a meeting with National Grid in South Cave, to enable the Town Council to formulate their response.

# To consider and discuss the creation of a Business Forum group within the Town. Council discussed the proposal of creating a Business Forum with the Town Council at the helm.

Proposed by Cllr C Duckles, seconded by Cllr Rennison and agreed unanimously to instruct the Events Coordinator to commence work on this proposal and keep the Town Council updated.

RESOLVED: Council resolved to instruct the Events Coordinator to commence work on creating an Elloughton-cum-Brough Business Forum.

### To discuss and approve any required steps relating to reorganisations of Committees and Meeting start times.

Council discussed the meeting times and reorganisations of Committees. A full and robust conversation took place and it was highlighted meetings across the region largely commence at 7pm or 7.30pm to allow a larger proportion of electorate to attend.

Cllr C Duckles proposed, seconded by Cllr Parker and agreed unanimously that the meeting times remain the same and that Committees remain the same for the next 6mths and then review Committees again.

RESOLVED: Council resolved to keep the start times of meetings the same and also to keep Committees the same for the next 6mths when the Council will review again.

### To consider request from Cllr Bentham to provide updates and documentation for meetings 4 clear days before.

Council discussed the request and Clerks noted from an administrative perspective this does not cause an issue.

Cllr Rennison proposed, seconded by Cllr Parker and agreed unanimously to ask Clerks to send agendas and supporting documents four clear days before meetings.

RESOLVED: Council resolved to instruct Clerks to send meeting agendas and supporting documents four clear days before a meeting.

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### To discuss and approve any required steps relating to request from Cllr Rennison regarding distribution of minutes.

Council discussed the creation of minutes and Cllr Rennison requested that minutes be sent to members of the Council who attend the meetings within 7-14 days for review and any amendments to be made before the next meeting.

Cllr C Duckles proposed, seconded by Cllr S Duckles and agreed unanimously to instruct Clerks to distribute draft minutes to Councillors in attendance of a meeting as soon as reasonably possible to allow for other demands in the office.

RESOLVED: Council resolved to instruct Clerks to distribute minutes to Councillors in attendance of a meeting as soon as reasonably possible to allow for amendments to be made prior to the next meeting.

674/23 To consider and approve additions and changes to the following Committees.

#### 674.1 Finance Committee

Proposed by Cllr Rennison, seconded by Cllr S Duckles and agreed unanimously to approve Cllr C Duckles to be added to vacant seat on the Finance Committee.

RESOLVED: Council resolved to add Cllr C Duckles to the vacant seat on the Finance Committee.

#### 674.2 Personnel Committee

Proposed by Cllr Rennison, seconded by Cllr Parker and agreed unanimously to approve Cllr Blee to be added to the vacant seat on the Personnel Committee.

RESOLVED: Council resolved to add Cllr Blee to the vacant seat on the Personnel Committee.

#### 674.3 Environment Committee

Proposed by Cllr C Duckles, seconded by Cllr Parker and agreed unanimously to approve Cllr Fisher taking the place of Cllr Kellington on the Environment Committee.

RESOLVED: Council resolved to approve Cllr Fisher taking the seat of Cllr Kellington on the Environment Committee.

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 18<sup>th</sup>
July 2023 in the Town Council Office, Old Library, Elloughton Road, Brough, HU15
1AE.

Council noted the date and time of the next Full Council Meeting.

RESOLVED: Council noted the time and date as 7pm on Tuesday 18<sup>th</sup> July 2023 at the Old Library, Elloughton Road, Brough, HU15 1AE.

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Meeting ended: 21.20

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10095   Well-dompatique   20075159	15895 NNB COMPANY 1516 COIL LANGGAINE TOTAL CONTROL TO THE CONTROL THE CONTROL TO THE CONTROL TH	Town Council staff	PH CO	Start expenses - mileage	31.03	8.0
1516   Git Landicaping   200913232   rined out to supply and into 8 formeron centre garden - Coronal   379,00     378,00	1516 Gil Luekkeping (100 Luekkeping 100 Luekkeping	MNB Computing	407915196	Microsoft Office - May 23	72.00	14.40
CODM	KCDM British Gas	GIL Landscaping	206913225	rried out to supply and install commemorative sarde		
British Gas         G84 98G7 G2         Office electric bill . May 23         38.77         1.54           TOTAL         TOTAL         929.58	British Gas	KOM	GB647 2351 37	DD-Office internet and calls - May 2023		
ACTOR OR SOUTH		British Gas	684 96 67 62	Office electric bill - May 23		
93.391.74						
93.391.74 329.25						
CZ-12/4 17/1-1/4				TOTAL	03 301 74	

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