

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Full Council Meeting held on **Tuesday 20th October 2020 held remotely via Zoom.**

Members Present: Cllr Bentley (Chairman), Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Luckraft, Cllr Loizides, Cllr Rowe, Cllr Hakes, Cllr Trotter, Cllr Flint

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Claire Hastie (Temporary Admin Assistant), ERYC Cllr Gill, ERYC Cllr Meredith

Public Forum:

One member of the public in attendance. Member of public asked if the Town Council noticeboard, currently on order to be located near the shops on Skilling's Lane could be positioned near to the war memorial. It was noted however that a separate noticeboard has in fact been approved and is currently been fabricated for this location. Member of public also asked for rubbish bins to be cleaned of mold, however it was noted that this is a much bigger job than just cleaning and would require the correct treatment and painting, it was recommended this be taken to an environment meeting at a later date. Member of the public also asked for an update on seats, it was noted we are at the hands of the contractor and his work schedule. Finally details of when the War memorial up lighters would be installed in order for Brough in Bloom to plant, it was noted that unfortunately again we are at the hands of the contractors work schedule and the only definite answer we have is it would be completed by 6th November in time for Remembrance Day.

MINUTES

71/20 Roll Call of Councillors, Officer and members of the public present – Record Confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

72/20 To Accept Apologies – Apologies received from Cllr Cropley, Cllr Muzaffar, Cllr Brogden.

RESOLVED: Council received and accepted apologies from Cllr Cropley, Cllr Muzaffar and Cllr Brogden.

73/20 To Accept Declarations of interest relating to items on the Agenda. No Declarations of interest received.

74/20 To confirm as a correct record the Minutes of a meeting of the Council held on 15th September 2020.

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Proposed by Cllr Loizides, seconded by Cllr Luckraft that the minutes be accepted as a true and accurate record of the meeting.

75/20

To receive reports from external groups and organisations

75.1 ERNLLCA

The Town Clerk stated that ERNLCCA are advising that councils continue with electronic meetings, specifically now that the rule of six has been enforced.

75.2 Village Hall

Town Clerk advised that Cllr Brogden had mentioned prior to meeting that work had commenced on Village Hall. Cllr Hakes expressed his concern that he believed the CCTV at the Village Hall was not perhaps as good as it might be, however it was the consensus that it was most likely fit for purpose, but it would be an issue for the Village Hall committee to access and decide upon and if they were unable to fund this should they want to make improvements they were welcome to apply for a grant.

75.3 Community Centre

Cllr Gill advised that the Community Centre was offering half price fees until March to encourage users to attend. The Community Centre is confident they are operating in a COVID-19 safe manner.

75.4 The Burrs PFA

Cllr Meredith advised it was intended that the Roman weekend take place on 10th July 2021.

76/20

To receive reports from East Riding of Yorkshire Council Members

Cllr Gill advised that he was aware that the ongoing COVID-19 situation was seeing more people failing to isolate.

Cllr Gill advised he had been looking into the 320 homes on Brough South and could see the plans did not offer enough play space as allocated to Phase 4, however this is not with Council yet. Cllr Gill also advised the developer does not have to afford the usual number of affordable houses due to the costs they have already paid to raise the water table. Cllr Hakes advised that by raising the water table they have passed over the flood risk to another area.

Cllr Gill advised Common Lane access is closed and between 150-160 properties will have to pass through Brough. Cllr Meredith advised Highways have asked for the recreation of access on Common Lane. Cllr Meredith also advised the pumping station that is currently defunct and under the ownership of the Environment Agency, but questions were raised about who has budget to maintain it to prevent future flooding. It was requested that Cllr Gill and Cllr Meredith look into this further and ask to see Phase 4 at the same time.

Cllr Meredith advised the devolution deal which has been proposed to Government for consideration would result in consultation if accepted. Cllr Meredith advised the Government white paper would result in significant changes to planning if approved.

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Cllr Meredith advised he has been in contact with Welton Primary School regarding parking issues resulting in a complaint from local residents. He has asked Highways to copy the solution that was implemented at Elloughton Primary.

77/20 To consider and approve payments for the period August – September 2020

It was proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously that council note and approve the payment schedule from August 2020 to September 2020.

RESOLVED: Council resolved to note and approve the payment schedule August 2020 to September 2020.

78/20 To consider and approve the bank reconciliations for August and September 2020

It was proposed by Cllr S Duckles, seconded by Cllr Rowe and agreed unanimously that Council note and approve the bank reconciliation for all accounts for August and September 2020.

RESOLVED: Council resolved to note and approve the bank reconciliation for accounts for August and September 2020.

79/20 Council to note the second instalment of the Precept has been received.

RESOLVED: Council noted that the second instalment of the precept has been received.

80/20 Council to note defibrillation pads have been replaced on both defibrillators.

RESOLVED: Council noted that defibrillation pads have been replaced on both defibrillators

81/20 Council to note ICO Data protection fee has been renewed.

RESOLVED: Council noted that ICO data protection fee has been renewed.

82/20 Council to receive an update on Scared-Crow weekend.

Town Clerk advised that leaflets have been delivered around Brough and Elloughton and that applications are steadily been submitted. The event is being received positively in the community.

83/20 Council to consider pre-paid cash card or corporate credit card for purchases.

Town Clerk gave information on pre-paid cards and credit card to use in the office for purchases. Councillors decided that they would prefer to look into the option of a debit card linked to the account. Cllr Bentley proposed,

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seconded by Cllr Loizides that the Town Clerk gather information on the card and proceed with arranging.

RESOLVED: Council resolved to ask the Town Clerk to gather the information and proceed with arranging a debit card to be used for Council business.

84/20

Council to discuss Community Consultation, to identify key issues in the community. Discuss format, content and objectives, with the aim to use the results to create a 5 year framework plan and a Council mission statement.

Councillors discussed how they might distribute a survey to local residents to gather information to help plan and assist in future actions and projects of the Town Council. The Town Clerk asked them to consider first the type of information they would like to gather and how they envisage the process and suggested that a working party may initially be the way forward. Cllr Loizides proposed, seconded by Cllr Duckles that a working party be created to move forward. Cllr Bentley, Cllr Trotter, Cllr Loizides, Cllr Rowe, Cllr Flint and Town Clerk put themselves forward to be in the working party.

RESOLVED: Council resolved to create a working party to move forward with Community Consultation.

85/20

Council to discuss the use and creation of their own Social Media platforms to provide updates, information and to promote events.

Council discussed how social media can be used positively to promote Council events and disseminate information to the wider population of Elloughton cum Brough. It was discussed how if the Town Council did not move forward with social media that there is a void which other people will fill. Concerns were discussed on who would manage social media and how this would impact on staff working hours. It was proposed by the Administration Assistant that with pre-planning, posts can be scheduled for the week in one session at the start of the week. It was also discussed that the Town Council website can automatically post to several social media sites any post added to the website to cut down on workload. Cllr Loizides proposed, seconded by Cllr Hakes that social media be created on Facebook, Twitter and Instagram as one way pages to advertise events and pass on information. A vote was taken six councillors for social media, one against and one abstained vote. The vote was carried.

RESOLVED: Council resolved after vote carried to create a Town Council Facebook, Twitter and Instagram account as a one-way information feed.

86/20

Council to discuss Tree Planting on Loxley Way.

Deputy Clerk advised that the Town Council had been approached to plant trees on Loxley Way estate to replace ones previously removed.

Deputy Clerk advised on quotes from Mires Beck for bareroot silver birches and maples with stakes and ties at a total of £35 and Elloughton Garden Centre for 3-4m tall birches and maples with stakes and ties at a total of £490.

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Deputy Clerk also advised that she had considered possible tree grants and that non where currently suitable.

Deputy Clerk advised a resident local to the area has volunteered to assist with watering and care of the trees while they became established.

Councillors discussed the option and agreed that more established trees would be the better option in order to ensure the trees had the best chance of survival.

It was proposed by Cllr Rowe, seconded by Cllr Hakes that a budget be set aside of £800 for the purchase of 10 trees.

RESOLVED: Council resolved to agree on an £800 budget for the purchase of 10 trees.

87/20

Date of Next meeting

Date of next meeting to take place via Zoom on Tuesday 17 November 2020.

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Date: -----