

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Full Council Meeting held on **Tuesday 20th April 2021 held remotely via Zoom.**

Members Present: Cllr Bentley (Chairman), Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Luckraft, Cllr Loizides, Cllr Rowe, Cllr Hakes, Cllr Flint, Cllr Trotter, Cllr Muzaffar, Cllr Brogden, Cllr Cropley

Meeting Clerk: Philippa Beverley (Deputy Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Claire Hastie (Admin Assistant), ERYC Cllr Gill and ERYC Cllr Meredith.

Public Forum:

Two members of public present.

Member of public requested that the council consider the possibility of a part-time litter collection/general maintenance person in the town. Member of public also requested that the Cenotaph steps be cleaned annually, Clerk advised this would be researched with a specialist before any decision presented for consideration. The Town Council were thanked by member of the public for the trees that have recently been planted in Brough.

MINUTES

169/20 Roll Call of Councillors, Officer and members of the public present – Record Confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

161/20 To Accept Apologies – No apologies received.

162/20 To Accept Declarations of interest relating to items on the Agenda.
Cllr Trotter confirmed a declaration of interest in relation to agenda item 14.

163/20 To confirm as a correct record the Minutes of a meeting of the Council held on 16th March 2021.

Proposed by Cllr Trotter, seconded by Cllr Luckraft and agreed unanimously that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Council held on 16th March 2021.

164/20 To confirm as a correct record the Minutes of an Extraordinary meeting of the Council held on the 30th March 2021.

Proposed by Cllr Bentley, seconded by Cllr Luckraft and agreed unanimously that the minutes be accepted as a true and accurate record of the meeting.

Signature: _____

Date: _____

RESOLVED: Council resolved to confirm and approve as a correct record the minutes of a meeting of the Council held on 30th March 2021.

165/20

To note approved minute.

165.1 Environment Committee - 9th February 2021 – **noted.**

165.2 Planning Committee – 9th March 2021 – **noted.**

166.3 Finance Committee – 23rd November 2021 – **noted.**

166/20

To receive reports from external groups and organizations

166.1 ERNLLCA

Town Clerk advised ERNLLCA has confirmed that currently legislation will expire on 7th May 2021 that allows remote meetings. More information to be discussed on relevant agenda item.

166.2 Village Hall

Cllr Brogden advised that all Village Hall work is now complete and painting finished.

166.3 Community Centre

Cllr Muzaffar advised the Community Centre is open and classes have started.

166.4 The Burrs PFA

ERYC Cllr Meredith advised that new fundraiser items have been ordered and a fund-raising event will be taking place in Brantingham.

167/20

To receive reports from East Riding of Yorkshire Council Members

Cllr Gill gave various reports on matters around the Town, including Moor Road Bridge, graffiti to be removed and discussions with Network Rail to close the gap at this location. Cllr Gill has also requested Brantingham Road and Station Road receive Road Traffic Management, review of speed.

Cllr Meredith discussed the field at Lowerdale and Fryston been used as a dog walking park and asked the Town Council to consider a piece of play equipment been located there, this will be added to a future Environment agenda.

168/20

To consider and approve payments for the period February 2021 – March 2021.

It was proposed by Cllr Rowe, seconded by Cllr Trotter and agreed unanimously that council approve the payment schedule from February 2021 to March 2021.

RESOLVED: Council resolved to approve the payment schedule February 2021 to March 2021.

169/20

To consider and approve the bank reconciliations for February 2021 – March 2021.

It was proposed by Cllr Bentley, seconded by Cllr Brogden and agreed unanimously that Council note and approve the bank reconciliation for all accounts for February 2021 – March 2021.

RESOLVED: Council resolved to approve the bank reconciliation for accounts for February 2021 – March 2021.

Signature: _____
Date: _____

170/20 Council to consider Annual Grant Applications for 2021 – 2022

170.1 Brough in Bloom - £1369.64

It was proposed by Cllr Hakes, seconded by Cllr Bentley, that the Town Council award a grant of £500. The council reached this decision after careful study of work completed in line with proposed work included in the 2020 annual grant application and funds remaining from the 2020 grant.

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant for £500.00 to be paid in April 2021.

170.2 Wolds and Riverbank - £1000.00

It was proposed by Cllr Hakes, seconded by Cllr Loizides and agreed unanimously to approve the grant application for £1000.

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant for £1000.00 to be paid in April 2021.

171/20 To consider and approve Community Grant application for Blackburn Leisure Bowling Club for £834.00

It was proposed by Cllr Bentley, seconded by Cllr Loizides, and agreed unanimously to approve the grant application for 834.00

RESOLVED: Council resolved to under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant for £834.00 to be paid in April 2021.

172/20 To consider the proposal from Brough in Bloom to locate a Bee Hive structure and metal bees on the corner of Dale Road and Welton Low Road.

Council discussed issues that might arise from installation of structure, including Health and Safety, visibility for vehicles and pedestrians. Brough in Bloom advised that the Beehive is under 6ft and they understand therefore it does not require planning permission, they also advised the structure is designed to be temporary and removed from proposed location at end of the year. Further discussion around how the structure would be secured led to suggestions that it should be bracketed/chained to a removal concrete base. Brough in Bloom advised metal bees measured 1500mm maximum in height and would be welded on metal rods coming from inside the hive.

It was proposed by Cllr Loizides, seconded by Cllr Hakes that the decision be deferred to the next meeting once the detailed plans had been sent to all Councillors for further consideration.

RESOLVED: Council resolved to defer the decision on the Beehive until the next Full Council meeting to allow time to receive detailed plans for consideration.

173/20 Council to consider the request to locate a commemorative bench within the Town.

It was proposed by Cllr Loizides, seconded by Cllr Duckles and agreed unanimously that the Town Council would be happy to have the commemorative bench located at Coronation Copse near Station Road, subject to Highway's approval.

RESOLVED: Council resolved to grant permission for a commemorative bench to be located on Town Council land at Coronation Copse, subject to Highway's approval.

174/20 Council to consider participating in the Great British Spring Clean – 28th May 2021 – 13th June 2021.

It was proposed by Cllr Bentley, seconded by Cllr Hakes that the Town Council would participate and pledge hours. Cllrs Luckraft, Bentley, Loizides, Rowe, Trotter, Flint, Hakes and office staff all agreed to participate. Admin assistant will reach out to the community for others who may want to join in and will coordinate groups of two, hours to pledge and locations.

RESOLVED: Council resolved to participate in the Great British Spring Clean 2021.

175/20 Council to consider weekend park attendant or Councillor volunteers, due to increased reports of litter.

Various solutions were discussed to try and reach a solution, some Councillors were reluctant to volunteer and so it was suggested that this be a paid position for 1 hour over two days. It was proposed by Cllr Bentley, seconded by Cllr Rowe that the Town Clerk investigate various options to resolve the issue and present at the next Personnel meeting. The Town Clerk highlighted that this did not resolve the immediate issue.

RESOLVED: Council resolved to ask Town Clerk to investigate options to resolve the issue and present to the next personnel meeting.

176/20 To consider moving the Annual Meeting of the Town Council and the Full Town Council meeting scheduled for Tuesday 18th May 2021 to Tuesday 4th May 2021 to allow the meeting to take place as a remote meeting before legislation permitting remote meetings expires, as per guidance from ERNLLCA and ERYC.

It was proposed by Cllr Bentley, seconded by Cllr Loizides and agreed with a majority to move the Annual meeting of the Town Council and the Full Town Council meeting scheduled for Tuesday 18th May 2021 to Tuesday 4th May 2021, to allow the meeting to take place in remote format. It was discussed that due to office staff and some Councillors not yet receiving their Covid vaccinations that this would be the most prudent decision to ensure safety of staff and any attendees to meetings who may not yet be vaccinated. Councillor S Duckles and Cllr C Duckles objected to the decision.

RESOLVED: Council resolved to move the Annual Meeting of the Town Council and the Full Town Council meeting, scheduled for Tuesday 18th

Signature: _____
Date: _____

May 2021 to Tuesday 4th May 2021 to allow it to take place remotely before legislation expires.

177/20

To consider formats and logistics of future meetings once remote meeting legislation expires and consider advice from East Riding of Yorkshire Council and ERNLLCA.

It was discussed that safety was a priority in decisions. Town Clerk presented options of holding informal meetings where recommendations could be made by Councillors, with powers devolved to the Clerk. Meetings held with minimum attendees to be quorate and also the option of bringing forward the May 2021 Events and Planning meetings to Thursday 6th May 2021 to enable them in remote format. This would allow another month for office staff to be vaccinated to allow physical meetings to take place in possibly the large Community Centre Hall.

It was proposed by Cllr Bentley, seconded by Cllr Loizides and agreed in majority (Cllr S Duckles abstained and Cllr C Duckles objected), to move the May 2021 Events and Planning Meetings to the 6th May to allow them to take place in remote format, with the view that office staff will hopefully have had their first vaccination by June 2021 meetings to allow them to take place as a socially distanced physical meeting.

RESOLVED: Council resolved to move the May 2021 Events and Planning meetings to Thursday 6th May 2021 to allow them to take place in remote format.

178/20

To consider approving amended version of LCWIP from East Riding of Yorkshire Council.

It was proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously to approve the LCWIP.

RESOLVED: Council resolved to approve the LCWIP.

179/20

To consider response from Network Rail regarding safety concerns on the Railway Bridge.

It was proposed by Cllr Bentley, seconded by Cllr Luckraft that Cllr Duckles (Chairman of Planning) and Cllr Hakes (Vice Chairman of Planning) attend a meeting with Network Rail and request an ERYC Highways officer to be present also.

RESOLVED: Council resolved to arrange a meeting with Network Rail to discuss, with Cllr Duckles and Cllrs Hakes to attend.

180/20

To discuss and approve Community Consultation questionnaire for publication.

It was proposed by Cllr Hakes, seconded by Cllr Loizides to defer the discussion and approval to the next meeting. Councillors were asked to review the document and email through thoughts/suggestions and feedback to the Town Clerk, prior to the issuing of the next agenda to allow for any alterations to be made.

RESOLVED: Council resolved to defer the review of the document until the next full council meeting.

Signature: _____
Date: _____

181/20 To receive update on Youth Provision Programme from Cllr Bentley.
Cllr Bentley advised that she had held a meeting with Ian Hodges from Horncastle who was keen to open a dialogue for future possibilities relating to land for use for a combined park and office space. Nothing in the near future but have agreed to keep in contact every 3 months.

Cllr Bentley also advised that herself and Cllr Trotter had met with Blackburn Leisure who were keen to look into options into providing a Youth Club and youth facilities. They were keen to look into how we could work together to pursue this.

RESOLVED: Council noted the update from Cllr Bentley.

182/20 To discuss the future location of the Town Council Offices.
Cllr Brogden advised she believed the old Library building will be for sale soon and this may be a consideration. Cllr Brogden also advised that plans had been drawn up for the Town Council to build an extension at the back of the Village Hall and she would try and locate these plans so they can be reconsidered. Other options include future possible land from Horncastle. It was proposed by Cllr Bentley, seconded by Cllr Loizides that the Town Clerk would liaise with Cllr Brogden to locate the extension plans and would report back to a Full Town Council meeting once there was more detail.

RESOLVED: Council resolved to instruct Town Clerk to source further information and existing plans for offices at the Village Hall and also details on the old Library building and return the information to a Full Council meeting.

183/20 To note Deputy Clerk has passed her ILCA and received pay increase as per Personnel Meeting 29th March 2021.
Council noted Deputy Clerk passed ILCA and received pay increase.

RESOLVED: Council noted Deputy Clerk has passed her ILCA and received pay increase.

184/20 To note temporary Administration Assistant has been made permanent as per Personnel Meeting 29th March 2021.
Council noted that Temporary Administration assistant has been made permanent.

RESOLVED: Council noted that temporary Administration Assistant has been made permanent as per Personnel Meeting 29th March 2021.

185/20 To note that the Town Clerk received pay increase in line with contract, as per Personnel Meeting 29th March 2021.
Council noted Town Clerk received pay increase as per contract.

RESOLVED: Council noted that Town Clerk received pay increase in line with contract, as per Personnel Meeting 29th March 2021.

186/20 To note ERNLLCA fee for 2021-22 has been paid at amount of £1388.06
Council noted that ERNLLCA membership fee for 2021-22 has been paid.

RESOLVED: Council noted that the ERNLLCA membership fee for 2021-22 at amount of £1388.06 has been paid.

Signature: _____
Date: _____

187/20

To note the success of Town Council Easter Egg Hunt.

Cllr Bentley detailed the success of the event and the positive feedback and engagement from the event and thanked all who supported the event.

RESOLVED: Council noted the Easter Egg hunt had been a huge success and well received in the Community.

188/20

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 4th May 2021, currently expected to be held in remote format.

RESOLVED: Council noted date, time and location of next meeting.

Signature: _____
Date: _____