

## Elloughton-cum-Brough Town Council

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Minutes of the Full Council Meeting held on **Tuesday 21<sup>st</sup> February 2023 in the Meeting Room, Petuaria Community Centre, Brough.**

**Members Present:** Cllr Loizides (Chairman), Cllr S Duckles (Vice Chairman), Cllr J Loizides, Cllr C Duckles, Cllr Muzaffar, Cllr Rowe, Cllr Khan, Cllr Blee, Cllr Bentley, Cllr Luckraft, Cllr Trotter and Cllr Hakes.

**Meeting Clerk:** Philippa Beverley (Town Clerk)

**Also in attendance:** Danika Lynch (Deputy Clerk), Cllr Meredith (ERYC)

**Public Forum:** Two members of public present.

**One member of public representing Brough in Bloom.**

**One member of public representing Playing Fields Association, confirmed the new Constitution was in place for the Charity.**

### MINUTES

**565/22 To Accept Apologies**  
No apologies received.

**RESOLVED: Council resolved no apologies received.**

**566/22 To Accept Declarations of interest relating to items on the agenda.**  
No declarations received.

**RESOLVED: Council resolved that no declarations have been made.**

**567/22 To confirm as a correct record of the minutes of a meeting of the Full Council held on 17<sup>th</sup> January 2023.**

Proposed by Cllr J Loizides, seconded by Cllr Blee and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 17<sup>th</sup> January 2023.

**RESOLVED: Council resolved to approve the minutes as a correct record for the meeting held on Tuesday 17<sup>th</sup> January 2023.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**568/22 To confirm as a correct record of the minutes of an Extra-ordinary Full Council Meeting held on Tuesday 31<sup>st</sup> January 2023.**

Proposed by Cllr J Loizides, seconded by Cllr Khan and agreed unanimously that the minutes be approved as a correct record for the Extra – Ordinary meeting held on Tuesday 31<sup>st</sup> January 2023.

**RESOLVED: Council resolved to approve the minutes as a correct record for the Extra-Ordinary meeting held on Tuesday 31<sup>st</sup> January 2023.**

**569/22 To receive and note the following Committee minutes**

**570.1** Environment Committee – 13<sup>th</sup> December 2022 - **Noted**

**570.2** Planning Committee – 10<sup>th</sup> January 2023 – **Noted**

**RESOLVED: Council resolved to note the approved Committee Minutes.**

**570/22 To receive reports from external groups and organizations.**

**570.1 ERNLLCA**

Town Clerk advised that the Town Clerk and Events Coordinator have attended Website Accessibility training.

**570.2 Village Hall**

Cllr Khan advised that a key member of the committee had suffered a close bereavement and so they were working hard to stand in on all duties.

**570.3 Community Centre**

Cllr Muzaffar advised that the discount on rental space has now reduced.

**570.4 The Burrs**

No update provided.

**571/22 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**

Cllr Meredith provided an update on Saltgrounds utility work and asked for the path to be resurfaced.

**572/22 To consider and approve payments and income for the period December 2022 – January 2023.**

Proposed by Cllr Bentley, seconded by Cllr J Loizides and agreed unanimously to approve payments and income for December 2022 – January 2023.

**RESOLVED: Council resolved to approve payments and income schedules for the period of December 2022 – January 2023.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**573/22 To consider and approve the bank reconciliations to end of January 2023.**

Proposed by Cllr Rowe, seconded by Cllr Khan and agreed unanimously that council approve the bank reconciliation for all accounts up to end of January 2023.

**RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of January 2023.**

**574/22 To discuss moving the May 2023 Events and May 2023 Planning Meetings to Tuesday 16<sup>th</sup> May 2023 due to Local Elections.**

Council discussed the need to move of the May Events and Planning Meetings, scheduled for the 9<sup>th</sup> May 2023, due to the upcoming Local Elections.

Cllr M Loizides proposed, seconded by Cllr Bentley and agreed unanimously to move the May 2023 Events and Planning meetings to the Tuesday 23 May 2023 at 6pm and 7pm respectively.

**RESOLVED: Council resolved move the May 2023 Events and Planning Meetings to Tuesday 23<sup>rd</sup> May 2023 at 6pm and 7pm respectively, due to the upcoming Local Elections.**

**575/22 To consider and approve for submission a response to the East Riding of Yorkshire Councils first draft consultation on the Community Governance Review.**

Council held an in depth and robust debate to arrive at their response to East Riding of Yorkshire Council.

Cllr Bentley proposed, seconded by Cllr J Loizides and agreed unanimously to ask ERYC to consider the possibility that number and allocation of Ward Councillors, change to two Ward Councillors for Brough and Elloughton and two Ward Councillors for the remainder of the Dale.

Cllr Luckraft proposed, seconded by Cllr Blee and agreed unanimously to request that the boundary of south of the A63 in Brough be altered to use Common Lane as the divide, to ensure that there are not streets, such as Liberty Park that see some houses in Brough and some in Welton or even parts of properties split between both.

Cllr S Duckles proposed, seconded by Cllr Muzaffar that due to the increase in residents the number of Councillors representing the Town should increase to a maximum of 15.

An amendment proposed by Cllr J Loizides, seconded by C Duckles that the number of Councillors remain the same at 12.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

A vote on the amendment was taken, four Councillors voted for the amendment.

Eight Councillors voted in favour of first motion to request increase to 15 Councillors. This motion is carried.

**RESOLVED: Council resolved to request an increase in Town Councillors from 12 to a maximum of 15.**

**576/22**

**To consider a request from East Riding of Yorkshire Ward Councillor, Councillor Meredith for input and assistance on unadopted areas in Brough.**

Ward Councillor, Richard Meredith, invited to provide an update and details on his request.

Cllr Meredith, advised the Bovis (now Vistry) estate is still unadopted by East Riding of Yorkshire Council, with the exception of open spaces. Currently Yorkshire Water will not remove their objection relating to discharge rate and require a new drain or pump to remove the objection.

Horncastle and Beal are installing a new pump which will help but is not enough to ensure removal of the objection by ERYC.

Cllr Meredith, advised he is trying to facilitate a meeting with all parties to discuss and move the matter forward to a resolution. He requested that the Town Council pay for the meeting room, attend the meeting and that a Clerk attend to minute. He also requested the Town Council write a letter of support in securing a resolution and ensure adoption of the area.

Proposed by Cllr M Loizides, seconded by Cllr Bentley and agreed unanimously to issue a letter on behalf of the Town Council in support of Ward Councillor Meredith in the aim of resolving the matter. Additionally proposal included the Town Council would pay for the meeting room to host the meeting, would send Cllr M Loizides, Cllr S Duckles, Cllr Blee, Cllr Hakes and Cllr Bentley to the meeting as representatives of the Town Council and a Clerk to minute the meeting.

**RESOLVED: Council resolved to write a letter in support of Ward Councillor Meredith in this matter. Additionally resolved to pay for the meeting room to host the meeting, send representatives from the Council and a Clerk to minute.**

**577/22**

**To note leaf and debris collection completed on paths around the Burrs Playing Field and quotes been obtained for power washing the pavement.**

Deputy Clerk advised that our Park attendant had spent several hours over two days clearing the paths of leaves and debris and that the path is already much improved.

Deputy Clerk also confirmed she is in the process of obtaining quotes to jet wash the entire path.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLVED: Council noted the update from the Deputy Clerk on the path clearance on pavements around the Burrs Playing Field.**

**578/22 To note street names chosen from bank of approved names for land at Ings Lane and East of Skilling's Lane.**

Councillors noted the street names chosen from the bank of approved names for land at Ings Lane and East of Skillings Lane.

**RESOLVED: Council resolved to note the street names chosen from the approved bank for land at Ings Lane and East of Skillings Lane.**

**579/22 To approve new street names to put forward to be added to the approved name bank.**

Councillors discussed the need for new names and at this time had no additions.

**RESOVED: Councillors had no additions at this time for the name bank.**

**580/22 To discuss and approve how the Town Council can provide support to Brough in Bloom with their successful application to the 2023 Britain in Bloom.**

Councillors discussed ideas and options on how they could support Brough in Bloom with their entry into Britain in Bloom.

Cllr M Loizides proposed, seconded by Cllr Muzaffar and agreed unanimously to request via their representative at the meeting that Brough in Bloom establish a working party that they can invite all collaborators to meetings to ensure everyone is up to speed and can discuss all actions.

Cllr C Duckles proposed, seconded by Cllr Rowe and agreed unanimously that the Town Council can offer support via their mailing list and social media and can incorporate an article in the March 2023 Petuaria Press and can perhaps provide some support via a Handyman if successfully recruited.

**RESOLVED: Council resolved to request Brough in Bloom create a Working Party Group with all collaborators, to which the Town Council would send representation.**

**Council resolved to offer support in terms of promoting the event, via their mailing list, social media and an article in the March 2023 Petuaria Press.**

**Council also resolved potential support from the Town Council Handyman if successfully recruited.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

581/22

**To consider and approve applications for Annual Grants scheme 2023 - 24.**

Councillors held a robust and considered debate in relation to all grants. It was noted that a large proportion of applications had requested a much higher amount than the policy outlined. On this occasion the Council agreed to allow these applications to be considered for the maximum amount of £500 as per the policy rather than rejecting them without further consideration, as the policy allows.

**581.1 Brough Tennis Club “We do Tennis” - £500**

Cllr Bentley proposed, seconded by Cllr J Loizides and agreed unanimously to award a £500 Annual Grant under s137 LGA 1972 as requested in their grant application.

**RESOLVED: Council resolved to award Brough Tennis Club an Annual Grant of £500 under s137 LGA 1972 as per their submitted grant application.**

**581.2 Village Hall - £1299.99**

Town Clerk advised that up to date accounts have not been submitted.

Cllr C Duckles proposed, seconded by Cllr J Loizides and agreed unanimously to defer till March 2023 Full Council meeting and request the accounts be submitted in order to be considered.

**RESOLVED: Council resolved to defer to March 2023 Full Council meeting and request accounts be submitted in time for this meeting in order to be considered.**

**581.3 Petuaria Players - £3037.50**

Cllr J Loizides proposed, seconded by Cllr Bentley and agreed unanimously to reject the application as the cost of the requested equipment far exceeded its value to the Community as a whole.

**RESOLVED: Council resolved to reject the application as the cost of equipment was considered to be much higher than the value it would provide to the wider community.**

**581.4 Wolds and Riverbank Society - £500**

Cllr Bentley proposed, seconded by Cllr Hakes and agreed unanimously to award a £500 Annual Grant under s.137 LGA 1972 as requested in their grant application.

**RESOLVED: Council resolved to award Wolds and Riverbank Society an Annual Grant of £500 under s.137 LGA 1972 as per their submitted grant application.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**581.5 PFA - £3000**

Cllr Bentley proposed, seconded by Cllr J Loizides and agreed unanimously to award a £500 Annual Grant under S.137 LGA 1972 in line with the Town Council Grant Policy maximum amount.

**RESOLVED: Council resolved to award the Playing Fields Association an Annual Grant of £500, under S.137 LGA 1972, in line with the Town Councils policy.**

**581.6 Brough in Bloom - £3750**

Cllr J Loizides proposed, seconded by Cllr Trotter and agreed unanimously to award a £500 Annual Grant under S.137 LGA 1972 in line with the Town Council Grant Policy maximum amount.

**RESOLVED: Council resolved to award Brough in Bloom an Annual Grant of £500, under S.137 LGA 1972, in line with the Town Councils policy.**

**581.7 Brough Voluntary Action – £500**

Cllr Bentley proposed, seconded by Cllr L Loizides and agreed unanimously to award a £500 Annual Grant under s.137 LGA 1972 as requested in their grant application.

**RESOLVED: Council resolved to award Brough Voluntary Action an Annual Grant of £500 under s.137 LGA 1972 as per their submitted grant application.**

**582/22**

**To review and approve a response to the East Riding of Yorkshire Council's proposed revised Street Trading and Collections Licensing Policy.**

Cllr J Loizides proposed, seconded by Cllr C Duckles and agreed unanimously that they agree with the East Riding of Yorkshire Councils proposed revised Street Trading and Collections Licensing Policy and have no further comments.

**RESOLVED: Council resolved they agree with the proposed revised Street Trading and Collections Licensing Policy and have no further comments.**

**583/22**

**To review, consider and approve publication of Town Council achievements video for 2022 to date.**

Councillors commented they were extremely impressed with the Events Coordinators work in producing this video.

Cllr J Loizides proposed, seconded by Cllr Bentley and agreed unanimously to approve publication to social media and website of this video.

**RESOLVED: Council resolved to approve publication of the achievements 2022 video to both social media and website.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**584/22 To review and approve change of provider for email marketing**

Town Clerk advised that current provider is now going to charge to use their platform, however an alternative provider Octopus Email is available free of charge and meets all requirements of data protection to send out Town Council mailers.

Cllr J Loizides proposed, seconded by Cllr Trotter and agreed unanimously to move Town Council mailer provider to Octopus email.

**RESOLVED: Council resolved to approve transfer of mailing details to Octopus Email effective immediately.**

**585/22 To consider and approve requested price increase for Sancton Accounting monthly accounting fee.**

Town Clerk advised Sancton Accounting have requested a payment increase of £15 per month, no increase been awarded since January 2020.

Cllr Bentley proposed, seconded by Cllr Blee and agreed unanimously to award a £15 per month pay increase to Sancton Accounting.

**RESOLVED: Council resolved to award Sancton Accounting a £15 per month pay increase.**

**586/22 To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 14th February 2023 in the Meeting Room, Petuarria Community Centre, Brough.**

Council noted the date and time of the next meeting where incorrect and the date of the meeting should be Tuesday 21<sup>st</sup> March 2023 at 7pm.

**RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 21<sup>st</sup> March 2023 at 7pm.**

**Meeting closed 8.37pm**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



