

Elloughton-cum-Brough Town Council

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Minutes of the Full Council Meeting held on **Tuesday 21st June 2022** held Meeting Room, Petuaria Community Centre, Brough.

Members Present: Cllr Loizides (Chairman), Cllr S Duckles (Vice Chairman), Cllr Duckles, Cllr Luckraft, Cllr Rowe, Cllr Trotter, Cllr J Loizides, Cllr Muzaffar

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Alice Greenwood (Admin Assistant), Cllr Meredith (ERYC), Cllr Gill (ERYC)

Public Forum:

No members of the public present.

MINUTES

424/22

To Accept Apologies

Apologies received from Cllr Hakes and Cllr Bentley.

RESOLVED: Council resolved to accept apologies for Cllr Hakes and Cllr Bentley.

425/22

To Accept Declarations of interest relating to items on the agenda.

No declarations received.

RESOLVED: Council resolved no declarations received.

426/22

To confirm as a correct record of the minutes of a meeting of the Full Council held on 17th May 2022.

Proposed by Cllr S Duckles, seconded by Cllr Rowe and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 17th May 2022.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 17th May 2022.

427/22

To receive and note the following Committee minutes

Planning Committee – 10th May 2022 - Noted

Environment Committee – 12th April 2022 - Noted

Signed: _____

Date: 19/07/22

428/22 To receive reports from external groups and organizations.

428.1 ERNLLCA

Town Clerk advised Tom Clay now in post as Executive Officer of ERNLLCA.

428.2 Village Hall

No update.

428.3 Community Centre

Cllr Muzaffar advised everything going well, rates are currently half price for users and not at capacity. The half price offer will need to end soon as running at a loss and using Covid grants to fund, this may impact users.

428.4 The Burrs

Cllr Meredith advised that the PFA had raised concerns around PFA and Petuaria Revisited, however this was almost resolved.

429/22 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr Gill advised of an anti-social behaviour issue in the cut through behind smaller shops in shopping area adjacent to Morrison's that is been resolved. The barrier at the Haven is fixed and volunteers in place to lock it.

Cllr Meredith advised that the Local Plan for Brough has 35 houses allocated, down from 1000, this will be scrutinized in July and October 2022. Updated on Grange Park Planting. Advised fencing down on Lancaster Way and in talks with National Rail and ERYC to repair.

430/22 To receive a verbal update on police and crime statistics in the local area.

PCSO Mike Dale attended the meeting and gave an overview of reported crime in the area, this included one theft at Morrison's, break in at the Training Centre, two attempted garage burglaries and a robbery under investigation. He also advised there were rumours of anti-social behaviour at Aldi, however no official reports. He noted he is meeting with Aldi to discuss but reminded of the importance to report matters to the police.

RESOLVED: Council resolved to note the update from the Police regarding recent crime statistics.

431/22 To consider and approve payments and income for the period April - May 2022.

Proposed by Cllr Bentley, seconded by Cllr Rowe and agreed unanimously that council approve the payment schedule for April 2022 – May 2022.

RESOLVED: Council resolved to approve payments and income schedules for the period of April 2022 – May 2022.

Signed: _____

Date: 19/07/22

432/22 To consider and approve the bank reconciliations to end of May 2022.
Proposed by Cllr S Duckles, seconded by Cllr Bentley and agreed unanimously that council approve the bank reconciliation for all accounts up to end of May 2022.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of May 2022.

433/22 To note the East Riding of Yorkshires Council proposal to extend 168 Public Spaces Protection Orders.
Council noted the proposal to extend 168 Public Spaces Protection Order.

RESOLVED: Council resolved to note East Riding of Yorkshire Councils proposal to extend the 168 Public Protection Orders.

434/22 To discuss and approve duration the Town Council would like to fly the Ukrainian Flag.

Cllr Loizides proposed, seconded by Cllr J Loizides and agreed unanimously for flags to remain as they are until the next meeting when they will be reviewed again.

RESOLVED: Council resolved to keep both flags flying until the next meeting when they will review again.

435/22 To discuss and approve any required actions for painting four Town Council benches located on Centurion Way, Brough, Main Street Elloughton by Pharmacy, Main Street Elloughton by Half Moon and Brough Crossroads located by the War Memorial.

Cllr Duckles proposed, seconded by Cllr Bentley and agreed unanimously to approve paint and repair of the benches as follows: Centurion Way, repair and one coat of paint, £160; War Memorial Repaint, £170; Half Moon, repaint, £170; Elloughton pharmacy bench is wobbly needs repaint and repair, £180.

RESOLVED: Council resolved to approve the following repairs; Centurion Way, repair and one coat of paint, £160; War Memorial Repaint, £170; Half Moon, repaint, £170; Elloughton pharmacy bench is wobbly needs repaint and repair, £180.

436/22 To request the Town Councillors follow the Town Council Social Media pages.

Town Councillors were asked politely to follow all Town Council social media.

RESOLVED: Council resolved to note the polite request to follow Town Council social media.


437/22 To consider and approve application for Community Grant Scheme 2022 – 2023.

437.1 PFA - £2150

Cllr Duckles proposed, seconded by Cllr J Loizides to reject the application for a Community Grant as there are still too many questions and concerns

Signed: _____

Date: _____


13/07/22

around the organisation of the PFA and Petuaria Revisited. The PFA is welcome to reapply later in the year once all issues are resolved.

Cllr Luckraft proposed an amendment to award an amount of £1000, however no seconder was received so the first proposal was passed with a majority.

RESOLVED: Council resolved to reject the application from the PFA for a Community Grant at this time due to too much uncertainty remaining around the organisation and format of the group going forward. The PFA is invited to reapply later in the year when all matters are resolved.

438/22

To consider options for future location of Town Council Offices.

Council, at the request of Cllr Loizides were presented with two properties in Brough. One a residential property on Skillings Lane, priced at £500,000 requiring conversion for use as an office and a second property on the Business Enterprise Park at a cost of £400,000 to purchase or £30,000 per annum to rent.

After a discussion on both properties it was proposed by Cllr Rowe, seconded by Cllr S Duckles that the Skillings Lane property be rejected as a possibility, but the Business Enterprise Park property should be considered in further detail. The Town Clerk was instructed to arrange a viewing for Councillors and the Town Clerk to write a business case document to present at the next Full Council Meeting.

RESOLVED: Council resolved to not investigate the Skillings Lane property any further. They resolved to instruct the Town Clerk to arrange a viewing of the property at the Business Enterprise Park for all Councillors to attend and the Town Clerk to write a business case after the viewing to present at the next meeting.

439/22

Exclusion of the press and public

Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item on the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements and the engagement of staff.

440/22

Council to receive applications from one eligible candidates to be considered for Co-Option to Council. Candidate is invited to speak for 3 minutes each.


440.1 Council to note there are two vacant seats following the election held on Thursday 2 May 2019.

Council noted there is one vacant seat following the election held on Thursday 2nd May 2019.

Candidate gave details of their background and qualifications, and desire to promote festivals within the community.

Signed: _____

Date: _____



19/07/22

440.2 Council to ask candidates to leave the meeting in order for Council to make a decision.

Cllr Loizides asked the candidate to leave the room in order for the Council to discuss.

Cllr Duckles proposed, seconded by Cllr J Loizides and agreed with a majority that the candidate be rejected for Co-option at this time as the candidate was too focused on promoting festivals in the area. When questioned on the other elements of the Councillor role there was no in depth understanding of the role as a whole.

RESOLVED: Council resolved as a majority to reject the Co-option candidate at this time, however they were invited to reapply in the future once they had a more in depth understanding of the types of role they would undertake.

441/22

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 19th July 2022.

Council noted the date and time of the next meeting.

RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 19th July 2022 at 7pm.

Signed: _____

Date: 19/07/22 _____

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE	DATE BANKED
I/22/1	27/04/2022	n/a	Brough in Bloom	Returned by bank Annual Grant Payment 22/23	£1,500.00	1990	27/04/2022
I/22/2	03/05/2022	2484625	East Riding of Yorkshire Council	First precept Installment 2022/23	£87,512.52	1076	03/05/2022
TOTALS					£89,012.52		

REFEREN CE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	Payments made to maintain Petty Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE	DATE PAID	ACCOUNT REF	POWER
P/22/1	24/03/2022	n/a	Town Council Staff		n/a	Mothers day Competition Prize	19.49	0.00	19.49	4505	07/04/2022	946	07/04/2022
P/22/2	15/03/2022	n/a	Town Council Staff		n/a	Easter Flowers a	10.00	0.00	10.00	4506	07/04/2022	947	07/04/2022
P/22/3	15/03/2022	n/a	Town Council Staff		974990653	Easter Flowers b	45.08	9.02	54.10	4506	07/04/2022	948	07/04/2022
P/22/4	09/03/2022	n/a	Town Council Staff		n/a	Easter Banners	100.00	0.00	100.00	4506	07/04/2022	949	07/04/2022
P/22/5	10/03/2022	n/a	Town Council Staff		n/a	Easter Instagram Frame	19.99	0.00	19.99	4506	07/04/2022	950	07/04/2022
P/22/6	13/03/2022	n/a	Town Council Staff		1920023639	Easter Cable ties	5.82	1.17	6.99	4506	07/04/2022	951	07/04/2022
P/22/7	07/04/2022	n/a	Town Council Staff		n/a	Easter Flowers c	14.97	0.00	14.97	4506	07/04/2022	952	07/04/2022
P/22/8	15/03/2022	n/a	Town Council Staff		n/a	Easter spray paint	9.80	0.00	9.80	4506	07/04/2022	953	07/04/2022
P/22/9	15/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	35.32	0.00	35.32	4507	07/04/2022	954	07/04/2022
P/22/10	10/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	35.32	0.00	35.32	4507	07/04/2022	955	07/04/2022
P/22/11	30/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	204.89	40.98	245.87	4507	07/04/2022	956	07/04/2022
P/22/12	30/03/2022	n/a	Town Council Staff		339361641	Jubilee Bunting	128.93	25.79	154.72	4507	07/04/2022	957	07/04/2022
P/22/13	10/03/2022	n/a	Town Council Staff		n/a	Jubilee Flag	10.42	2.08	12.50	4507	07/04/2022	958	07/04/2022
P/22/14	07/04/2022	n/a	Town Council Staff		916326234	Jubilee Lampost signs	97.32	19.27	116.59	4507	07/04/2022	959	07/04/2022
P/22/15	07/04/2022	n/a	Town Council Staff		n/a	Jubilee Lampost signs	87.90	17.40	105.30	4507	07/04/2022	960	07/04/2022
P/22/16	31/03/2022	4810	Turpin Accounting/GOCARDLESS		n/a	Payroll	45.00	9.00	54.00	4215	07/04/2022	961	07/04/2022
P/22/17	05/04/2022	ER11572663	ER SUPPLIES		257650485	Office Stationary	3.03	0.61	3.64	4370	11/04/2022	962	05/04/2022
P/22/18	10/03/2022	n/a	Town Council Staff		647471123	Easter Eggs	41.25	8.25	49.50	4506	11/04/2022	963	11/04/2022
P/22/19	11/04/2022	n/a	Town Council Staff		343475355	Easter Eggs	66.50	13.25	79.50	4506	11/04/2022	964	11/04/2022
P/22/20	11/04/2022	n/a	Town Council Staff		n/a	Easter Eggs	58.75	11.75	70.50	4506	11/04/2022	965	11/04/2022
P/22/21	06/04/2022	n/a	ERNILCA		n/a	War Memorial Electricity	43.25	2.16	45.41	4340	11/04/2022	966	11/04/2022
P/22/22	06/04/2022	A-24AEBAE	EOIN NEXTENERGY LTD		135680900	Flower Wall	56.00	0.00	56.00	4506	19/04/2022	968	19/04/2022
P/22/23	14/04/2022	n/a	Town Council Staff		559097889	Staff Salaries- April 2022	5810.02	0.00	5810.02	4000	20/04/2022	969	5810.02
P/22/24	17/04/2022	n/a	Town Council Staff		n/a	Premises use 4 Feb	60.00	0.00	60.00	4505	19/04/2022	970	19/04/2022
P/22/25	16/02/2022	n/a	Brough Methodist Church		n/a	Stamp	4.88	0.98	5.86	4370	19/04/2022	971	19/04/2022
P/22/26	11/04/2022	n/a	Town Council Staff		727 255 821	Pencils Easter	10.90	0.00	10.90	4506	19/04/2022	972	19/04/2022
P/22/27	11/04/2022	n/a	Town Council Staff		173 310 731	Bank Charges	8.00	0.00	8.00	4205	21/04/2022	973	19/04/2022
P/22/28	21/04/2022	n/a	HSBC		n/a	Payments fees 01/04/2022 - 31/03/22	646.00	0.00	646.00	4260	21/04/2022	974	21/04/2022
P/22/29	01/04/2022	68467241	ERYC		n/a	Staff PAYE/NI Feb & Mar 2022	2173.47	0.00	2173.47	4010	21/04/2022	975	21/04/2022
P/22/30	01/04/2022	n/a	HVMRC		n/a	Litter Picker	18.03	0.00	18.03	4311	21/04/2022	977	21/04/2022
P/22/31	20/04/2022	n/a	Town Council Staff		n/a	Staff Pensions April 2022	1766.26	0.00	1766.26	4020	28/04/2022	976	28/04/2022
P/22/32	28/04/2022	NA	ER Pensions Fund		n/a	Hi vis jacket/Sharps bin	7.26	1.45	8.71	4370	28/04/2022	978	28/04/2022
P/22/33	28/04/2022	NA	ER Pensions Fund		647471123	Tablecloth - Events marketing	14.98	3.00	17.98	4506	28/04/2022	979	28/04/2022
P/22/34	20/04/2022	ER11573934	ER Supplies		GB19002363	Table Runners	30.44	4.96	35.40	4506	28/04/2022	980	28/04/2022
P/22/35	22/04/2022	1.38E+08	Town Council Staff		277608761	Office Clean	27.00	0.00	27.00	4310	28/04/2022	981	28/04/2022
P/22/36	21/04/2022	430006	Town Council Staff		NA	Annual Grant 22/23	1500.00	0.00	1500.00	4236	27/04/2022	982	28/04/2022
P/22/37	25/04/2022	NA	Fiona Jones		n/a	Annual Grant 22/23	1500.00	0.00	1500.00	4236	26/04/2022	983	28/04/2022
P/22/38	26/04/2022	NA	Brough in Bloom	1500	n/a	Annual Grant 22/23	1500.00	0.00	1500.00	4236	28/04/2022	984	28/04/2022
P/22/39	26/04/2022	NA	Playing Fields Association	1500	n/a	DD - Office internet and electric	65.00	13.00	78.00	4350	03/05/2022	985	28/04/2022
P/22/40	26/04/2022	NA	We do Tennis	1500	n/a	DD - Office 365	60.80	12.16	72.96	4350	03/05/2022	986	28/04/2022
P/22/41	01/04/2022	JS0015469	KCOM		684966762	DD- Office electric	57.76	2.88	60.64	4340	04/05/2022	987	26/04/2022
P/22/42	01/04/2022	JS0015442	KCOM		684966762								
P/22/43	19/04/2022	9.96E+08	British Gas		684966762								
							16,459.83	211.16	16,670.74				

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