

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Full Council Meeting held on **Tuesday 21st July 2020 held remotely via Zoom.**

Members Present: Cllr Bentley (Chairman), Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Luckraft, Cllr Loizides, Cllr Rowe, Cllr Muzaffar, Cllr Brogden, Cllr Hakes

Meeting Clerk: Philippa Beverley (Acting Town Clerk)

Also in attendance: Danika Lynch (Administrative Assistant), ERYC Cllr Gill and ERYC Cllr Meredith.

Public Forum: Three members of the public attended. One member of the public discussed concerns regarding the appearance of the Brough/Elloughton entrance signs, expressing that Brough in Bloom wish to take this area over for planting, as well as requested the edging on council land be maintained. A member of the public expressed concerns regarding the appearance of the Brough/Elloughton entrance signs. Cllr Duckles proposed, seconded by Cllr Hakes that these topics go to the next environment committee meeting to discuss for resolution, as the entrance signs are currently maintain by NuLawn. A member of the public expressed concern as to when the Village Hall playground was to reopen. Cllr Hakes suggested this member remain as this is an agenda item.

MINUTES

47/20 Roll Call of Councillors, Officer and members of the public present – Record Confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

48/20 To Accept Apologies – Apologies received from Cllr Cropley.

RESOLVED: Council received and accepted apologies from Cllr Cropley

49/20 To Accept Declarations of interest relating to items on the Agenda.
No Declarations of interest received.

50/20 To receive reports from external groups and organisations
50.1 ERNLLCA

The clerk advised ERNLLCA has emailed stating that in person meetings can resume, if you follow the government guidelines and complete a thorough risk assessment.

50.2 Village Hall

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Cllr Brogden advised the Village Hall was hoping to reopen Monday, 7 September 2020. They have successfully received the small business grant as well as, financial support for PPE. Plans are hoping to commence on building the extension.

50.3 Community Centre

Cllr Muzaffar advised there has been work completed to improve the facilities in the Community Centre, such as the air-conditioning. Cllr Brogden advised the Community Centre was hoping to reopen Monday, 3 August 2020.

50.4 The Burrs PFA

Cllr Meredith advised the dig with Historic England may not go ahead due to the Covid pandemic. Additionally, there have been reoccurring issues with antisocial behavior on the Burrs, which have been continuously reported to police.

51/20 To receive reports from East Riding of Yorkshire Council Members
Cllr Gill advised he has received numerous complaints regarding the smell of cannabis in the area, as well as, complaints regarding the grass cutting. He has been in touch with the East Riding and has been advised there has been a delay due to the covid pandemic and work is hoping to be started this week. Cllr Meredith discussed the covid pandemic and updated that there were two new cases in the East Riding last week. He had received numerous complaints regarding poor drainage on the roads.

52/20 To consider and approve payments for the period of May 2020 to June 2020.
It was proposed by Cllr Rowe, seconded by Cllr Muzaffar and agreed unanimously that council note and approve the payment schedule from May 2020 to June 2020.

RESOLVED: Council resolved to note and approve the payment schedule May 2020 to June 2020.

53/20 To consider and approve Bank Reconciliations for all accounts up to 30 June 2020.
It was proposed by Cllr S Duckles, seconded by Cllr Loizides and agreed unanimously that Council note and approve the bank reconciliation for all accounts up to 30 June 2020.

RESOLVED: Council resolved to note and approve the bank reconciliation for accounts to 30 June 2020.

54/20 To note and consider Annual Internal audit report for the financial year 2019/2020, which forms part of AGAR.
Proposed by Cllr Bentley, seconded by Cllr Brogden that the Council note the Annual Internal audit report for the financial year 2019/2020 which forms part of AGAR.

RESOLVED: Council noted Annual Internal audit report for the financial year 2019/2020 which forms part of AGAR.

55/20 To consider Section 1 – Annual Governance Statement of AGAR 2019/2020
It was proposed by Cllr S Duckles, seconded by Cllr Bentley that council note and approve Section1 – Annual Governance Statement of AGAR 2019/2019.

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Date: -----

RESOLVED: Council resolved to note and approve Section 1 – Annual Governance Statement of AGAR 2019/2020

56/20 To consider and approve Section 2 – Annual Accounting Statements 2019/2020 and supporting documents for AGAR.

It was proposed by Cllr S Duckles, seconded by Cllr Muzaffar that council note and approve Section 2 – Annual Accounting Statement of AGAR 2019/2019.

RESOLVED: Council resolved to note and approve Section 2 – Annual Accounting Statements 2019/2020 and supporting documents for AGAR.

57/20 To consider details on Playground reopening and propose a reopening date.

Town Clerk advised a thorough covid risk assessment had taken place and that control measures following government guidance would be implemented to the best ability upon opening. On site staff had been communicated with regards to being extra vigilant and provided with appropriate PPE.

It was proposed by Cllr Loizides, seconded by Cllr Hakes and agreed unanimously that the playground would reopen as soon as possible and Council instructed the Town Clerk to implement necessary control measures.

RESOLVED: Council resolved to reopen playground as soon as possible and instructed the Town Clerk to implement necessary control measures.

58/20 To consider a letter to Police Commissioner regarding localized crime incidents.

Council considered recent localized crime and instructed the Town Clerk to write a letter to the Police Commissioner and Chief Constable highlighting these issues.

RESOLVED: Council resolved to instruct the Town Clerk to write a letter to the Police Chief and Chief Constable regarding localized crime issues.

59/20 To consider quotes on cleaning and war memorial maintenance.

Deputy Town Clerk advised the war memorial had been last cleaned in 2018. It was proposed by Cllr Duckles, seconded by Cllr Brogden and agreed unanimously to object to these quotes and not proceed with cleaning of the war memorial based on the professional advice that too much cleaning of a war memorial can do more damage than good.

RESOLVED: Council resolved to object to these quotes and not proceed with the cleaning of the war memorial.

60/20 To consider MNB service renewal quote.

It was proposed by Cllr S Duckles, seconded by Cllr Loizides and agreed unanimously that council approve the MNB service renewal and instructed the Town Clerk to proceed with payment.

RESOLVED: Council resolved to approve the MNB service renewal quote and instructed the Town Clerk to proceed with payment.

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Date: -----

61/20 To consider Tree Grant application details for submission

Council discussed potential sites for consideration. Deputy Town Clerk advised Brough in Bloom, as well as the local schools had been contacted for collaboration but have not replied. Council agreed unanimously to arrange environment meeting for August to discuss this and instructed Town Clerk to arrange this.

RESOLVED: Council resolved and instructed Town Clerk to arrange environment committee meeting for August to discuss this.

62/20 To consider the purchase of a replacement bin for The Burrs

It was proposed by Cllr Duckles, seconded by Cllr Hakes and agreed unanimously to approve the purchase of a replacement bin and instructed the Town Clerk to proceed with this.

RESOLVED: Council resolved to approve the purchase of a replacement bin and instructed the Town Clerk to proceed with this.

63/20 Planning Applications

41.1 20/01865 – 5 Augustus Drive - Erection of single storey extension to rear <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/01865/PLF 17>

It was proposed by Cllr Hakes, seconded by Cllr Loizides that the Town Council has no objections to the application.

RESOLVED: The Town Council has no objections.

41.2 20/01936 – The Lodge Mill Hill Close ELLOUGHTON CONSERVATION AREA - Fell 1no. Leylandii (T1) due to it leaning towards a new build house over the garden boundary <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/01936/TCA 17>

It was proposed by Cllr S Duckles, seconded by Cllr Hakes that the Town Council has no objections to the application.

RESOLVED: The Town Council has no objections.

41.3 20/01885 – Butler Boats, The Boat House, Saltgrounds Road - Variation of Condition 8 (Approved Plans) of planning permission 18/04049/PLF (Erection of two storey extension to side and first floor alterations to create dwelling above existing boat repair business) to incorporate improved disabled access and movement to dwelling <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/01885/VAR 17>

It was proposed by Cllr S Duckles, seconded by Cllr Loizides that the Town Council has no objections to the application.

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Date: -----

RESOLVED: The Town Council has no objections.

41.4 20/01546 – 19 Haven Avenue - Erection of a detached single storey outbuilding at rear (AMENDED DESCRIPTION & PLANS) <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/01546/PLF17>

It was proposed by Cllr Duckles, seconded by Cllr Loizides that the Town Council request a full archaeology survey in agreement with Humber archaeology be completed.

RESOLVED: The Town Council request that in agreement with Historic England that a full archeological survey be completed.

41.5 20/02098 – 17 Church Street - ELLOUGHTON CONSERVATION AREA - Fell 1 no. Cypress tree (T1) due tree obscuring street light; Fell 1 no. Magnolia tree (T2) due to close proximity to property <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/02098/TCA17>

It was proposed by Cllr Hakes, seconded by Cllr Loizides that the Town Council agree with the Tree Officer and have no objections to the application, but recommend be replaced with two trees.

RESOLVED: The Town Council has no objections to the application but recommend be replaced with two trees.

41.6 20/02138 – 74 Main Street - ELLOUGHTON CONSERVATION AREA - Re-pollard 1 no. Cherry tree (T1) at 3 metres back to previous pruning points due to tree not being pruned for year and now has large casting shape <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/02138/TCA>

It was proposed by Cllr Duckles, seconded by Cllr Hakes that the Town Council agree with the Tree Officer and have no objections to the application.

RESOLVED: The Town Council has no objections to the application.

41.7 20/02047 – Garden House, Stockbridge Road - Erection of single storey extensions to front and rear <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/02047/PLF>

It was proposed by Cllr Loizides, seconded by Cllr Hakes that the Town Council has no objections to the application.

RESOLVED: The Town Council has no objections.

41/20 To consider and respond to Town and Parish Charter Consultation

Council read Town and Parish Charter Consultation and agreed unanimously on responses. Council instructed Town Clerk to submit responses to ERYC.

Signature: -----

Date: -----

RESOLVED: Council resolved to agree unanimously on responses and instructed the Town Clerk to submit to ERYC.

42/20 To consider ERYC Annual National Highways and Transport (NHT) Public Satisfaction Survey and offer feedback.

It was agreed unanimously that Cllr Luckraft review on behalf of the council and provide feedback to the Town Clerk to submit to ERYC.

RESOLVED: Council resolved that Cllr Luckraft review on behalf of the Council and provide feedback.

43/20 To consider Local Transport Plan and the Local Cycling and Walking Infrastructure Plans and formulate feedback

It was agreed unanimously that Cllr Hakes review on behalf of the council and provide feedback to the Town Clerk to submit to ERYC. Cllrs will also read as individuals, submitting any comments or feedback to Cllr Hakes for collating.

RESOLVED: Council resolved that Cllr Hakes review on behalf of the Council and provide and collate feedback.

44/20 To consider LGA Code of Conduct and formulate reply

Council agreed unanimously to read LGA Code of a Conduct as individuals and to email any concerns or feedback to Town Clerk to collate by end of July 2020. Clerk and Chair will then review feedback and prepare a response together.

RESOLVED: Council resolved to read LGA Code of Conduct as individuals and email any concerns or feedback to Town Clerk for Clerk and Chair review.

45/20 To consider all councilors publish their Councillor email address as a minimum on the Council website and noticeboards.

It was proposed by Cllr S Duckles, seconded by Cllr Bentley and agreed unanimously that all councilor email address be published on the council website and noticeboards.

RESOLVED: Council resolved that all councilor email addressed be published on the council website and noticeboards.

**46/20 Date of Next meeting
Date of next meeting to take place via Zoom on Tuesday, 15 September 2020.**

Signature: -----

Date: -----