

# Elloughton-cum-Brough Town Council



**Write to:** 60 Welton Road, Brough, HU15 1BH  
**Telephone:** PO Box 124, Brough, HU15 1YH  
**Website:** 01482 665600  
elloughtonbrough-tc.gov.uk

Minutes of the Full Council Meeting held on **Tuesday 25<sup>th</sup> July 2023, at the Town Council Office, The Old Library, Elloughton Road, Brough, HU15 1AE.**

**Members Present:** Cllr Rennison (Chairman), Cllr Bentham (Vice-Chairman), Cllr S Duckles, Cllr C Duckles, Cllr Luckraft, Cllr Blee, Cllr Trotter, Cllr Parker, Cllr Twinning, Cllr Fisher, Cllr Kellington and Cllr Harrison.

**Meeting Clerk:** Philippa Beverley (Town Clerk)

**Also in attendance:** Danika Lynch (Deputy Clerk)  
Cllr Coleen Gill (ERYC), Cllr Meredith (ERYC)  
Four members of Public in attendance.

## PUBLIC FORUM

One member of public representing the Elloughton-cum-Brough Playing Fields (PFA) came to address concerns over rumors he had heard about the PFA and the accuracy of their accounting records. Advised these rumors were not true and he could prove so if required.

## MINUTES

**676/23**

**To Accept Apologies**  
No apologies received.

**RESOLVED: Council resolved no apologies received.**

**677/23**

**To Accept Declarations of interest relating to items on the agenda.**  
No declarations of interest received.

**RESOLVED: Council resolved no declarations of interest received.**

**678/23**

**To confirm as a correct record the minutes of a meeting of the Full Council held on Tuesday 20<sup>th</sup> June 2023.**

Cllr Bentham requested that the term Chairman not be used and an alternative neutral title be used. Town Clerk advised this is not an agenda item so will be added to the next agenda for discussion and resolution.

Cllr Blee requested the minute be noted as to which item Councillors have a declaration of interest in.

Cllr S Duckles proposed, seconded by Cllr Luckraft and agreed unanimously that the minutes be approved (with the addition of the minute number detailing the item on the

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agenda in which Councillors have declared an interest), as a correct record for the Full Council Meeting held on Tuesday 20<sup>th</sup> June 2023.

**RESOLVED: Council resolved to approve the minutes, with the addition of the minute number detailing the item Councillors have declared an interest in, as a correct record for the Full Council Meeting held on Tuesday 20<sup>th</sup> June 2023.**

**679/23 To receive and note the following Committee minutes.**

**679.1** Events Committee – 23<sup>rd</sup> May 2023

**679.2** Planning Committee – 13<sup>th</sup> June 2023

**RESOLVED: Council resolved to note the approved Committee Minutes.**

**680/23 To receive reports from external groups and organizations.**

**680.1 ERNLLCA**

Town Clerk advised no updates from ERNLLCA.

**680.2 Village Hall**

No update.

**680.3 Community Centre**

Cllr Luckraft advised next meeting is 21<sup>st</sup> August 2023.

**680.4 The Burrs**

Cllr Meredith advised he has now stepped down as a member of the PFA. Cllr S Duckles advised the dig is going well despite the rain.

**681/23 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.**

Cllr Coleen Gill gave updates on three properties and their residents in Brough and Elloughton, providing details of the issues and resolutions in detail.

Cllr Meredith gave update on planning applications on this agenda. Information provided on next stage of residential building on Brough South. Information provided regarding planned closure of ticket offices at train station in Brough. Highlighted further matters relating to allotments, Brough South Transport links and telecom masts.

**682/23 To consider and approve payments and income for the period May 2023 – June 2023.**

Proposed by Cllr S Duckles, seconded by Cllr Blee and agreed unanimously to approve payments and income for May 2023 – June 2023.

**RESOLVED: Council resolved to approve payments and income schedules for the period of May 2023 - June 2023.**

**683/23 To consider and approve the bank reconciliations to end of June 2023.**

Proposed by Cllr S Duckles seconded by Cllr Trotter and agreed unanimously that Council approve the bank reconciliation for all accounts up to end of June 2023.

**RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of June 2023.**

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684/23

**To consider TP/156/1200/01 - King Edward Terrace a proposed change to the time restrictions, TP/156/1200/02 Haven Avenue proposed extended no waiting at any time restrictions and TP/156/1200/03 Main Street Elloughton proposed extended no waiting at any time restrictions.**

Proposed by Cllr S Duckles, seconded by Cllr Trotter and agreed unanimously that the Council has “No objections” to planning application TP/156/1200/01 – King Edward Terrace, proposed change to time restrictions.

Proposed by Cllr S Duckles, seconded by Cllr Trotter and agreed unanimously that the Council has “No Objections” to Planning application TP/156/1200/02 – Haven Avenue, extended no waiting at any time restrictions.

Proposed by Cllr Blee, seconded by Cllr Bentham and agreed unanimously that the Council has “No Objections” to Planning application TP/156/1200/3 – Main Street, Elloughton, proposed extended no waiting at any time restrictions.

**RESOLVED: Council resolved they have “No Objections” to planning applications TP/156/1200/01, TP/156/1200/02 and TP/156/1200/03.**

685/23

**To discuss deferred agenda item from June 2023 Full Council. Request from Brough in Bloom to place a Historical Board on the Village Green in Elloughton and details on non-pecuniary declarations.**

Town Clerk advised that further clarification has been sought in regards to non-pecuniary interests and right to speak and vote. A Councillor who declares a non-pecuniary interest is able to speak and vote on the item providing they can be assured they do not have biased or prejudicial interest in the matter. Each Councillor must consider this matter as an individual and on each agenda item where the situation arises. The test on having a prejudicial or bias interest is best looked from how members of the public perceive your interest in the matter and how this influences your decision.

Concerns were expressed that although no approval had been resolved at the last Full Council meeting to install a Historic Board at the Village Green, Elloughton, a board had been installed. This meant the board was on Town Council land without permission.

This concern led to a full and robust conversation by the Town Councillors, including the content of the board, the material the board has been made from and how installed.

Cllr Bentham proposed, seconded by Cllr Harrison and agreed by a majority that the current board be allowed to be installed the night before Britain in Bloom judging and removed at the end of the day after judging. Then designs and format for all future boards to be uniform around the Town and to a higher standard. Examples to be presented in September 2023 meeting.

**RESOLVED: The Council resolved to allow the installation of the Historic Board for the purpose of Britain in Bloom judging, it will be installed the night before and removed after judging. Further work will be done by Clerks to research products**

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that are to a higher professional standard and quality, examples will be presented in September 2023 Full Council meeting.

**686/23 To consider and discuss request from member of public in June Full Council public forum, for Town Council to support transport links to Brough South.**

ERYC Cllr Meredith advised that transport links to Brough South require additional routes that service the whole of Brough and Elloughton which would ensure the inclusion of Brough South.

Cllr Rennison proposed, seconded by Cllr Blee and agreed unanimously to write to Highways in support of Cllr Meredith efforts to ensure transport to Brough South is improved.

**RESOLVED: Council resolved to approve the Town Clerk writing to Highways to support ERYC Cllr Meredith's efforts to improve transport links to Brough South.**

**687/23 To discuss creation of Community Speed watch as per request of ERYC Cllr Meredith in June 2023 Full Council meeting.**

Cllr Meredith advised that a Community Speed watch group requires a minimum of 6 volunteers.

Discussion took place around how schools and children can be involved.

Cllr Harrison proposed, seconded by Cllr Bentham and agreed by a majority that the Town Clerk will further investigate Junior Road Safety Officers and report back to the Council. Clerks will begin to advertise and promote a Community Speed Watch to understand how much local support there is for the scheme and how many people would potentially like to volunteer.

**RESOLVED: Council resolved that the Town Clerk would gather more information on Junior Road Safety Officers and speak to schools on the subject. Town Clerk also instructed to promote the creation of a Community Speed Watch to understand the support for the scheme and how many people may be interested in volunteering.**

**688/23 To consider and approve an application for Community Grant Scheme 2023 -24.**

**688.1** Elloughton Primary School - £500.

Council held a robust discussion on the Grant Application.

Cllr Rennison proposed, seconded by Cllr Bentham and agreed unanimously to grant Elloughton School £500 as per their Community Grant application.

**RESOLVED: Council resolved to grant Elloughton Primary School £500 as per their Community Grant application 2023-24.**

**689/23 To consider final draft of Town Council Community Consultation for approval and publication over summer 2023.**

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Date: \_\_\_\_\_

Proposed by Cllr Rennison, seconded by Cllr Trotter and agreed unanimously to approve the Community Consultation for publication.

**RESOLVED: Council resolved to approve the Community Consultation for publication.**

690/23

**To consider a response to National Grid regarding National Grid Electricity Transmission – North Humber to High Marnham – stage one Consultation: 1 June – 27 July 2023, deferred from June 2023 Full Council Meeting.**

Cllr C Duckles reported back findings after attending recent meeting, detailing the route and cost implications of both over land and underground transmission. A robust discussion took place.

Cllr Bentham proposed, seconded by Cllr Rennison and agreed unanimously that the Town Council had no comment on the proposal at this stage.

**RESOLVED: Council resolved that the Town Council has no comment on the proposal at this stage.**

691/23

**To consider and discuss possible solutions to assist Elloughton-cum-Brough Playing Fields Association with maintenance of the field.**

Council discussed possible scenarios and solutions to how they could help.

Cllr Blee proposed, seconded by Cllr Harrison and agreed unanimously that the Town Council facilitate a meeting between the PFA and Blackburn Leisure and how the offer from Blackburn Leisure to cut the grass could be accepted. Further discussion could also take place on how the site could be used in accordance to Historic England's guidance.

**RESOLVED: Council resolved facilitate a meeting between PFA and Blackburn Leisure in order for the PFA to accept the offer of grass cutting and then undertake further discussion on how the field can be used further in accordance with Historic England's guidance.**

692/23

**To discuss request from the Village Hall for the Town Council to fund maintenance of the Village Hall defibrillator**

Councillors held a robust discussion around the matter and agreed this presented some issues around who would complete inspections and ensure working of the defibrillator and update the Circuit.

Cllr C Duckles proposed, seconded by Cllr Kellington and agreed unanimously for the Town Clerk to contact the Village Hall with the proposal of the defibrillator been relocated to the new Town Council Office, if the landlord approved this.

**RESOLVED: Council resolved to instruct the Town Clerk to write to the Village Hall and ask if they would consider relocating the defibrillator to the new Town Council Office, for the Town Council to take responsibility of the defibrillator as a whole.**

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**693/23 To discuss and approve new Allotment lease or resolve any required actions.**

Council reviewed the Allotment Lease.

Cllr Bentham proposed, seconded by Cllr S Duckles and agreed unanimously to approve the renewal Allotment Lease and its terms from East Riding of Yorkshire for Buccaneer Way, Brough, HU15 1EW.

**RESOLVED: Council resolved to approve the renewal Lease and terms for the allotments at Buccaneer Way, Brough, HU15 1EW.**

**694/23 To discuss and approve new IT Service Agreement including Office 365.**

Town Clerk advised this had been sent in error by MNB Computing and the 3 year agreement approved in November 2022 is still valid.

**RESOLVED: Council resolved to note the update from the Town Clerk that the agreement had been sent in error by MNB Computing and the renewal signed in November 2022 is still valid.**

**695/23 To discuss and approve new Terms and Conditions for Event stall holders at future ECBTC events.**

Proposed by Cllr Rennison, seconded by Cllr Blee and agreed unanimously to approve the policy document "Terms and Conditions for Event Stall Holders".

**RESOLVED: Council resolved to approve new policy document "Terms and Conditions for Event Stall Holders".**

**696/23 To note and discuss review and update of Town Council website as referred by the Events Committee.**

Council discussed the Town Council website and its potential upgrade as referred by the Events Committee. A robust conversation was had, although no clear indication was given as to what Councillors would like to see.

Town Clerk advised that at this stage, there was no information to provide as we need an understanding as to what Councillors would like to see changed, once we have this information, research can begin into providers and functionality and cost.

Proposed by Cllr Blee, seconded by Cllr Bentham and agreed unanimously that as a starting point all Councillors will look at the website and feedback to the Town Clerk and Events Coordinator their top three priorities/changes they would like to see on the website ready for discussion in the September 2023 Full Council Meeting. Once this information is collated the providers and costs can be researched and a consultation with the Community can take place, initial research to be presented September 2023, Full Council meeting.

**RESOLVED: Council resolved to instruct all Councillors to look at the Town Council website and before the September 2023 Full Council meeting, report back to the Town Clerk and Events Coordinator, their top three priorities/changes they would like to see on the website. This feedback will be reported back to the Town Council in the**

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**September 2023 meeting for discussion, with some initial ideas on possible providers and costs and draft for consultation with the Community.**

**697/23**

**To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 19<sup>th</sup> September 2023 in the Town Council Office, Old Library, Elloughton Road, Brough, HU15 1AE.**

Council noted the date and time of the next Full Council Meeting.

**RESOLVED: Council noted the time and date as 7pm on Tuesday 19th September 2023 at the Old Library, Elloughton Road, Brough, HU15 1AE.**

**Meeting ended: 21.05**

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