

Elloughton cum Brough Town Council

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Minutes of the Full Council Meeting held on **Tuesday 19th April 2022 held in the Meeting Room, Petuaria Community Centre, Brough.**

Members Present: Cllr Bentley (Chairman), Cllr Luckraft, Cllr Muzaffar, Cllr Rowe, Cllr Dawson, Cllr Hakes, Cllr S Duckles, Cllr Duckles, Cllr Trotter, Cllr J Loizides

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Alice Greenwood (Admin Assistant), Phillipa Scullion (Events coordinator), Cllr Meredith (ERYC), Cllr Gill (ERYC)

Public Forum:

Two members of public.

Members of public spoke regarding matters surrounding painting of bus shelter on Welton Low Road and Main Street for Queens Jubilee.

MINUTES

371/20 To Accept Apologies
Apologies received from Cllr Loizides.

RESOLVED: Council received and accepted apologies for Cllr Loizides.

372/20 To Accept Declarations of interest relating to items on the agenda.
No declarations received.

RESOLVED: Council resolved no declarations received.

373/20 To confirm as a correct record the minutes of a meeting of the Full Council held on 15th March 2022.
Proposed by Cllr S Duckles, seconded by Cllr Luckraft and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 15th March 2022.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 15th March 2022.

374/20 To receive and note the following Committee minutes.

374.1 Planning Committee – 8th March 22 - Noted

374.2 Environment Committee – 8th February 2022- Noted

Signed: 

Date: 17/03/22

375/20 To receive reports from external groups and organizations.

375.1 ERNLLCA

Town Clerk advised no updates.

375.2 Village Hall

Cllr Bentley advised there had been an issue regarding her receiving emails from the Village Hall which is hopefully now resolved. The Village Hall has collated all its policies and procedures and they will all now be easily accessible in the Village Hall.

375.3 Community Centre

Cllr Muzaffar advised everything is progressing positively, usage increase. Currently there is a funny smell on occasion however this is been investigated by ERYC.

375.4 The Burrs

Cllr Meredith advised that a Centurion figure will be placed in the Community Centre and school children are been invited to name. Displays of the collection of finds from the Burrs Digs will be placed in the Community Centre in the near future.

376/20 To receive reports from East Riding of Yorkshire Council Members, 5 minutes maximum each.

Cllr Meredith advised the X5 bus route has been retained between the hours of 9am – 3pm.

Moor Road bridge damage update given, ongoing discussions with ERYC to repair.

377/20 To consider and approve payments and income for the period February 2022 – March 2022.

Proposed by Cllr Trotter, seconded by Cllr Rowe and agreed unanimously that council approve the payment schedule for February 2022 – March 2022.

RESOLVED: Council resolved to approve payments and income schedules for the period of February 2022 – March 2022.


378/20 To consider and approve the bank reconciliations to end of March 2022.

Proposed by Cllr Rowe, seconded by Cllr Luckraft and agreed unanimously that council approve the bank reconciliation for all accounts up to end of March 2022.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end of March 2022.

379/20 To discuss and approve duration the Town Council would like to fly the Ukrainian Flag.

Signed:



Date:

17/03/22

Councillors discussed the removal of the Ukrainian Flag in order to fly the St Georges Flag on St George's Day, with the Ukrainian Flag returned after this date.

It was proposed by Cllr S Duckles and seconded by Cllr Bentley and agreed unanimously that the St George's Day flag be flown on St George's Day and then return to the Ukrainian Flag be flown again. This item be returned to the May agenda for consideration over the next month.

RESOLVED: Council resolved to fly the Ukrainian Flag, with a break for St George's Day and then the item be returned to the May 2022 agenda to be discussed for future months.

380/20 To discuss and approve payment fees for ERNLLCA for the year of 2022/23 at £1417.25.

Council held a full and robust conversation around the fees been paid, as they have concerns over the new appointment of the Executive Officer.

Proposed by Cllr Duckles, seconded by Cllr Bentley and agreed unanimously that this item be deferred to the next meeting for the Town Clerk to establish whether the Council can join NALC or SLCC and the costs involved.

RESOLVED: Council resolved to defer the item to May 2022 Full Council Meeting while Town Clerk finds more information on possible alternatives to ERNLLCA membership.

381/20 To discuss and approve possible options and budget for EID decorations around the Town.

After a lengthy and detailed discussion, it was proposed by Cllr Duckles, seconded by Cllr Rowe and agreed with a majority (one Councillor abstained) that the Council would not proceed with decorations.

RESOLVED: Council resolved to not pursue decorations.

382/20 To confirm date for installation of Jubilee decorations and volunteers to assist.

The Events Co-coordinator suggested the decorations including the Flag be installed from 16th May 2022 – 6th June 2022.

Proposed by Cllr Bentley, seconded by Cllr Rowe and agreed unanimously Jubilee decorations be installed between 16th May 2022 – 6th June 2022.


Cllrs Luckraft, J. Loizides, Bentley, Trotter, Hakes, S.Duckles, Duckles and Dawson agreed to volunteer.

RESOLVED: Council resolved to install Jubilee Decorations between 16th May 2022 and 6th June 2022.

383/20 To discuss and approve next steps regarding Queens Jubilee bus stop painting.

Signed: _____

Date: _____



17/03/22

After a lengthy and extremely detailed discussion it was proposed by Cllr Duckles and seconded by Cllr Bentley and agreed by all except one Councillor who abstained, that Brough in Bloom continue with their plan to paint the bus shelter on Welton Road as it is in keeping with the Town Council's plans for Jubilee decorating, however they would seek clarification on what happens after the Jubilee from the ERYC. It was also agreed that the bus stop on Main Street, Elloughton be left as is as request from WI. Also agreed was that moving forward a robust course of action be put in place for after the Jubilee to ensure the Town Council maintains the Main Street bus shelter.

Proposed by Cllr Hakes, seconded by Cllr Rowe and agreed by all except one Councillor who abstained, that due to the structure and age of the bus street on Main Street it be looked into to determine if it can be listed as a classic piece of architecture.

RESOLVED: Council resolved to approve that Brough in Bloom could continue with the painting of ERYC bus shelter on Welton Road as it was in keeping with Jubilee decoration plans but would seek clarification from ERYC on what is to happen after the Jubilee.

Council also resolved to allow WI painting on Main Street bus stop (owned by Town Council) to remain in situ for the time been, however agreed going forward that the Town Council would be taking on this role.

Council also resolved to pursue whether the bus stop can be listed as it is a classic piece of architecture.

384/20 To discuss and approve any next steps for Coronation Copse.

After an in depth conversation regarding actions taken by Brough in Bloom after specifically been advised to undertake no work on Coronation Copse.

Proposed by Cllr Rowe, seconded by Cllr Hakes and agreed unanimously that the Town Council are happy to remove the now broken boat from Coronation Copse belonging to Brough in Bloom. The Town Clerk will contact Brough in Bloom and advise our intention and once we receive a response to acknowledge this we will proceed. It was also agreed under the same proposal to advise Brough in Bloom they must complete no further work on this land due to an ongoing project.

RESOLVED: Council resolved to instruct the Town Clerk to advise Brough in Bloom that we are happy to remove the now broken boat located at Coronation Copse belonging to Brough in Bloom. Once acknowledgment from Brough in Bloom is received the Town Clerk will facilitate this.

385/20 To consider and approve application for Community Grant scheme 2022 -23.

385.1/20 Village Hall - £2000

Signed: 

Date: 17/03/22

Cllr Bentley proposed, seconded by Cllr S Duckles and agreed unanimously that the Village Hall be asked to submit accounts that are more up to date rather than the end of 2020 accounts submitted.

RESOLVED: Council resolved to instruct Town Clerk to request more up to date accounts from the Village Hall in order to access in more detail the application.

386/20 To discuss and approve any next steps from Community Consultation Review feedback.

Town Council staff gave presentation on the Community Consultation, which demonstrates the results in a graphic representation. It was agreed by all Councillors that this was a useful tool moving forward. Town Council staff advised further analysis would be presented to relevant committees in due course to inform decisions.

RESOLVED: Council received a presentation for the findings from the Community Consultation.

387/20 To discuss "Mission Statement" for the Town Council.

Town Clerk presented an initial draft for the Town Council Mission Statement, with many of the commitments drawn from the Community Consultation.

Proposed by Cllr Bentley, seconded by Cllr Hakes and agreed unanimously for the item to be deferred to May 2022 meeting to allow Councillors an opportunity to send any thoughts, amendments or additions to the Town Clerk.

RESOLVED: Council resolved defer item to the May 2022 meeting to allow Councillors the opportunity to send through any thoughts, amendments or additions to the Town Clerk.

388/20 To discuss and approve any required next steps regarding RMG Property Management at a request of a local resident and Cllr Meredith from East Riding of Yorkshire Council.

Council held a robust discussion on this matter and concerns were raised on if the Town Council start this process do they open it to becoming the Town Councils responsibility.

Proposed by Cllr Duckles, seconded by Cllr Rowe and agreed unanimously to defer the item to the May 2022 meeting and instructed the Town Clerk to seek advice on the legalities and implications of becoming involved. If however all advice came back with no implications to the Town Council then the Town Clerk be given delegated powers to commence the process.

RESOLVED: Council resolved to defer the item to the May 2022 meeting and instructed the Town Clerk to secure advice on implications and liabilities to the Town Council if they proceed on assisting.

Signed:

Date: 17/03/22

389/20

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 17th May 2022.

Council noted the date and time of the next meeting.

RESOLVED: Council noted the date and time of the next Full Council meeting as Tuesday 17th May 2022 at 7pm.

Signed: 

Date: 17/03/22

REFEREN CE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	S137 Payments made to maintain Petty Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE	NOMINAL CODE	DATE PAID	ACCOUNT REF	POWER
P/22/1	24/03/2022	n/a	Town Council Staff		n/a	Mothers day Competition Prize	19.49	0.00	19.49	4505	07/04/2022	946	07/04/2022
P/22/2	15/03/2022	n/a	Town Council Staff		n/a	Easter Flowers a	10.00	0.00	10.00	4506	07/04/2022	947	07/04/2022
P/22/3	15/03/2022	n/a	Town Council Staff		974990653	Easter Flowers b	45.08	9.02	54.10	4506	07/04/2022	948	07/04/2022
P/22/4	09/03/2022	n/a	Town Council Staff		n/a	Easter Banners	100.00	0.00	100.00	4506	07/04/2022	949	07/04/2022
P/22/5	10/03/2022	n/a	Town Council Staff		n/a	Easter Instagram Frame	19.99	0.00	19.99	4506	07/04/2022	950	07/04/2022
P/22/6	13/03/2022	n/a	Town Council Staff		1920023639	Easter Cable ties	5.82	1.17	6.99	4506	07/04/2022	951	07/04/2022
P/22/7	07/04/2022	n/a	Town Council Staff		n/a	Easter Flowers c	14.97	0.00	14.97	4506	07/04/2022	952	07/04/2022
P/22/8	15/03/2022	n/a	Town Council Staff		n/a	Easter spray paint	9.80	0.00	9.80	4506	07/04/2022	953	07/04/2022
P/22/9	15/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	35.32	0.00	35.32	4507	07/04/2022	954	07/04/2022
P/22/10	10/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	35.32	0.00	35.32	4507	07/04/2022	955	07/04/2022
P/22/11	30/03/2022	n/a	Town Council Staff		n/a	Jubilee bunting	204.89	40.98	245.87	4507	07/04/2022	956	07/04/2022
P/22/12	30/03/2022	n/a	Town Council Staff		339361641	Jubilee bunting	128.93	25.79	154.72	4507	07/04/2022	957	07/04/2022
P/22/13	10/03/2022	n/a	Town Council Staff		n/a	Jubilee Flag	10.42	2.08	12.50	4507	07/04/2022	958	07/04/2022
P/22/14	07/04/2022	n/a	Town Council Staff		916326234	Jubilee Lampost signs	97.32	19.27	116.59	4507	07/04/2022	959	07/04/2022
P/22/15	07/04/2022	n/a	Town Council Staff		n/a	Jubilee Lampost signs	87.90	17.40	105.30	4507	07/04/2022	960	07/04/2022
P/22/16	31/03/2022	4810	Turpin Accounting/GOCARDLESS		257650485	Payroll	45.00	9.00	54.00	4215	07/04/2022	961	05/04/2022
P/22/17	05/04/2022	ER157266	ER SUPPLIES		647471123	Office Stationary	3.03	0.61	3.64	4370	11/04/2022	962	11/04/2022
P/22/18	10/03/2022	n/a	Town Council Staff		343475355	Easter Eggs	41.25	8.25	49.50	4506	11/04/2022	963	11/04/2022
P/22/19	11/04/2022	n/a	Town Council Staff		n/a	Easter Eggs	66.50	13.25	79.50	4506	11/04/2022	964	11/04/2022
P/22/20	11/04/2022	n/a	Town Council Staff		n/a	Easter Eggs	58.75	11.75	70.50	4506	11/04/2022	965	11/04/2022
P/22/21	06/04/2022	n/a	ERNLLCA		n/a	Easter Eggs	60.00	12.00	72.00	4200	11/04/2022	966	11/04/2022
P/22/22	06/04/2022	A-24AERAE	EON NEXTENERGY LTD		135680900	fakthrough Communications Train	43.25	2.16	45.41	4340	11/04/2022	967	???
P/22/23	14/04/2022	n/a	Town Council Staff		559097889	War Memorial Electricity	56.00	0.00	56.00	4506	19/04/2022	968	??
P/22/24	17/04/2022	n/a	Town Council Staff		n/a	Flower Wall	5810.02	0.00	5810.02	4000	20/04/2022	969	5810.02
P/22/25	16/02/2022	n/a	Brough Methodist Church		n/a	Staff Salaries- April 2022	60.00	0.00	60.00	4505	19/04/2022	970	19/04/2022
P/22/26	11/04/2022	n/a	Town Council Staff		727 255 821	Premises use 4 Feb	4.88	0.98	5.86	4370	19/04/2022	971	19/04/2022
P/22/27	11/04/2022	n/a	Town Council Staff		173 310 731	Stamp	10.90	0.00	10.90	4506	19/04/2022	972	19/04/2022
P/22/28	21/04/2022	n/a	HSBC		n/a	Pencils Easter	8.00	0.00	8.00	4205	21/04/2022	973	21/04/2022
P/22/29	01/04/2022	68467241	ERYC		n/a	Bank Charges	646.00	0.00	646.00	4260	21/04/2022	974	21/04/2022
P/22/30	01/04/2022		HMRC		n/a	Staff PAYE/Ni Feb & Mar 2022	2173.47	0.00	2173.47	4010	21/04/2022	975	21/04/2022
P/22/31	20/04/2022	n/a	Town Council Staff		n/a	Litter Picker	18.03	0.00	18.03	4311	21/04/2022	977	21/04/2022
P/22/32	28/04/2022	NA	ER Pensions Fund		n/a	Staff Pensions April 2022	1766.26	0.00	1766.26	4020	28/04/2022	976	28/04/2022
P/22/33	20/04/2022	ER1573934	ER Supplies		647471123	Hi vis jacket/sharps bin	7.26	1.45	8.71	4370	28/04/2022	978	28/04/2022
P/22/34	22/04/2022	1.38E+08	Town Council Staff		GB19002363	Tablecloth - Events marketing	14.98	3.00	17.98	4506	28/04/2022	979	28/04/2022
P/22/35	21/04/2022	430006	Town Council Staff		277608761	Table Runners	30.44	4.96	35.40	4506	28/04/2022	980	28/04/2022
P/22/36	25/04/2022	NA	Fiona Jones		NA	Office Clean	27.00	0.00	27.00	4310	28/04/2022	981	28/04/2022
P/22/37	26/04/2022	NA	Brough in Bloom	1500	n/a	Annual Grant 22/23	1500.00	0.00	1500.00	4236	27/04/2022	982	28/04/2022
P/22/38	26/04/2022	NA	Playing Fields Association	1500	n/a	Annual Grant 22/23	1500.00	0.00	1500.00	4236	26/04/2022	983	28/04/2022
P/22/39	26/04/2022	NA	We do Tennis	1500	n/a	Annual Grant 22/23	1500.00	0.00	1500.00	4236	28/04/2022	984	28/04/2022
P/22/40	26/04/2022	n/a	KCOM		684966762	DD- Office internet and electric	65.00	13.00	78.00	4350	03/05/2022	985	26/04/2022
P/22/41	01/04/2022	JS0015469	KCOM		684966762	DD - Office 365	60.80	12.16	72.96	4350	03/05/2022	986	28/04/2022
P/22/42	01/04/2022	JS0015442	KCOM		684966762	DD- Office electric	57.76	2.88	60.64	4340	04/05/2022	987	26/04/2022
P/22/43	19/04/2022	9.96E+08	British Gas		684966762	DD- Office electric	57.76	2.88	60.64	4340	04/05/2022	987	26/04/2022

16,459.83 211.16 16,670.74

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REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE	DATE BANKED
1/22/1	27/04/2022	n/a	Brough in Bloom	Returned by bank Annual Grant Payment 22/23	£1,500.00	1990	27/04/2022
1/22/2	03/05/2022	2484625	East Riding of Yorkshire Council	First precept Instalment 2022/23	£87,512.52	1076	03/05/2022
TOTALS					£89,012.52		