

Elloughton cum Brough Town Council
60 Welton Road, Brough, HU15 1BH
Write to: PO Box 124, Brough, HU15 1YH
Telephone: 01482 665600
Website: elloughtonbrough-tc.gov.uk



Minutes of the Full Council Meeting held on **Tuesday 3rd August 2021** held at **Floor 2, Bluebird Building, Humber Enterprise Park, Brough, HU15 1EQ.**

Members Present: Cllr Bentley (Chairman), Cllr Loizides (Vice Chairman), Cllr Luckraft, Cllr Flint, Cllr Trotter, Cllr Muzaffar

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Claire Hastie (Admin Assistant), Cllr Meredith (ERYC)

Public Forum:

Four members of public present.

Two members of public attended to express their concerns over planning application for a 5G mast, due to the proximity to their property and to detail their research as to why they feel this could cause adverse effects to both their property and possibly health.

One member of public requested update on the war memorial clean, handyman role and consultation.

One member of public requested update on consultation. They also expressed their concern over the recent Welton Low Road Traffic Survey and how this had been completed in lockdown and while roadworks in place. Cllr Meredith gave update and Town Clerk advised they have contacted East Riding of Yorkshire already to highlight these concerns.

MINUTES

224/20 To Accept Apologies – Cllr S Duckles, Cllr Duckles, Cllr Hakes, Cllr Rowe and Cllr Cropley sent apologies.

225/20 To Accept Declarations of interest relating to items on the Agenda.
No declarations declared.

226/20 To confirm as a correct record the Minutes of a meeting of the Full Council held on 15th June 2021.
Proposed by Cllr Loizides, seconded by Cllr Bentley and agreed unanimously that the minutes be accepted as a true and accurate record of the meeting.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on 15th June 2021.

227/20 To receive and note the following Committee minutes.
227.1 Planning Committee – 8th June 2021 - **Noted.**
227.2 Events Committee – 6th May 2021 – **Noted**
227.3 Extra-ordinary Events Committee – 7th June 2021 – **Noted.**

Signed: *[Signature]*
Date: 21.9.21

227.4 Personnel Committee – 29th March 2021 - Noted

228/20

To receive reports from external groups and organisations.

228.1 ERNLLCA

Town Clerk advised ERNLLCA advised no updates.

228.2 Village Hall

Cllr Loizides advised that most users have now returned and some new users. All users still asked to wear masks and open windows for ventilation. They will be holding their AGM tomorrow.

228.3 Community Centre

Cllr Muzaffar advised more people are now wanting to use the Community Centre. The increased police presence has resulted in a reduction in the number of young people congregating around the building.

228.4 The Burrs PFA

Cllr Meredith advised that the recent dig had been extremely successful with an extremely high level of community engagement. Finds from the dig date back approx. 200 years earlier than first believed.

229/20

To receive reports from East Riding of Yorkshire Council Members

Cllr Bentley read an update from Cllr Gill, that detailed the recent meeting with Northern Gas Network regarding repairs around the Town. It was identified that tactile pavers that are damaged are in fact as a result of work completed by KCOM and as a result this has now been addressed with KCOM.

Update on meeting with ASB team from ERYC and various stakeholders was a success with a high level of engagement from stakeholders.

Cllr Meredith advised numerous complaints from residents on Bovis estate which he is continuing to pursue with East Riding of Yorkshire Council. Update on Chapel at Chapel Mews.

230/20

To consider and approve payments and income for the period of May – June 2021.

Proposed by Cllr Trotter, seconded by Cllr Bentley and agreed unanimously that council approve the payment schedule from May – June 2021.

RESOLVED: Council resolved to approve the payment schedule for the period of May - June 2021.

231/20

To consider and approve the bank reconciliations for all accounts up to end June 2021.

Proposed by Cllr Loizides, seconded by Cllr Flint and agreed unanimously that council approve the bank reconciliation for all accounts up to end June 2021.

RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end June 2021.

232/20

To receive update on Welton Road Traffic Survey and discuss and approve any next steps required.

Signed: 

Date: 21.9.21

Town Clerk advised she has contacted ERYC to advise the survey was completed in lockdown and with a large amount of roadworks in place and would therefore not provide an accurate reflection of traffic. Cllr Meredith has also requested Safer Road Humber have been contacted.

Proposed by Cllr Loizides, seconded by Cllr Trotter that the Town Clerk contact PC Watts and ask her to pursue this survey been undertaken again for an accurate insight and to ask her to pursue the possibility of local schools being asked to undertake speed camera events. Also, Town Clerk to approach Safer Roads Humber to discuss.

RESOLVED: Town Clerk to contact PC Watts and Safer Roads Humber to highlight the issues with the survey and take next steps.

233/20 To consider and approve quote for post repairs at War Memorial.
Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously to approve repairs to post and stone at a cost of £190.

RESOLVED: Council resolved to approve repairs to post and stones at a cost of £190.

234/20 To consider and approve planting on Welton Low Road.
Proposed by Cllr Bentley, seconded by Cllr Loizides and agreed unanimously to defer the decision until we receive information on what Brough in Bloom propose to plant on the verge.

RESOLVED: Council resolved to defer the decision until we receive an update on the proposed planting.

235/20 To consider and approve locations to enable application for Tree Planting Grant and approve budget for planting.
Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously to approve the Deputy Clerk to apply for 5 trees from the tree grant to plant on Broadly Way, in front of the Industrial site.

RESOLVED: Council resolved to approve the Deputy Clerk to apply for 5 trees from the Tree Grant to plant in front of Industrial site on Broadly Way.

236/20 To approve the submission of the planning application for tree work to commence on Coronation Copse.
Proposed by Cllr Flint, seconded by Cllr Luckraft and agreed unanimously to approve the submission of planning application for Coronation Copse to lift the canopy.

RESOLVED: Council resolved to approve the planning application to be submitted so work can start at Coronation Copse.

237/20 To consider and approve members for addition to bank mandate to ensure up to date and complete paperwork.
Councillors discussed who should be on bank mandate, it was proposed by Cllr Trotter, seconded by Cllr Loizides and agreed unanimously that Cllr

Signed: 

Date: 21.9.21

Luckraft, Cllr Bentley, Cllr Loizides, Cllr Flint and Cllr S Duckles (if acceptable to this, as not at meeting, if not Cllr Trotter would take this place) together with Town Clerk and Deputy Clerk be on the updated mandate.

RESOLVED: Council resolved to approve Cllr Luckraft, Cllr Bentley, Cllr Loizides, Cllr Flint, Cllr S Duckles, Town Clerk and Deputy Clerk to be approved signatories on the HSBC bank mandate. As Cllr S Duckles was not at the meeting if she was not acceptable to this Cllr Trotter would be added. Town Clerk will contact Councillors to arrange signing the documents.

238/20

To discuss the Council bank accounts and approve recommendations.

Town Clerk advised it had transpired the account the Town Council had approved with NatWest was unable to be opened as they wouldn't allow two working current accounts for a business even with separate banks. They would however allow a Reserve account to be opened, that would allow the money to be securely held and accessed. Town Clerk also presented alternatives with Nationwide Building society.

Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously to instruct the Town Clerk to open a reserves account with NatWest.

RESOLVED: Council resolved to approve the Town Clerk to open a NatWest reserves account with the same mandate signatories approved in minute 237/20 for HSBC.

239/20

To receive update on Council Handyman role.

Town Clerk advised at the recent Personnel Meeting they had agreed to recruit for a Caretaker/Handyperson role for 10 hours a week. This person would undertake 2 of those hours on a weekend to ensure park safety. The role would include maintenance, repairs, installation, litter picking. The role is advertised and will expire on the 13th August 2021.

RESOLVED: Council noted the update.

240/20

To receive update on vacant Councillor seat.

Town Clerk advised that the current vacancy was approved by East Riding of Yorkshire Council and as such the vacancy has been advertised. Applicants will be invited to the September 2021 meeting and their applications considered.

RESOLVED: Council noted the update.

241/20

To consider and approve quote for repairs to playground equipment and removal of damaged items.

Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously that the repairs and removal be completed at a cost of £2519.28 as it is essential the park remains safe. The Deputy Clerk will be instructed to begin looking into the types of equipment and it's cost to replace the removed items.

RESOLVED: Council resolved to approve the repairs and removal of broken equipment at a cost of £2519.28 to ensure park safety. The

Signed: *[Signature]*

Date: 21.9.21

242/20

Deputy Clerk will be instructed to commence research into alternative equipment and its cost to replace removed items.
To discuss the addition of picnic tables offered through East Riding of Yorkshire Grant to the playground and approve a budget to enable the process.

The Town Clerk advised the East Riding of Yorkshire has offered two picnic benches through an available grant. The current wooden climbing apparatus has reached the end of its life and should be removed. It was suggested that this item be removed at a cost of £530 and the picnic benches be added to the existing benches to create a picnic area in the playground. When formulating the budget for next year, it can be considered if the Council would like to add another piece of play equipment back into this space.

Proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously that a budget of £1500 be in place to remove the wooden climbing apparatus, make good the ground and install securely the new picnic benches.

RESOLVED: Council agreed a budget of £1500 to remove the wooden climbing apparatus, make good the ground and securely install new picnic benches.

243/20

To consider the following planning application:
21/02776/TELCOM – Moor Road Amenity Land, 4 Moor Road, Brough, East Riding of Yorkshire, HU15 1TS

Proposed by Cllr Loizides, seconded by Cllr Luckraft and agreed unanimously that the application be refused due to the proximity to some residential homes and the possible impact this will have on both the residents and their properties. Council request this application is referred to the Western area sub committee for a full and open debate.

RESOLVED: Council resolved to refuse this application due to the impact on local residents and their properties and request this application be referred to the Western area subcommittee for a full and open debate.

244/20

To discuss the New National Bus strategy for England and approve next steps.

Council discussed various improvements to local bus routes including possible commencement of 150 route in South Cave. Also the addition of routes connecting Brough and Elloughton to other local villages and a route to Market Weighton and York.

Proposed by Cllr Loizides, seconded by Cllr Bentley that the Town Clerk would send through comments by the end of business on 4th August 2021 and if anyone had additional comments to send them to the Town Clerk before this time.

RESOLVED: Council resolved to instruct the Town Clerk to forward the suggestions from the meeting and if any further suggestions they should be sent to the Town Clerk by 12pm on 4th August 2021 to be included.

Signed: *A. Bentley*
Date: 21.9.21

245/20 To discuss, draft and approve any response for Draft Local Plan Consultation.

Proposed by Cllr Bentley, seconded by Cllr Flint that Councillors log onto the Consultation and submit any feedback.

RESOLVED: Council resolved to ask Councillors who hadn't yet responded with feedback to log onto the consultation before it ends on 6th August 2021.

246/20 To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 21st September 2021, location to be confirmed.

RESOLVED: Council noted date, time and location of next meeting.

Signed: 

Date: 21.9.21

REFERENC E	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	S137 Payments	Payments made to maintain Petty Cash	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
P/19/486	01.05.21	KCOM	KCOM			647235137	Office internet and telephone	£65.00	£13.00	£78.00
P/19/487	31.05.21	4168	Turpins Accounting Services			257650485	May Payroll fees	£45.00	£9.00	£54.00
P/19/488	15/06/2021	391/E4	Town Council staff			n/a	Staff Salaries - May - June 2021	£3,739.97	£0.00	£3,739.97
P/19/489	28/05/2021	76469	HAGS SWP			207 8538 51	HAGS - Annual Inspection	£160.00	£32.00	£192.00
P/19/490	24/05/2021	2020/2021.2	Public Sector Audit			n/a	Provision of the final internal audit - 2020/2021	£658.90	£0.00	£658.90
P/19/491	15/06/2021	Y51085	ERPF			n/a	Staff pensions - June 2021	£1,116.44	£0.00	£1,116.44
P/19/492	15/06/2021	391/E4	HMRC			n/a	Staff PAYE/NI	£650.35	£0.00	£650.35
P/19/493	22/06/2021		Town Council staff			n/a	Land registry - title plan for Main Drain	£6.00	£0.00	£6.00
P/19/494	23/06/2021	997049/981614	PPH Commercial			561067300	SO - office rent and service charge	£2,117.01	£0.00	£2,117.01
P/19/495	28/06/2021	2000-6811	Sancton Accountants & Bookkeepers			n/a	accounts support April 21 to June 21	£660.00	£0.00	£660.00
P/19/496	29/06/2021	280990900	British Gas			684966762	DD - Office electric	£37.02	£1.85	£38.87
TOTALS								£9,255.69	£55.85	£9,311.54

Approved by 21.9.21

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE
I/19/46	21/06/2021		Cheque from Allotment Association	Allotment rental fees	£614.00	1130
TOTALS					£614.00	

dfenley 21.9.21