

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Ordinary Meeting held on **Tuesday 21st January 2020 in the Committee Room, Petuaria Community Centre, Centurion Way, Brough, HU15 1DF.**

Members Present: Cllr Credland (Chairman), Cllr Bentley, Cllr Brogden, Cllr Cropley, Cllr Duckles, Cllr S Duckles (Vice Chairman), Cllr Hakes, Cllr Luckraft, Cllr Rowe, Cllr Loizides, Cllr Muzaffar.

Meeting Clerk: Philippa Beverley (Acting Town Clerk)

Also in attendance: Administrative Assistant, Danika Lynch, ERYC Cllr Meredith, ERYC Cllr Gill, Brough in Bloom Members and one member of Public.

Public Forum: A member of the public attended to highlight parking issues in the town as a result of people parking for the train station down residential streets. ERYC Cllr Meredith advised that this was an ongoing concern and not one that can be easily solved. Cllr Meredith detailed that the Town Council regularly raise this as an issue and due to their continued efforts at highlighting the issue it is been taken to the ERYC Scrutiny Committee in the coming weeks.

15 Representatives from Brough in Bloom attended to provide updates on their plans for 2020 and their 20 year celebrations. Cllr Hakes suggested that Brough in Bloom meet with the Environment Committee to make sure plans are coherent with the vision for the town.

MINUTES

121/1920 To Accept Apologies – No apologies were received.

122/1920 To Accept Declarations of interest relating to items on the Agenda.
Cllr Brogden declared an interest in accordance with requirements of the Localism Act 2011 in relation to item 14.3 as a Trustee and member of the Management Committee of Elloughton Village Hall.

Cllr Loizides declared an interest in accordance with requirements of the Localism Act 2011 in relation to item 14.3 as a member of the Management Committee of Elloughton Village Hall.

Cllr Credland declared an interest in accordance with requirements of the Localism Act 2011 in relation to item 14.3 as a member of The Burrs Playing Fields Association.

123/1920 To approve the minutes of a meeting of the Council held on 17th December 2019.
Proposed by Cllr Muzaffar, seconded by Cllr Loizides that the minutes be accepted as a true and accurate record of the meeting.

124/1920 To Note Committee Minutes

Signed

Date

Council noted the minutes from the following committees

124.1 Environment Committee – 10th December 2019

124.2 Planning Committee – 10th December 2019

125/1920

To receive reports from external groups and organisations

125.1 ERNLLCA

No updates received

125.2 Village Hall

Cllr Brogden advised the Village Hall was looking into replacing the gas box due to damage. Cllr Brogden also advised they were looking into safety strips for door closures.

125.3 Community Centre

Cllr Muzaffar advised everything continues to proceed well with the Community Centre. A new TV has been installed in the Committee Room for multiple uses. Cllr Muzaffar also advised that the Community Centre is still awaiting a reply from ERYC with regards to installation of air conditioning, they continue to chase.

125.4 The Burrs PFA

Cllr Credland advised the Roman Festival is moving forward and in February they will be looking to expand the Committee to ask residents to help run the day. Cllr Credland asked for the Town Council to write a letter of support to "Love your High Street". Proposed by Cllr Duckles, seconded by Cllr Loizides that the Town Council would write letter of support.

126/1920

Reports from East Riding of Yorkshire Council Members

Cllr Meredith gave details on trees near Wiske Avenue and advised that ERYC will be replacing trees in front of industrial area at planting season. Cllr Meredith advised that street light bulbs have been replaced on the unadopted Bovis Road. Environment office are involved in resolving issues of flooding on Grassdale.

ERYC Cllr Gill gave an update on replacement fence and post on public right of way on Myrtle Way.

127/1920

To consider and approve payments for the period of 13 December 2019 to 14 January 2020.

It was proposed by Cllr S Duckles proposed, seconded by Cllr Rowe and agreed unanimously that council notes and approves the payment schedule from 13 December 2019 to 14 January 2020.

RESOLVED that the payment schedule 13 December to 14 January be approved.

128/1920

To consider and approve Bank Reconciliations for all accounts up to 31 December 2019.

It was proposed by Cllr S Duckles proposed, seconded by Cllr Rowe and agreed unanimously that Council note and approve the bank reconciliation for all accounts up to 31 December 2019.

RESOLVED to approve the bank reconciliation for accounts to 31 December 2019.

Signed

Date

129/1920 Council to consider arrangements for the reserve account and the amount held in it.
Council agreed unanimously to leave the reserves in the NSI account and to discuss addition of further funds in April.

RESOLVED to leave reserves in the NSI account

130/1920 To discuss any ideas around the closure of Banks in the Town
Proposed by Cllr Credland, seconded by Cllr S Duckles to write a letter to TSB, detailing the Town Councils and residents dismay at the closure of the last bank in the growing town and ask for the business justifications behind the decision. Acting Town Clerk instructed to write letter.

131/1920 To consider information on audit arrangements for the current financial year.
It was proposed by Cllr S Duckles, seconded by Cllr Rowe and agreed unanimously that the quote for internal audits from Public Service Audits be accepted and the Acting Town Clerk be instructed to inform of the Council's wish to engage with their services.

RESOLVED that Council accept the quote for Public Service Audits

132/1920 To note increase from Turpin Bookkeeping Services from February 2020
Council noted and accepted the increase.

133/1920 To note temporary staffing arrangements
It was noted that the Office Administrative Assistant has taken on extra duties to assist Acting Town Clerk and has therefore had this reflected in a small pay increase. Sancton Accounting and PF Management Services be employed on temporary/consultancy basis to assist Acting Town Clerk in the transition period.

134/1920 To consider applications for Annual Grant Scheme 2020-21

134.1 The Wolds and Riverbank Countryside Society - £1000.00

It was proposed by Cllr Luckraft, seconded by Cllr S Duckles and agreed unanimously that Council grant The Wolds and Riverbank Countryside Society £1000.00 from the Annual Grant Scheme Fund for 2020-21.

RESOLVED that Council will under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant of £1000.00 to the Wolds and Riverbank Society

134.2 Elloughton cum Brough in Bloom - £2995.00

It was proposed by Cllr Credland, seconded by Cllr Loizides and agreed unanimously that the Council grant Elloughton cum Brough in Bloom £2995.00 from the Annual Grant Scheme Fund 2020-21.

RESOLVED that Council will under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit

Signed

Date

them in a manner commensurate with the expenditure a grant of £2995.00 to Elloughton-cum-Brough in Bloom

134.3 Elloughton Village Hall - £2000.00

Cllr Brogden and Cllr Loizides declared an interest on this item and did not vote or take part in the discussion relating to the grant application for Elloughton Village Hall.

It was proposed by Cllr S Duckles proposed, seconded by Cllr Rowe and agreed unanimously that Council grant Elloughton Village Hall £2000.00 from the Annual Grant Scheme Fund 2020-21.

RESOLVED that Council will under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant of £2000.00 to Elloughton Village Hall.

134.4 The Burrs Playing Field Association - £3000.00

Cllr Credland declared an interest on this item and did not vote or take part in the discussion relating to the grant application for The Burrs Playing Field Association.

It was proposed by Cllr Loizides, seconded by Cllr Bentley and agreed unanimously that Council grant The Burrs Playing Field Association £3000.00 from the Annual Grant Scheme Fund 2020-21.

RESOLVED that Council will under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant of £3000.00 to the Burrs Playing Field Association.

134.5 Brough Voluntary Action - £2000.00

It was proposed by Cllr Luckraft, seconded by Cllr Rowe and agreed unanimously that Council grant Brough Voluntary Action £2000.00 from the Annual Grant Scheme Fund 2020-21.

RESOLVED that Council will under the powers of Section 137 of the Local Government Act 1972 incur the expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure a grant of £2000.00 to Brough Voluntary Action.

135/1920

Date of Next meeting

Council confirmed date and time of next ordinary meeting to be **Tuesday 18 February 2020, commencing at 7pm, in the Committee Room, Petuaria Community Centre, HU15 1DF.**

Signed

Date

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
P/19/183	17-12-19		Town Council Staff		Petty Cash Transfer	£147.75	£0.00	£147.75
P/19/184	12-11-19	1857	Celect Electrical (UK) Ltd	978819051	Periodic inspection	£80.00	£16.00	£96.00
P/19/185	12-11-19	1856	Celect Electrical (UK) Ltd	978819051	PAT testing for Xmas tree lights	£260.00	£52.00	£312.00
P/19/186	17-12-19	N/A	ER Pensions	N/A	Staff Pensions - Nov - Dec 19	£1,460.19	£0.00	£1,460.19
P/19/187	17-12-19	N/A	Staff Salaries	N/A	Staff Salary - Nov - Dec 2019	£4,433.72	£0.00	£4,433.72
P/19/188	19-12-19	2977/3010/3047	Turpins Bookkeeping	257 6504 85	Sept/Oct/Nov Payroll	£90.00	£18.00	£108.00
P/19/189	19-12-19	I232455	Wei Medical	887750270	Disposable Battery for Defibrillator iPad SP1 & SP2	£164.95	£32.99	£197.94
P/19/190	23-12-19	55147	PPH Commercial	561 0673 00	DD - Office rent and service charge	£2,117.02	£0.00	£2,117.02
P/19/191	06-01-20	INV - 0294	Petuarria Centre	N/A	Meeting room hire - Dec	£14.40	£0.00	£14.40
P/19/192	01-12-19	BUS001241621	KCOM	GB 647 2351 37	DD - Office Internet and Telephone	£0.82	£0.08	£0.90
P/19/193			No use - duplicate entry					£0.00
P/19/194	07-01-20	3082	Turpins Bookkeeping	257 6504 85	Payroll Dec 2019	£30.00	£6.00	£36.00
P/19/195	07-01-20	N/A	Eloughton Greenhouses (Woodcraft UK)	GB 159 497 356	Deposit for replacement shed	£1,246.46	£249.29	£1,495.75
P/19/196	07-01-20	69130	HAGS SVP	GB 207 8538 51	Operational Inspection - Jan 2020	£50.00	£10.00	£60.00
P/19/197	07-01-20	ERI1464917	ERYC Supplies	647 4711 23	Office Stationary	£2.70	£0.54	£3.24
P/19/198	09-01-20	220025	LITE	775 8152 93	Christmas light - 25%	£1,123.75	£224.75	£1,348.50
P/19/199	16-12-19	N/A	KCOM	647 2351 37	DD - Office 365	£72.96	£0.00	£72.96
TOTALS						£11,294.72	£609.65	£11,904.37

REFERENCE	DATE RECEIVED	REFERENCE	AYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN NOMINAL CODE
I/19/16	13-12-19	3	Turpins Management	xmas tree festival sponsorship	£30.00 1110
I/19/17	18-12-19		TM Solicitors LTD T/	xmas tree festival sponsorship	£30.00 1110
I/19/18	18-12-19		Town Council Staff	xmas tree festival charity funds	£455.00 1100
I/19/25	08-01-20	n/a	Sightcare	xmas tree festival sponsorship	£30.00 1110
TOTALS					£545.00

Signed

Date