

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 16 JANUARY 2018
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Present: Councillors: Credland (Chairman), Mrs. Galbraith (Vice-Chairman), Mrs Duckles, C. Duckles, T. Galbraith, Ms. Rowe, Davis and Muzaffar.

Public Forum – Two members of the public attended the meeting representing Brough in Bloom. It was reported that they were awaiting a meeting with Ward Councillor Richard Meredith to discuss issues arising from the proposed installation of an ornamental village pump on the Village Green. They have sought quotes for various designs of pumps and will present them to the Village Environment committee to discuss the way forward. They raised local environment issues and the Admin Assistant agreed to look in to the issues raised.

Two members of staff from Network Rail attended the public forum and addressed the meeting regarding the Ferriby to Gilberdyke re-signalling works due to start in about 6 weeks. They explained the reason for the works, what it entailed, and how the work it may affect local residents in the short term.

1. **TO ACCEPT APOLOGIES** – Councillors: Mrs. Brogden, P Duckles and Luckraft.
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA** -
None
3. **TO APPROVE THE MINUTES OF A MEETING OF THE COUNCIL HELD ON 19TH DECEMBER 2017**
With an amendment to items 14 and 15, it was proposed by Councillor Mrs Galbraith and seconded by Councillor Ms Rowe that the minutes of the Full Town Council Meeting held on 19th December 2017 be signed as a true and accurate record of the meeting. Six members agreed and two abstained as they were absent from that meeting.
4. **TO NOTE COMMITTEE MINUTES**
4.1 Village Environment Committee meeting 13 December 2017 - Noted
4.2 Development, Planning, Highways and Safety Committee meeting held on 13 December 2017
Noted
5. **TO DECIDE ON THE CO OPTION OF A TOWN COUNCILLOR**
Mrs Anne Bentley was invited by Councillor Credland to address the meeting in support of her application to be considered for the position of Councillor within the Elloughton cum Brough Town Council. Councillor Galbraith proposed the co-option of Mrs Bentley to the Council and Councillor Ms Rowe seconded the proposal.

Seven members voted for he to be co-opted and one member voted against.
Mrs Bentley was then informed of the decision by Councillor Credland and duly co-opted as Councillor.
6. **TO APPROVE THE CO OPTION OF COUNCILLOR DAVIS ON TO COMMITTEES**
Councillor Davis declared that he would be prepared to sit on the Personnel Committee, Planning Committee and Admin and Finance Committee.
Councillor Mrs Galbraith proposed that Councillor Davis sit on these committees and Councillor Duckles seconded the proposal. The members agreed unanimously to the proposal.

7. TO NOTE CORRESPONDENCE FROM ERYC ON RIPARIAN WATERCOURSES ELLOUGHTON BECK/MAIN DRAIN, BROUGH

Councillor Mrs Duckles requests as to who was responsible for cleaning the stretch of drain between the south side of Myrtle Way and the north side of Myrtle Way which is signified by a thin blue line on the map. The Admin Assistant will contact the Council to answer issues raised by the members.

8. TO DECIDE ON MATTERS RELATING TO PETUARIA REVISITED

Councillor Credland reported that they were awaiting a response to the funding bid from Heritage Lottery Fund which is expected by the end of January. In the meantime the committee and PFA are looking at securing the main financial sponsors for the £17,000 worth of pledges. The next meeting of the Petuaria ReVisited committee will be held at 7pm on Monday 5th February 2018 at the Council Office.

9. TO RECEIVE AN UPDATE ON THE FLAGPOLE

Councillor C Duckles reported that they were awaiting a response from the utilities providers before digging can start and the pole is placed.

10. TO DECIDE ON RECOMMENDATIONS TO FULL COUNCIL FOR THE PRECEPT 2018/19

After full consideration and discussion by the members it was proposed by Councillor Galbraith and seconded by Councillor Mrs Galbraith and unanimously agreed by members that the precept demand be £159,275.00.

11 FINANCE AND ADMINISTRATION

11.1 To approve the Accountant's report and payments

Expenditure		amount	vat	total	budget
Salaries - December 2017	staff	3,306.40		3,306.40	Remuneration
HMRC - December 2017	NIC/PAYE/EMPNIC	562.63		562.63	Remuneration
Pension -December 2017	ERPF	908.45		908.45	Remuneration
Staff force up	agency workers	315.43	63.09	378.52	Agency Workers
KCOM	Annual rental & 1/4 calls	302.25	60.45	362.70	office
KCOM	Monthly broadband	75.00	15.00	90.00	Office
Yorks Wold Brass Band	Xmas Tree Festival	200.00	0.00	200.00	Arts & Publicity
Petuaria Players	New Curtains	500.00	0.00	500.00	s137Gran
PPH	Service charge	72.73		72.73	Accommodation
SSE	DD	86.67	4.33	91.00	Accommodation
		6,329.56	142.87	6,472.43	

It was proposed by Councillor Mrs Galbraith and seconded by Councillor Ms Rowe and agreed by 7 members with 1 abstention to approve the Accountant's report and approve payments detailed in that report.

11.2 To approve amendments to Bank Mandate

Following the resignation of the Town Clerk, the Bank Mandate is in need of amendment and additional signatories added. It was proposed by Councillor Galbraith, seconded by Councillor Davis and agreed unanimously that the mandate be checked and updated accordingly and to include the Deputy Clerk.

11.3 To receive a report from the Chairman on Blackburn Astronomy Club

Councillor Credland reported that he had recently been invited to attend a meeting of the Blackburn Astronomy Club who had benefited from a Town Council Community Grant. At the meeting he was presented with a framed picture of the observatory with their gratitude to the Town Council for the award.

12 TO RECEIVE COMMUNITY REPORTS

12.1 Village Hall

The Admin Assistant reported that the Village Hall was dealing with an issue regarding a small amount of asbestos discovered in the kitchen area. The management committee were awaiting the arrival of the structural report promised by the Chartered Architectural Technologist commissioned by McCarthy and Stone prior to drilling on the adjacent land in April.

12.2 The Burrs Playing Fields Association.

Councillor Credland said that there was nothing to report.

13. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBER

Councillor Galbraith reported that ERYC is dominated by setting off council tax at present. In particular the cost of elderly care has sky rocketed in recent years and a push in increasing the financing of Adult Social Services is being made.

14. TO CONSIDER MATTERS RELATING TO THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

Nothing to report

15. TO CONSIDER MATTERS RELATING TO THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

Councillor Galbraith said that there was nothing to report on from ERNLLCA

16. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) No report was made

17. TO NOTE THE DATE OF NEXT TOWN COUNCIL MEETING - Tuesday 20 February 2018