

Elloughton cum Brough Town Council
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Minutes of the Ordinary Meeting of the Environment committee held on **Tuesday 11th August 2020 held remotely via Zoom.**

Members Present: Cllr Rowe, Cllr Duckles, Cllr C Duckles, Cllr Hakes, Cllr Luckraft

Meeting Clerk: Danika Lynch (Deputy Clerk)

Also in attendance: Philippa Beverley (Town Clerk), Cllr Bentley

Public Forum: No members of the public attended.

MINUTES

01/20 **Roll call of Councillors, Officer and members of the public present.**
Record confirmed.

RESOLVED: Council roll call of Councillors, Officers and members of the public present record confirmed.

02/20 **Committee to elect a Chairman of the Environment Committee for the May 2020 to May 2021 municipal year.**
It was proposed by Cllr Rowe, seconded by Cllr Duckles and agreed unanimously that Cllr Hakes be elected Chairman of this Committee.

RESOLVED: Cllr Hakes was elected Chairman of the Environment Committee for May 2020 to May 2021 municipal year.

03/20 **Committee to elect a Vice-Chairman for the Environment Committee for the May 2020 – 2021 municipal year.**
It was proposed by Cllr S Duckles, seconded by Cllr Luckraft and agreed unanimously that Councillor Duckles be Vice-Chairman of this Committee.

RESOLVED: Cllr Duckles was elected Vice-Chairman of the Environment Committee for May 2020 to May 2021 municipal year.

04/20 **To deliver declaration of acceptance of office –** Delivery by the Chairman and Vice-Chairman of their acceptance of office forms. (Due to the current format of meetings as a result of COVID-19 The Acceptance of Office forms cannot be signed in person at the meeting, we will make arrangements for this to be completed in the office within the next 3 working days)

05/20 **To accept apologies.**
No apologies received.

RESOLVED: Council received and accepted no apologies.

Signed:

Date:

- 06/20** **To accept Declarations of Interests relating to items on the agenda.**
No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.
- 07/20** **To confirm as a correct record the minutes of the Environment Meeting held on 11th February 2020.**
Cllr Rowe proposed, seconded by Cllr Duckles, that the minutes be accepted as a true and accurate record of the meeting.
- RESOLVED: Committee resolved to approve the minutes as a true and accurate record.**
- 08/20** **Committee to note priorities on environmental issues during the current pandemic.**
Committee noted priorities on environmental issues during the current pandemic.
- RESOLVED: Committee noted priorities on environmental issues during the current pandemic.**
- 09/20** **Committee to note Environment budget for 2020-2021.**
Committee noted Environment budget for 2020-2021.
- RESOLVED: Committee noted Environment budget for 2020 – 2021.**
- 10/20** **Committee to note that TC landscaper has tidied up edging around Council land.**
Committee noted that TC landscaper has tidied up edging around Council land.
- RESOLVED: Committee noted TC landscaper has tidied up edging around Council land.**
- 11/20** **Committee to note playground reopened Thursday, 23rd July 2020, in line with government guidance and no issues reported currently in line with opening.**
Committee noted playground reopened Thursday, 23rd July 2020, in line with government guidance and no issues reported currently in line with opening.
- RESOLVED: Committee noted playground reopened Thursday, 23rd July 2020, in line with government guidance and no issues reported currently in line with opening.**
- 12/20** **Committee to consider quote for playground covid signage.**
Deputy Town Clerk presented a quote for playground social distancing signage plus installation at a total cost of £158.82.
- Cllr Duckles proposed, seconded by Cllr Rowe and agreed unanimously that the quote for playground covid signage be approved and instructed the Deputy Town Clerk to proceed with ordering.

Signed:

Date:

RESOLVED: Council approved playground covid signage and instructed Deputy Town Clerk to proceed with ordering.

13/20 Committee to discuss Elloughton cum Brough landscaping and design plan.
Cllr Hakes discussed strategy for planting in the village and possible tools which could be used for plotting, such as Stamford Maps. It was suggested by the Town Clerk the cost of this would need to go to the next Full Council meeting for approval. Next steps were discussed, such as first drafts for circulating, as well as best ways to involve the general public and groups or organizations in the community.

Deputy Town Clerk was asked to look at developing a list of areas which are currently being maintained in the community.

The Town Clerk requested Cllr Hakes summarize the current status of the landscaping and design plan in an email for referencing.

RESOLVED: Committee resolved to begin next steps and researching required tools and strategies for implementing Town Landscape and Design plan.

14/20 Committee to discuss ongoing maintenance agreements and sponsorship arrangements.
Committee discussed groups and organizations within the community that maintain areas and the logistics of this. Cllr Duckles proposed, seconded by Cllr Luckraft and agreed unanimously that upon completion of the Elloughton cum Brough Landscape and Design plan that this be circulated as a formal document between parties.

RESOLVED: Committee resolved that upon completion of the Elloughton cum Brough Landscape and Design plan that this be circulated as a formal document between parties.

15/20 Committee to discuss Brough and Elloughton entrance signs.
Committee discussed Brough and Elloughton entrance signs and looked at examples from surrounding villages. Cllr Rowe proposed, seconded by Cllr Luckraft and agreed unanimously to instruct the Deputy Town Clerk to obtain further information and quotes in regards to this.

RESOLVED: Committee resolved to instruct the Deputy Town Clerk to obtain further information and quotes regarding entrance signs.

16/20 Committee to discuss condition of grass and verges in Elloughton cum Brough.
Committee acknowledged the delay in grass and verge maintenance in Elloughton cum Brough during the Covid 19 pandemic and noted this was now running as back to normal as possible.

RESOLVED: Committee acknowledged the delay in grass and verge maintenance during Covid 19 pandemic and noted this was now running as back to normal as possible.

17/20 Committee to consider proposal to visit Cottingham bike trails.

Signed:

Date:

Committee discussed development of bike trails in Cottingham. Cllr Hakes proposed, seconded by Cllr Duckles to plan a site visit and instructed the Town Clerk to arrange a date.

RESOLVED: Committee resolved to plan a site visit to Cottingham bike trails and instructed the Deputy Town Clerk to arrange a date.

18/20

Committee to discuss ERYC Tree grant application submission

Committee discussed potential sites for tree planting to submit forward for ERYC tree grant application. Cllr Hakes proposed, seconded by Cllr Rowe for Cllr Hakes to circulate a map to the committee to mark locations for the application.

RESOLVED: Committee resolved to circulate a map to mark potential sites for tree planting to put forward for the ERYC Tree grant application.

19/20

Committee to consider quote for playground repairs

Cllr S.Duckles proposed, seconded by Cllr Rowe and agreed unanimously that the quote for playground repairs from HAGS be approved, minus the wetpour at a total cost of £1020.00 plus VAT and instructed the Deputy Town Clerk to proceed with this.

Cllr S.Duckles proposed, seconded by Cllr Rowe and agreed unanimously that the quote for playground wetpour from Abacus at a total cost of £2957.00 plus VAT be approved and instructed the Deputy Town Clerk to proceed with this.

RESOLVED: Committee resolved to approve quote for playground repairs from HAGS, minus the wetpour, and approve quote for playground wetpour from Abacus and instructed the Deputy Town Clerk to proceed with this.

20/20

Committee to consider quote for repairs to posts/chains in Town

Cllr Rowe proposed, seconded by Cllr Luckraft and agreed unanimously that the quote from Trim and Proper for repairs to the posts and replacement of the chains with alternative spike at a total cost of £3150.00 be approved and instructed the Deputy Town Clerk to proceed with this.

RESOLVED: Committee resolved to approve the quote for repairs and replacement of the posts and chains in Town and instructed the Deputy Town Clerk to proceed with this.

21/20

Date of Next meeting

Committee confirmed the date and time of the next meeting scheduled to be held on **Tuesday 13 October 2020**, commencing at **6pm**, currently **expected to be held in remote format.**

Signed:

Date: