

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

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Minutes of the Full Council Meeting held on **Tuesday 21st September 2021** held at **Floor 2, Bluebird Building, Humber Enterprise Park, Brough, HU15 1EQ.**

Members Present: Cllr Bentley (Chairman), Cllr Loizides (Vice Chairman), Cllr Luckraft, Cllr Flint, Cllr Trotter, Cllr Muzaffar, Cllr Hakes, Cllr Rowe, Cllr S Duckles, Cllr Duckles

Meeting Clerk: Philippa Beverley (Town Clerk)

Also in attendance: Danika Lynch (Deputy Clerk), Claire Hastie (Admin Assistant), Cllr Meredith (ERYC), Cllr Gill (ERYC)

Public Forum:

Two members of public present.

One member of public addressed an issue with land adjacent to Railway Cottages. Majority of trees at this location have been removed. Cllr Meredith advised that the work had been organized by Horncastle for a topographic survey. However, no one had been notified that this work would be taking place. It was suggested that the Town Council write a letter to express their disappointment.

One member of public who is a member of Brough in Bloom advised that in principle they like the proposal for a Christmas tree at Elloughton Crossroads, however they have a number of plants in the central raised bed which they feel they would need to remove to protect, as such this would result in a large cost to the group. It was agreed the Town Council would add to the next meeting as an agenda item, the consideration of a grant to cover costs incurred to accommodate the Christmas tree.

MINUTES

247/20 To Accept Apologies – No apologies received.

248/20 To Accept Declarations of interest relating to items on the Agenda.
No declarations declared.

249/20 To confirm as a correct record the Minutes of a meeting of the Full Council held on 3rd August 2021.
Proposed by Cllr Loizides, seconded by Cllr Rowe and agreed unanimously that the minutes be approved as a correct record for the meeting held on Tuesday 3rd August 2021.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of the Full Council held on Tuesday 3rd August 2021.

Signed: *B. Bentley*

Date: 19.10.21

- 250/20 To receive and note the following Committee minutes.**
250.1 Planning Committee – 13th July 2021/17th August 2021 - **Noted.**
250.2 Events Committee – 13th July 2021 – **Noted**
250.3 Environment Committee – 8th June 2021 – **Noted.**
- 251/20 To receive reports from external groups and organisations.**
251.1 ERNLLCA
Town Clerk advised ERNLLCA advised no updates.
- 251.2 Village Hall**
No update
- 251.3 Community Centre**
No update
- 251.4 The Burrs PFA**
Cllr Meredith advised there are discussions around the creation of two committees, Petuaria Revisited and PFA.
- 252/20 To receive reports from East Riding of Yorkshire Council Members**
Cllr Gill gave an update on Lidl. Updated the Council on issues around Morrison's carpark and noise.
- Cllr Meredith gave update on several issues around the Town.
- 253/20 To consider and approve payments and income for the period of June – July 2021.**
Proposed by Cllr Bentley, seconded by Cllr Loizides and agreed unanimously that council approve the payment schedule from June – July 2021.
- RESOLVED: Council resolved to approve the payment schedule for the period of June – July 2021.**
- 254/20 To consider and approve payments and income for the period of July – August 2021.**
Proposed by Cllr Loizides, seconded by Cllr Trotter and agreed unanimously that council approve the payment schedule from July – August 2021.
- RESOLVED: Council resolved to approve the payment schedule for the period of July – August 2021.**
- 255/20 To consider and approve the bank reconciliations for all accounts up to end July 2021.**
Proposed by Cllr Luckraft, seconded by Cllr Loizides and agreed unanimously that council approve the bank reconciliation for all accounts up to end July 2021.
- RESOLVED: Council resolved to approve the bank reconciliation for all accounts up to end July 2021.**

Signed: d Bentley

Date: 19.10.21

meeting and during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960.

RESOLVED: Council resolved due to the confidential nature, the press and public be excluded from the meeting during consideration of the next item.

268/20

Council to receive applications from three eligible candidates to be considered for Co-Option to Council. Candidates are invited to speak for 3 minutes each.

268.1 Council to note there is one vacant seat following the election held on Thursday 2nd May 2019.

RESOLVED: Council noted there is one vacant seat following the election held on Thursday 2nd May 2019.

Town Clerk advised that two candidates had at last minute removed themselves from consideration, therefore one candidate remained.

Sara Dawson spoke on her application and gave details on her work and voluntary work, giving details on her passion to work in the community, seek to provide solutions to youth provision and ability to source funding for projects through grants. Councillors posed questions on her availability for meetings, if she could see any conflicts arise from her work and can she ensure confidentiality.

268.2 Council to ask candidates to leave the meeting in order for Council to make a decision.

Cllr Bentley thanked Sara Dawson and asked if she would step out of the room while Councillors discussed her application.

An in-depth conversation among Councilors took place on the possible appointment. Proposed by Cllr Bentley, seconded by Cllr Rowe and agreed unanimously that Sara Dawson be coopted to the Council.

RESOLVED: Council resolved to coopt Sara Dawson to the Council and invited her back into the meeting to deliver the outcome.

269/20

To note the next full Town Council Meeting is to be held at 7.00pm on Tuesday 19th October 2021, location to be confirmed.

RESOLVED: Council noted date, time and location of next meeting.

Signed: 

Date: 19-10-21

REFERENCE	INVOICE DATE	INVOICE NUMBER	COMPANY/ORGANISATION	\$137 Payment to maintain Petry	Payments made Petry cash top up	VAT NUMBER	ITEM DESCRIPTION	TOTAL NET	TOTAL VAT	TOTAL PAYABLE
P/19/497	n/a	n/a	Town Council staff							
P/19/498	01/06/2021	1440370	KCOM			647235137	Top up petty cash	£15.56	£0.00	£15.56
P/19/499	01/06/2021	1440372	KCOM			647235137	Internet services - Domain name	£99.96	£19.99	£119.95
P/19/500	18/06/2021	1060	GJ Landscape Solutions Ltd			206913225	Office internet and telephone	£65.00	£13.00	£78.00
P/19/501	30/06/2021	4271	Turpin Accounting Service			257650485	Grounds maintenance	£273.50	£54.70	£328.20
P/19/502	Mar - July	BUS001424707	KCOM			647235137	DD - June Payroll fees	£45.00	£9.00	£54.00
P/19/503	12/07/2021	INV-0423	EON next			559 0978 89	Office 365 services - accumulation of payments as DD was removed from account	£241.28	£48.25	£289.53
P/19/504	29/06/2021	INV-0423	Petuarra Community Centre			n/a	War Memorial supply	£20.72	£6.14	£26.86
P/19/505	15/07/2021	VP_DMHXFTWF	Town Council staff			n/a	Meeting room hire - June 7th x 1 hr; June 8th x 3 hrs	£24.00	£0.00	£24.00
P/19/506	16/06/2021	n/a	The Laggy Band			n/a	Teddy Burrs flyers	£42.89	£3.40	£46.29
P/19/507	15/07/2021	391/64	Town Council staff			n/a	full payment for performance at Teddy Burrs picnic	£550.00	£0.00	£550.00
P/19/508	15/07/2021	391/64	HMRG			n/a	Staff Salaries - June - July 2021	£3,739.77	£0.00	£3,739.77
P/19/509	01/07/2021	ERI156238	ERYC Supplies			647 4711 23	Staff PAYE/NI	£650.55	£0.00	£650.55
P/19/510	19/07/2021	14-07359-82043	Town Council staff			n/a	Office stationary	£94.17	£10.84	£105.01
P/19/512	01/07/2021	Y51085	Town Council staff			n/a	Survey monkey fees	£99.00	£0.00	£99.00
P/19/513	n/a	n/a	British Gas			n/a	Christmas sleigh	£1,116.44	£0.00	£1,116.44
P/19/514	15/07/2021	460	Maximus Hire Group			346337590	DD - Office electric	£34.14	£10.83	£44.97
P/19/515	01/07/2021	1440372	KCOM			647235137	Teddy Burrs - portaloos	£245.00	£49.00	£294.00
P/19/516	01/07/2021	1448309	KCOM			647235137	DD - Office internet and telephone	£65.00	£13.00	£78.00
P/19/517	26/07/2021	n/a	Town Council staff			n/a	Office 365	£60.80	£12.16	£72.96
P/19/518	30/07/2021	62	Tim and Proper			n/a	2nd class stamps	£7.92	£0.00	£7.92
P/19/519	03/08/2021	4346	Milly Rose Designs Limited			n/a	Maintenance work in community - fit signage/insulation in defib/fit soldier	£185.00	£0.00	£185.00
P/19/520	30/07/2021	INV-0442	Petuarra Community Centre			n/a	Teddy Burrs Picnic - Face painting	£75.00	£0.00	£75.00
P/19/521	31/07/2021	4325	Turpin Accounting Service			257650485	Meeting room hire - June 13th x 1.5 hr; June 13th x 3 hrs	£27.00	£0.00	£27.00
P/19/522	04/08/2021	n/a	British Gas			n/a	DD - lily Payroll fees	£45.00	£9.00	£54.00
P/19/523	02/08/2021	n/a	Venus (A Temperon)			684966762	DD - office electric	£16.06	£3.21	£19.27
P/19/524	03/08/2021	n/a	Town Council staff			n/a	Teddy Burrs Picnic - Venus band	£250.00	£0.00	£250.00
P/19/525	18/08/2021	202618	Town Council staff			8880927	Teddy Burrs - banners	£66.00	£0.00	£66.00
P/19/526	18/08/2021	n/a	Town Council staff			794464418R3393504/40513372NU/757691G	Teddy Burrs Picnic - Sweets	£40.40	£8.10	£48.50
P/19/527	18/08/2021	20807	Town Council staff			n/a	Teddy Burrs - Downloads for event banners	£12.04	£0.00	£12.04
P/19/528	18/08/2021	n/a	Town Council staff			673583601	Teddy Burrs Picnic - download for event banners	£50.40	£0.00	£50.40
P/19/529	20/08/2021	n/a	Town Council staff			n/a	Teddy Burrs Picnic - bins for event	£59.94	£0.00	£59.94
P/19/530	11/08/2021	BES1781	Burton electrical solutions			n/a	Staff Salaries - July 2021 - Aug 2021	£3,739.86	£0.00	£3,739.86
P/19/531	09/08/2021	8	Eon Next			559 0978 89	PAT Testing in Council Office	£70.00	£0.00	£70.00
P/19/532	11/08/2021	n/a	Office Cleaner			n/a	War Memorial supply	£24.07	£1.20	£25.27
P/19/533	12/08/2021	292	ERNLLCA			1356890900	Office Clean	£27.00	£0.00	£27.00
P/19/534	n/a	n/a	Town Council staff			n/a	Staff Training	£30.00	£6.00	£36.00
P/19/535	05/08/2021	469403	Town Council staff			828784380	TEMS license for Teddy Burrs picnic	£21.00	£0.00	£21.00
P/19/536	01/08/2021	Y51085	ERF			n/a	Whistbands for Teddy Burrs picnic	£20.00	£4.00	£24.00
P/19/537	01/08/2021	391/64	HMRG			n/a	Staff pensions - AUG 2021	£1,116.44	£0.00	£1,116.44
P/19/538	21/08/2021	101046	Town Council staff			343475355	Staff PAYE/NI	£50.35	£0.00	£50.35
P/19/539	21/08/2021	772832	Town Council staff			343475355	Teddy Burrs picnic - petrol for generator for steege	£21.83	£4.36	£26.19
P/19/540	22/08/2021	41224180	Town Council staff			362962083	Teddy Burrs picnic - sweets	£14.67	£2.93	£17.60
P/19/541	01/08/2021	BUS001459010	KCOM			647235137	Survey Monkey fees	£82.50	£16.50	£99.00
P/19/542	01/08/2021	1093	KCOM			647235137	DD - Office 365	£60.80	£12.16	£72.96
P/19/543	14/08/2021	ERI1543734	GJ Landscape Solutions Ltd			206913225	DD - Office internet and telephone	£643.75	£128.75	£772.50
P/19/544	24/08/2021	210831	ERYC Supplies			647 4711 23	Grounds maintenance	£47.04	£9.41	£56.45
P/19/545	30/08/2021	n/a	T Davies Masonry			n/a	Cleaning of memorial, ancillary pointing, painting of letters and cleaning, waxing of bronze plaques	£2,749.08	£0.00	£2,749.08
TOTALS								£17,840.88	£470.93	£18,311.81

REFERENCE	DATE RECEIVED	REFERENCE	PAYEE NAME/ORGANISATION	INCOME DESCRIPTION	TOTAL PAID IN	NOMINAL CODE
I/19/47	15/07/2021		The Crepe Company	payment for vending at The Burrs Picnic	£50.00	4507
I/19/48	19/07/2021		PPH Commercial	Credit payment + 0.01 over payment from P/19/494	£227.26	4300
I/19/49	21/07/2021		Hearth Family	payment for vending at The Burrs Picnic	£50.00	4507
I/19/50	26/07/2021		Greek Street Food	payment for vending at The Burrs Picnic	£50.00	4507
I/19/51	29/07/2021		Ufer Coffee	payment for vending at The Burrs Picnic	£50.00	4507
I/19/52	29/07/2021		Event Box	payment for vending at The Burrs Picnic	£50.00	4507
I/19/53	30/07/2021		Horncastle Group	Sponsorship of Teddy Burrs Picnic	£150.00	4507
I/19/54	01/09/2021	n/a	East Riding of Yorkshire	50% Precept	£80,966.50	1076
I/19/55	01/09/2021	n/a	Eventbrite	Teddy Burrs Picnic tickets	£659.98	4507
TOTALS					£627.26	