

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



7 August 2019

Dear Councillor,

Personnel Committee Extraordinary Meeting

You are hereby summoned to attend a Personnel Committee extraordinary meeting to be held on **Thursday 15 August 2019**, commencing at **2:30pm**, in the **Committee Room (60 Welton Road, Brough)**.

The agenda for the meeting is set out below.

Tom Clay
Town Clerk

Agenda

Committee Members: Cllr Brogden, Cllr Rowe, Cllr S. Muzaffar, Cllr S. Duckles (Chairman) and Cllr Luckraft (Vice Chairman)

No	Item
	<u>Procedural items</u>
1	Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.

	<u>Business items</u>
3	<p><u>Exclusion of the press and public</u> Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960.</p> <p>The next item on the agenda can be treated as confidential because it relates to confidential staffing issues, such as, terms of service, contractual arrangements and the engagement of staff.</p>
4	<p><u>Future staffing arrangements</u> Committee to note that the Deputy Town Clerk has handed in a letter of resignation and is due to formally retire at the end of August 2019.</p> <p>Committee to consider a report outlining options for future staffing arrangements at the Town Council.</p>
	<u>Next meeting</u>
5	<p><u>Date and time of the next meeting</u> Committee to note the time and date of the next ordinary meeting as 2pm on Tuesday 8 October 2019 to be held in the Committee Room (60 Welton Road, Brough).</p>