

Elloughton cum Brough Town Council
60 Welton Road, Brough, HU15 1BH
Write to: PO Box 124, Brough, HU15 1YH
Telephone: 01482 665600
Website: elloughtonbrough-tc.gov.uk



Minutes of the Meeting of the Personnel committee held on Monday 31st October 2022 in the Meeting Room, Petuaria Community Centre, Centurion Way, Brough.

Members Present: Cllr S Duckles, Cllr Luckraft, Cllr Muzaffar, Cllr Rowe

Meeting Clerk: Philippa Beverley (Town Clerk)

Public Forum: No members of the public in attendance

MINUTES

PL60/22 To accept apologies

Apologies received from Cllr Bentley.

RESOLVED: Council resolved to accept apologies from Cllr Bentley.

PL61/22 To accept Declarations of interest relating to items on the agenda.

No declarations of interest received.

RESOLVED: Committee resolved no declarations of interest received.

PL62/22 To confirm as a correct record the Minutes of a meeting of the Personnel Committee held on 12th July 2022.

Proposed by Cllr Luckraft, seconded by Cllr S Duckles and agreed unanimously that the minutes be approved as a correct record for the meeting of the Personnel Committee held on 12th July 2022.

RESOLVED: Council resolved to confirm and approve as a correct record the Minutes of a meeting of Personnel Committee held on 12th July 2022.

PL63/22 Exclusion of Press and Public

Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item of the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements and the engagement of staff.

Signed:

Date: 10 - 1 - 23

PL64/22 To receive a verbal update on Playground attendant and approve any required actions.

Committee received a verbal update from the Town Clerk regarding the Playground attendant's performance and concerns around it. An in depth conversation took place regarding his timekeeping, accuracy in reporting hours worked and confirmation there has been no sustained effort to maintain improvements to these issues despite several previous meetings on the issue and a verbal warning.

Cllr S Duckles proposed, seconded by Cllr Luckraft and agreed unanimously to arrange a meeting with the Personnel Committee and Park Attendant to discuss issues.

RESOLVED: Committee resolved to invite Park Attendant to a meeting with the Personnel Committee and discuss the ongoing time keeping issues and issues surrounding inaccurate recording of hours worked.

PL65/22 To discuss report and proposals and approve future staffing of the Town Council.

Committee noted this was an inaccurate addition to the agenda and the item was not required.

RESOLVED: Committee noted this was an inaccurate addition to the agenda and the item was not required.

PL66/22 To note the next full Personnel Committee Meeting is to be held at 1.00pm on Tuesday 10th January 2023, at Meeting Room, Elloughton cum Brough Town Council, 60 Welton Road, Brough, HU15 1BH.

Committee noted time, date and location of next meeting.

RESOLVED: Council resolved to note the time, date and location of next meeting.

Signed: 

Date: 10-1-23