

Elloughton cum Brough Town Council
The Old Library, 44 Elloughton Road, Brough, HU15 1BH
Write to: PO Box 124, Brough, HU15 1YH
Telephone: 01482 665600
Website: elloughtonbrough-tc.gov.uk



4th October 2023

Dear Councillor

Personnel Meeting

You are hereby summoned to attend a Meeting of the Personnel Committee of Elloughton-cum-Brough Town Council to be held on **Tuesday 10th October 2023 commencing at 1pm in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**

A handwritten signature in black ink, appearing to read "P Beverley".

Philippa Beverley
Town Clerk

Public Forum – The Public Forum will commence at 1pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes.

AGENDA

1. **To accept Apologies**
2. **To accept Declarations of interest relating to items on the agenda.**
3. **To confirm as a correct record the Minutes of a meeting of the Personnel Committee held on 1st August 2023.**
4. **To confirm as a correct record the Minutes of an Extra-ordinary meeting of the Personnel Committee held on 15th August 2023.**
5. **Exclusion of Press and Public**
Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item on the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements and the engagement of staff.
6. **To receive update from Town Clerk regarding Park Attendant and approve any required actions.**
7. **To note the next full Personnel Committee Meeting is to be held at 1.00pm on Tuesday 9th January 2024 in the Town Council Offices, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.**